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Tender

## **BSP-23-019 Provision of Courier Services for CCEA**

Council for the Curriculum Examinations and Assessment

F02: Contract notice

Notice identifier: 2024/S 000-003727

Procurement identifier (OCID): ocds-h6vhtk-04373a

Published 5 February 2024, 3:26pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Council for the Curriculum Examinations and Assessment

29 Clarendon Rd, Clarendon Dock

Belfast

BT1 3BG

#### **Contact**

Business.Procureeani.org.uk

#### **Email**

[Business.Procure@eani.org.uk](mailto:Business.Procure@eani.org.uk)

#### **Country**

United Kingdom

## **Region code**

UK - United Kingdom

## **Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

Buyer's address

<https://etendersni.gov.uk/epps>

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://etendersni.gov.uk/epps>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://etendersni.gov.uk/epps>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

BSP-23-019 Provision of Courier Services for CCEA

#### **II.1.2) Main CPV code**

- 64120000 - Courier services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Northern Ireland Council for the Curriculum, Examinations and Assessment (the Client) advises the Education Minister on what is to be taught in Northern Ireland schools and on the examination and assessment arrangements for pupils. The Client also conducts pupil assessment at the end of Key Stages 1, 2 and 3. As well as the above, the Client ensures that the qualifications and examinations offered by awarding bodies in Northern Ireland are of an appropriate quality and standard. The Client has been responsible for providing Northern Ireland GCSE and GCE A/AS and its predecessor examinations since 1970. In excess of 650 examination papers are offered to candidates in a variety of subjects annually. The Client requires a competent Contractor for the provision of courier services.

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,533,333.33

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 64100000 - Post and courier services

- 64110000 - Postal services
- 64113000 - Postal services related to parcels
- 64000000 - Postal and telecommunications services

### **II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

### **II.2.4) Description of the procurement**

The Northern Ireland Council for the Curriculum, Examinations and Assessment (the Client) advises the Education Minister on what is to be taught in Northern Ireland schools and on the examination and assessment arrangements for pupils. The Client also conducts pupil assessment at the end of Key Stages 1, 2 and 3. As well as the above, the Client ensures that the qualifications and examinations offered by awarding bodies in Northern Ireland are of an appropriate quality and standard. The Client has been responsible for providing Northern Ireland GCSE and GCE A/AS and its predecessor examinations since 1970. In excess of 650 examination papers are offered to candidates in a variety of subjects annually. The Client requires a competent Contractor for the provision of courier services.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £2,533,333.33

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

Initial period of 3 years (with the option of a further 2 periods of a 12-month extension each)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 March 2024

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 2 June 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

4 March 2024

Local time

3:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The maximum expenditure by CCEA over the duration of the Contract (including extension periods) is up to £2,533,333.33, this is based on historical information and shall not be binding on CCEA. There is no guarantee that any orders will be placed in any quantity during the period of the Contract. The Contractor shall provide services, as and when required and on a call-off basis.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The UK does not currently have any such bodies with responsibilities for appeal/mediation procedures. Instead; any challenges are dealt with by the High Court, Commercial Division, to which proceedings may be issued regarding alleged breaches of the PCR 2015 as amended.

Belfast

Country

United Kingdom