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Tender

Provision of Cleaning Services for Residential Accommodation

University of Leeds

F02: Contract notice

Notice identifier: 2021/S 000-003700

Procurement identifier (OCID): ocds-h6vhtk-0295dc

Published 24 February 2021, 2:32pm

Section I: Contracting authority

I.1) Name and addresses

University of Leeds

Purchasing Office, 1 - 3 Lifton Villas, Lifton Place

Leeds

LS2 9JZ

Contact

Joanne Jordan

Email

j.c.jordan@adm.leeds.ac.uk

Telephone

+44 1133433916

Country

United Kingdom

NUTS code

UKE42 - Leeds

Internet address(es)

Main address

<https://neupc.delta-esourcing.com/members/university-of-leeds>

Buyer's address

<http://purchasing.leeds.ac.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://neupc.delta-esourcing.com/members/university-of-leeds>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Cleaning Services for Residential Accommodation

Reference number

Z/2021/124

II.1.2) Main CPV code

- 90911100 - Accommodation cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Leeds is Seeking the appointment of a contractor to delivery the provision of cleaning services to Residential Services Accommodation. This will include core cleaning and adhoc cleans.

II.1.5) Estimated total value

Value excluding VAT: £4,500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 3

II.2) Description

II.2.1) Title

Provision of Cleaning Services to Residential Accommodation

Lot No

Lot 1 - Core Cleaning & periodic cleaning at listed named sites.

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

II.2.4) Description of the procurement

The provision of cleaning services for residential accommodation, this provision includes core and adhoc cleaning.

Lot 1 – Daily/Weekly/Monthly core cleaning & periodic cleaning at those named sites listed on the pricing schedule.

II.2.5) Award criteria

Quality criterion - Name: Ability to meet tender specification / Weighting: 35%

Quality criterion - Name: Quality of management systems/MI information / Weighting: 15%

Quality criterion - Name: Health and Safety / Weighting: 10%

Quality criterion - Name: Sustainability / Weighting: 10%

Cost criterion - Name: Cost / Weighting: 30%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be initially awarded for 2 years, extended annually for 2 further years subject to satisfactory performance (2 +1+1).

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 2

Objective criteria for choosing the limited number of candidates:

All candidates who pass the SQ stage will be invited through to ITT stage.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://neupc.delta-sourcing.com/respond/62B2NKATUP>

II.2) Description

II.2.1) Title

Provision of Cleaning Services to Residential Accommodation

Lot No

Lot 2 - Daily/weekly/monthly core cleaning & periodic cleaning at listed named sites.

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

II.2.4) Description of the procurement

The provision of cleaning services for residential accommodation.

Lot 2 - Daily/weekly/monthly core cleaning & periodic cleaning at listed named sites.

II.2.5) Award criteria

Quality criterion - Name: Ability to meet tender specification / Weighting: 35

Quality criterion - Name: Quality of management systems/MI information / Weighting: 15

Quality criterion - Name: Health and Safety / Weighting: 10

Quality criterion - Name: Sustainability / Weighting: 10

Cost criterion - Name: Cost / Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be initially for 2 years, extended annually for 2 further years subject to satisfactory performance (2 +1+1)

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 2

Objective criteria for choosing the limited number of candidates:

All candidates who pass the SQ stage will be invited through to ITT stage.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

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II.2) Description

II.2.1) Title

Provision of Cleaning Services to Residential Accommodation

Lot No

Lot 3 - Conference Cleaning and Housekeeping Services during summer months.

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services

II.2.3) Place of performance

NUTS codes

- UKE42 - Leeds

Main site or place of performance

Leeds

II.2.4) Description of the procurement

The provision of cleaning services for conference cleaning accommodation and housekeeping service during summer months.

Lot 3 - Conference Cleaning and Housekeeping Services during summer months.

II.2.5) Award criteria

Quality criterion - Name: Ability to meet tender specification / Weighting: 35

Quality criterion - Name: Quality of management systems/MI information / Weighting: 15

Quality criterion - Name: Health and Safety / Weighting: 10

Quality criterion - Name: Sustainability / Weighting: 10

Cost criterion - Name: cost / Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The contract will be initially awarded for 2 years, extended annually for 2 further years subject to satisfactory performance (2 +1+1)

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 2

Objective criteria for choosing the limited number of candidates:

All candidates who pass the SQ stage will be invited through to ITT stage.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As set out in the SQ and ITT documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 March 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://neupc.delta-esourcing.com/tenders/UK-UK-Leeds:-Accommodation-cleaning-services./62B2NKATUP>

To respond to this opportunity, please click here:

<https://neupc.delta-esourcing.com/respond/62B2NKATUP>

GO Reference: GO-2021224-PRO-17839109

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC2A 2LL

Telephone

+44 2079477882

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

University of Leeds

Purchasing Office, 1 - 3 Lifton Villas, Lifton Place

Leeds

LS2 9JZ

Telephone

+44 1133434104

Country

United Kingdom