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Tender

001278 - Packaging Materials and Consumables

YPO

F02: Contract notice

Notice identifier: 2025/S 000-003697

Procurement identifier (OCID): ocds-h6vhtk-049a41

Published 4 February 2025, 3:54pm

Section I: Contracting authority

I.1) Name and addresses

YPO

41 Industrial Park

Wakefield

WF2 0XE

Contact

Contracts Team

Email

contracts@ypo.co.uk

Telephone

+44 1924664685

Country

United Kingdom

Region code

UKE45 - Wakefield

Internet address(es)

Main address

<http://www.ypo.co.uk/>

Buyer's address

<https://procontract.due-north.com/register?ReadForm>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/register?ReadForm>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/register?ReadForm>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

001278 - Packaging Materials and Consumables

Reference number

001278

II.1.2) Main CPV code

- 22993400 - Corrugated paper or paperboard

II.1.3) Type of contract

Supplies

II.1.4) Short description

YPO are looking for Providers to be appointed onto a Contract for the provision of Packaging Materials, Machines and Consumables. The Contract is designed to meet the needs of YPO and any of YPO's wholly owned associated or subsidiary companies.

II.1.5) Estimated total value

Value excluding VAT: £5,500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Cartons and Boards

Lot No

1

II.2.2) Additional CPV code(s)

- 22993400 - Corrugated paper or paperboard

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot is for the provision of cartons and boards to be delivered to YPO's Wakefield distribution centre

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20%

Quality criterion - Name: Delivery and Lead Times / Weighting: 25%

Quality criterion - Name: Innovation and Sustainability / Weighting: 20%

Price - Weighting: 35%

II.2.6) Estimated value

Value excluding VAT: £5,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

23 April 2025

End date

22 April 2032

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The Contract will cover the period from 23rd April 2025 to 22nd April 2028 with two options to extend for an additional 24 months. The first decision to extend the contract period will be taken by the end of January 2028 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 7 years, from 23rd April 2025 to 22nd April 2032 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

YPO will accept dimension variations to some lines in this Lot in one of the 2 following ways:

YPO will allow +/-10% tolerance above or below baseline on dimensions stated below. For example, if item is 144mm long, suppliers can quote up to 158.4mm above the baseline or up to 129.6mm below the baseline. Suppliers who fail to quote within 10% tolerance might be disqualified from the process.

YPO will allow +5% tolerance above the baseline only on dimensions stated below. For example, if item is 445mm long, suppliers can quote up to 467.25mm above the baseline.

Suppliers who fail to quote within 5% tolerance might be disqualified from the process.

The items affected by this will be colour coded within Appendix 3 - Specification and Pricing Schedule.

II.2) Description

II.2.1) Title

Hand and Pallet Wrap Including Machines

Lot No

2

II.2.2) Additional CPV code(s)

- 19500000 - Rubber and plastic materials

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot is for the provision of hand and pallet wrap including machines to be delivered to YPO's Wakefield distribution centre

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20%

Quality criterion - Name: Delivery and Lead Times / Weighting: 25%

Quality criterion - Name: Innovation and Sustainability / Weighting: 20%

Price - Weighting: 35%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

23 April 2025

End date

22 April 2032

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Contract will cover the period from 23rd April 2025 to 22nd April 2028 with two options to extend for an additional 24 months. The first decision to extend the contract period will be taken by the end of January 2028 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 7 years, from 23rd April 2025 to 22nd April 2032 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Adhesive Labels and Ribbons

Lot No

3

II.2.2) Additional CPV code(s)

- 19513200 - Adhesive tape of rubberised textiles
- 30192800 - Self-adhesive labels
- 30199760 - Labels

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot is for the provision of adhesive labels and ribbons to be delivered to YPO's Wakefield distribution centre

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20%

Quality criterion - Name: Delivery and Lead Times / Weighting: 25%

Quality criterion - Name: Innovation and Sustainability / Weighting: 20%

Price - Weighting: 35%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

23 April 2025

End date

22 April 2032

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Contract will cover the period from 23rd April 2025 to 22nd April 2028 with two options to extend for an additional 24 months. The first decision to extend the contract period will be taken by the end of January 2028 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 7 years, from 23rd April 2025 to 22nd April 2032 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Mail Bags and Document Wallets

Lot No

4

II.2.2) Additional CPV code(s)

- 18923000 - Pouches and wallets
- 18923200 - Wallets
- 18933000 - Mail or parcel bags

