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Tender

## **Provision of Cleaning Services for Residential Accommodation**

University of Leeds

F02: Contract notice

Notice identifier: 2021/S 000-003700

Procurement identifier (OCID): ocids-h6vhtk-0295dc

Published 24 February 2021, 2:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Leeds

Purchasing Office, 1 - 3 Lifton Villas, Lifton Place

Leeds

LS2 9JZ

#### **Contact**

Joanne Jordan

#### **Email**

[j.c.jordan@adm.leeds.ac.uk](mailto:j.c.jordan@adm.leeds.ac.uk)

#### **Telephone**

+44 1133433916

#### **Country**

United Kingdom

**NUTS code**

UKE42 - Leeds

**Internet address(es)**

Main address

<https://neupc.delta-esourcing.com/members/university-of-leeds>

Buyer's address

<http://purchasing.leeds.ac.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://neupc.delta-esourcing.com/members/university-of-leeds>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Cleaning Services for Residential Accommodation

Reference number

Z/2021/124

#### **II.1.2) Main CPV code**

- 90911100 - Accommodation cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Leeds is Seeking the appointment of a contractor to delivery the provision of cleaning services to Residential Services Accommodation. This will include core cleaning and adhoc cleans.

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

### **II.2) Description**

#### **II.2.1) Title**

Provision of Cleaning Services to Residential Accommodation

Lot No

Lot 1 - Core Cleaning & periodic cleaning at listed named sites.

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

### **II.2.4) Description of the procurement**

The provision of cleaning services for residential accommodation, this provision includes core and adhoc cleaning.

Lot 1 – Daily/Weekly/Monthly core cleaning & periodic cleaning at those named sites listed on the pricing schedule.

### **II.2.5) Award criteria**

Quality criterion - Name: Ability to meet tender specification / Weighting: 35%

Quality criterion - Name: Quality of management systems/MI information / Weighting: 15%

Quality criterion - Name: Health and Safety / Weighting: 10%

Quality criterion - Name: Sustainability / Weighting: 10%

Cost criterion - Name: Cost / Weighting: 30%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

#### Description of renewals

The contract will be initially awarded for 2 years, extended annually for 2 further years subject to satisfactory performance (2 +1+1).

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 2

Objective criteria for choosing the limited number of candidates:

All candidates who pass the SQ stage will be invited through to ITT stage.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://neupc.delta-esourcing.com/respond/62B2NKATUP>

### **II.2) Description**

#### **II.2.1) Title**

Provision of Cleaning Services to Residential Accommodation

Lot No

Lot 2 - Daily/weekly/monthly core cleaning & periodic cleaning at listed named sites.

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

### **II.2.4) Description of the procurement**

The provision of cleaning services for residential accommodation.

Lot 2 - Daily/weekly/monthly core cleaning & periodic cleaning at listed named sites.

### **II.2.5) Award criteria**

Quality criterion - Name: Ability to meet tender specification / Weighting: 35

Quality criterion - Name: Quality of management systems/MI information / Weighting: 15

Quality criterion - Name: Health and Safety / Weighting: 10

Quality criterion - Name: Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 30

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be initially for 2 years, extended annually for 2 further years subject to satisfactory performance (2 +1+1)

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 2

Objective criteria for choosing the limited number of candidates:

All candidates who pass the SQ stage will be invited through to ITT stage.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://neupc.delta-esourcing.com/respond/62B2NKATUP>

## **II.2) Description**

### **II.2.1) Title**

Provision of Cleaning Services to Residential Accommodation

Lot No

Lot 3 - Conference Cleaning and Housekeeping Services during summer months.

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

#### **II.2.4) Description of the procurement**

The provision of cleaning services for conference cleaning accommodation and housekeeping service during summer months.

Lot 3 - Conference Cleaning and Housekeeping Services during summer months.

#### **II.2.5) Award criteria**

Quality criterion - Name: Ability to meet tender specification / Weighting: 35

Quality criterion - Name: Quality of management systems/MI information / Weighting: 15

Quality criterion - Name: Health and Safety / Weighting: 10

Quality criterion - Name: Sustainability / Weighting: 10

Cost criterion - Name: cost / Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be initially awarded for 2 years, extended annually for 2 further years subject to satisfactory performance (2 +1+1)

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 2



Objective criteria for choosing the limited number of candidates:

All candidates who pass the SQ stage will be invited through to ITT stage.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As set out in the SQ and ITT documents.

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 March 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Accommodation-cleaning-services./62B2NKATUP>

To respond to this opportunity, please click here:

<https://neupc.delta-esourcing.com/respond/62B2NKATUP>

GO Reference: GO-2021224-PRO-17839109

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC2A 2LL

Telephone

+44 2079477882

Country

United Kingdom

#### **VI.4.4) Service from which information about the review procedure may be obtained**

University of Leeds

Purchasing Office, 1 - 3 Lifton Villas, Lifton Place

Leeds

LS2 9JZ

Telephone

+44 1133434104

Country

United Kingdom