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Planning

## **Social Security Scotland - Document Repository - Request for Information**

Social Security Scotland

F01: Prior information notice

Prior information only

Notice identifier: 2025/S 000-003665

Procurement identifier (OCID): ocds-h6vhtk-04db7d

Published 4 February 2025, 2:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Social Security Scotland

3rd Floor, Agnes Husband House, 17 South Union Street

Dundee

DD1 4BF

#### **Email**

[Jane.Atherlay@socialsecurity.gov.scot](mailto:Jane.Atherlay@socialsecurity.gov.scot)

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

## **Internet address(es)**

Main address

<https://www.socialsecurity.gov.scot/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30345](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30345)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

Additional information can be obtained from the above-mentioned address

## **I.4) Type of the contracting authority**

National or federal Agency/Office

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

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#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Social Security Scotland are releasing this request for information to gain a better understanding of the Document Repository Products that are currently available in the Market.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 48823000 - File servers

#### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

#### **II.2.4) Description of the procurement**

Please see this Prior Information Notice (PIN) relating to the provision of Document Repository Services for Social Security Scotland. This PIN relates to a Request For Information (RFI) which Social Security Scotland are undertaking in advance of any future procurement exercise.

It is not a pre qualification or tendering exercise.

Please submit your response by email to([jane.atherlay@socialsecurity.gov.scot](mailto:jane.atherlay@socialsecurity.gov.scot)) copying in ([martin.mooney@socialsecurity.gov.scot](mailto:martin.mooney@socialsecurity.gov.scot)) before the deadline of 12:00:00 noon Monday, 24 February 2025.

### **II.3) Estimated date of publication of contract notice**

1 August 2025

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

A Request for Information document, including a response template, has been attached to this Notice.

The closing date for responses is 12:00:00 noon on Monday, 24 February 2025. Please respond as per the instructions within the document.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=789541](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=789541).

(SC Ref:789541)