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot is for the provision of mail bags and document wallets to be delivered to YPO's Wakefield distribution centre

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20%

Quality criterion - Name: Delivery and Lead Times / Weighting: 25%

Quality criterion - Name: Innovation and Sustainability / Weighting: 20%

Price - Weighting: 35%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

23 April 2025

End date

22 April 2032

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The Contract will cover the period from 23rd April 2025 to 22nd April 2028 with two options to extend for an additional 24 months. The first decision to extend the contract period will be taken by the end of January 2028 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 7 years, from 23rd April 2025 to 22nd April 2032 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note that for items in this Lot YPO will allow +5% tolerance above the baseline only on dimensions stated in Appendix 3 - Specification and Pricing Schedule. For example, if item is 225mm long, suppliers can quote up to 236.25mm above the baseline. Suppliers who fail to quote within 5% tolerance might be disqualified from the process.

II.2) Description

II.2.1) Title

Self-Adhesive and Packaging Tape

Lot No

5

II.2.2) Additional CPV code(s)

- 19513200 - Adhesive tape of rubberised textiles

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot is for the provision of self-adhesive and packaging tape to be delivered to YPO's Wakefield distribution centre

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20%

Quality criterion - Name: Delivery and Lead Times / Weighting: 25%

Quality criterion - Name: Innovation and Sustainability / Weighting: 20%

Price - Weighting: 35%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

23 April 2025

End date

22 April 2032

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The Contract will cover the period from 23rd April 2025 to 22nd April 2028 with two options to extend for an additional 24 months. The first decision to extend the contract period will be taken by the end of January 2028 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 7 years, from 23rd April 2025 to 22nd April 2032 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note that for items in this lot YPO will allow +5% tolerance above the baseline only on dimensions stated Appendix 3 - Specification and Pricing Schedule. For example, if item is 132m long, suppliers can quote up to 138.6m above the baseline. Suppliers who fail to quote within 5% tolerance might be disqualified from the process.

II.2) Description

II.2.1) Title

Other Miscellaneous Items

Lot No

6

II.2.2) Additional CPV code(s)

- 18937100 - Goods-packing bags
- 19000000 - Leather and textile fabrics, plastic and rubber materials
- 19640000 - Polythene waste and refuse sacks and bags
- 30199762 - Luggage tags

II.2.3) Place of performance

NUTS codes

- UKE45 - Wakefield

II.2.4) Description of the procurement

This Lot is for the provision of other miscellaneous items to be delivered to YPO's Wakefield distribution centre

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 20%

Quality criterion - Name: Delivery and Lead Times / Weighting: 25%

Quality criterion - Name: Innovation and Sustainability / Weighting: 20%

Price - Weighting: 35%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

23 April 2025

End date

22 April 2032

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

The Contract will cover the period from 23rd April 2025 to 22nd April 2028 with two options to extend for an additional 24 months. The first decision to extend the contract period will be taken by the end of January 2028 and will be dependent on satisfactory completion of all aspects of the contract to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 7 years, from 23rd April 2025 to 22nd April 2032 (subject to an annual review, incorporating price negotiations and KPI performance).

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note that for items in this lot YPO will allow +/-5% tolerance above or below the baseline on dimensions stated Appendix 3 - Specification and Pricing Schedule. For example, if item is 900mm, suppliers can quote up to 945mm above the baseline or up to 855mm below the baseline. Suppliers who fail to quote within 5% tolerance might be disqualified from the process.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Organisations must ensure that they are not in breach of any of the mandatory or discretionary exclusions contained in Regulation 57 of the Public Contracts Regulations 2015. Please refer to the

Tender Documentation/ Online Tender located on our E-Procurement system. The web address can be found under 'Procurement Documents' in 'Communication' section in this notice.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Please refer to the Framework Agreement Terms and Conditions located on our E-Procurement system. The web address can be found under Procurement Documents in 'Communication' Section in this notice.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2024/S 000-029220](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 March 2025

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

7 March 2025

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: There is a possibility that this framework will be subject to renewal after 3.5 years from the commencement date.

VI.3) Additional information

YPO are purchasing on the behalf of other contracting authorities. Please see the below link for details: <https://www.ypo.co.uk/about/customers/permissible-users> .

YPO will incorporate a standstill period at the point of notification of the award of the contract is provided to all bidders. The standstill period will be for a minimum of 10 calendar days, and provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

London

Country

United Kingdom