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Tender

## **St Peter's Catholic High School and Sixth Form Centre - Catering and Cleaning Services**

St Peter's Catholic High School and Sixth From Centre

F02: Contract notice

Notice identifier: 2023/S 000-003691

Procurement identifier (OCID): ocds-h6vhtk-03a36e

Published 7 February 2023, 11:43am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St Peter's Catholic High School and Sixth From Centre

Stroud Road

Tuffley, Gloucester

GL4 0DD

#### **Contact**

Ben Jones

#### **Email**

[tenders@minervapcs.com](mailto:tenders@minervapcs.com)

#### **Telephone**

+44 1256467107

#### **Country**

United Kingdom

**NUTS code**

UKK13 - Gloucestershire

**Internet address(es)**

Main address

<https://www.stpetershighschool.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/minervapcs.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

Education Institute

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St Peter's Catholic High School and Sixth Form Centre - Catering and Cleaning Services

Reference number

MPN-10241

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

St Peter's Catholic High School and Sixth Form Centre is currently out to tender for the provision of a full daily catering service (LOT 1) and a full daily cleaning service (LOT 2). The catering services at the school are currently outsourced. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of a full lunch service and morning break for the school day. there is potential to introduce a breakfast service. The catering facilities at the school include the main dining areas and servery, plus an external pod and a sixth form café. Across the school there are currently 1518 pupils on roll for the academic year 2022/23. Of this figure, 247 pupils are entitled to Free School Meals. TUPE is expected to apply, details of which can be found in the tender documentation. Some members of the catering team are members of the Local Government Pension Scheme and all details are in the documents

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,142,790

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 - Catering Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKK13 - Gloucestershire

Main site or place of performance

Full details in tender documentation

### **II.2.4) Description of the procurement**

St Peter's Catholic High School and Sixth Form Centre is currently out to tender for the provision of a full daily catering service. The Contractor will be responsible for the provision of a full school food catering service for the pupils and staff at the school. This will consist of a full lunch service for each school day. The catering facilities at the School include the main dining area/servery, a 6th Form kitchen and a pod. All outlets are available to all pupils [with the exception of the 6th Form Kitchen which is reserved for the 6th Form pupils]. There are currently 1518 pupils on roll for the academic year 2022/23. Of this figure, 247 pupils are entitled to free school meals. TUPE is expected to apply, details of which can be found in the tender documentation. Some members of the catering team are members of the Local Government Pension Scheme and all details are in the tender documentation. The School is keen to further increase uptake and continue the good work already in place for catering. It wishes to do so by working closely with the successful Contractor in developing and continuously improving the service and partnership during the period of the contract and by introducing innovative and creative ideas as submitted in the tender process and on-going. The school is aware that there are always opportunities to improve and modernise. They are interested in ensuring that the caterers provide the best possible service, introducing new menu ideas and initiatives so that pupils are all eating and utilising the service regularly.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £1,192,793

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of 5 years.

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 - Cleaning Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90919300 - School cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKK13 - Gloucestershire

Main site or place of performance

Full Details in Tender Documentation

### **II.2.4) Description of the procurement**

St Peter's Catholic High School and Sixth Form Centre are currently out to tender for the provision of a full daily cleaning service. The contract is being offered for a 3 years with the option to extend for a further two periods of 12 months. The contract commencement date is 01 September 2023. The contract is for a full daily cleaning service during term time and periodic cleaning outside of term time. TUPE is expected to apply, details of which can be found in the tender documentation

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £950,460

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates:

Objective criteria is detailed in the tender document. A maximum of five suppliers will be taken forward to the Invitation to Tender stage of the process. Where less than five suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the Invitation to Tender stage. Where more than five suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the Invitation to Tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The contract will be awarded for an initial period of three years with two possible extensions of 12 months meaning a maximum contract length of five years.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The duration detailed above includes the initial term of three years as well as the two optional contract extension periods of 12 months each.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 March 2023

Local time

5:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

3 April 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Further notices to be published in 2025, 2026 or 2027

### **VI.3) Additional information**

CPV code 55524000-9, falls within Schedule 3 of the Public Contracts Regulations 2015 as a Social and Other Specific Service, therefore the procurement procedure is governed by Section 7 of Part 2 (Regulations 74-77) of those Regulations.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Strand

London

WC2A 2LL

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

St Peter's Catholic High School and Sixth Form Centre will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland)

**VI.4.4) Service from which information about the review procedure may be obtained**

High Court

Strand

London

United Kingdom

Country

United Kingdom