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Tender

## **PR007 Removals,Storage and Courier Services**

Kent Community Health NHS Foundation Trust  
Kent and Medway NHS Social Care Partnership Trust

F02: Contract notice

Notice identifier: 2023/S 000-003637

Procurement identifier (OCID): ocds-h6vhtk-03a34e

Published 6 February 2023, 5:32pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Kent Community Health NHS Foundation Trust

Ecovate

London

HA1 3EX

#### **Contact**

Ms Nicky Hay

#### **Email**

[nhay@ecovategroup.com](mailto:nhay@ecovategroup.com)

#### **Telephone**

+44 2030062371

#### **Country**

United Kingdom

**Region code**

UKI - London

**Internet address(es)**

Main address

<http://www.lppsourcing.org>

Buyer's address

<http://www.lppsourcing.org>

**I.1) Name and addresses**

Kent and Medway NHS Social Care Partnership Trust

Kent

**Email**

[nhay@ecovategroup.com](mailto:nhay@ecovategroup.com)

**Country**

United Kingdom

**Region code**

UKJ4 - Kent

**Internet address(es)**

Main address

<http://www.lppsourcing.org>

Buyer's address

<http://www.lppsourcing.org>

**I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.lppsourcing.org>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

### **I.4) Type of the contracting authority**

Body governed by public law

### **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PR007 Removals,Storage and Courier Services

Reference number

DN648636

#### **II.1.2) Main CPV code**

- 63121100 - Storage services

#### **II.1.3) Type of contract**

## Services

### **II.1.4) Short description**

Kent Community Health NHS Foundation Trust & Kent and Medway NHS and Social Care Partnership Trust (the "Authority") is issuing this Invitation to Tender ("ITT") in connection with the competitive procurement of Removals, Storage and Courier Services.

The purpose of this procurement process is to identify a provider that is able to provide Removals, Storage and Courier services to the Trust's as per the requirements listed within the specification document.

The tender will be divided into two (2) Lots:

Lot 1 – Removal & Storage Services:

- The Authority requires the provision of an efficient and effective removal service, delivered in a timely, safety conscious, and considerate manner, with all due care and skill to conform to the specification and to best industry standards. The Supplier will have sufficient expertise and resources to meet the Authority's requirements, undertaking removal, transportation, and relocation services, in addition to other associated services.
- The majority of the Authority's removals and relocation requirements are to be provided on an ad hoc basis, as these are subject to requests submitted by the Authority's service departments. The Authority therefore cannot guarantee any volume or value for this contract.
- The services required by the Authority can be broadly categorised into the following:
  - ? Major removals;
  - ? Standard removals;
  - ? Minor removals;
  - ? Storage services; and
  - ? Other associated services.

Lot 2 – Courier Services

?The Authority requires the provision of an efficient and effective courier service, delivered in a timely, safety conscious, and considerate manner, with all due care and skill to

conform to the specification and to best industry standards. The Supplier will have sufficient expertise and resources to meet the Authority's requirements, undertaking collection, transportation, and delivery services.

?The majority of the Authority's requirements are to be provided on an ad hoc basis, as these are subject to requests submitted by the Authority's service departments. The Authority therefore cannot guarantee any volume or value for this contract.

?The Supplier will be required to collect individual or small numbers of applicable items from the Authority's premises and to deliver them to other sites and locations as required by the Authority. The items will be movable by manual handling and without the need for specialist equipment.

### **II.1.5) Estimated total value**

Value excluding VAT: £900,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

## **II.2) Description**

### **II.2.1) Title**

Major and standard, responsive removals, and storage service

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 30100000 - Office machinery, equipment and supplies except computers, printers and furniture
- 63121100 - Storage services

### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

## **II.2.4) Description of the procurement**

Lot 1 – Removal & Storage Services:

The Authority requires the provision of an efficient and effective removal service, delivered in a timely, safety conscious, and considerate manner, with all due care and skill to conform to the specification and to best industry standards. The Supplier will have sufficient expertise and resources to meet the Authority's requirements, undertaking removal, transportation, and relocation services, in addition to other associated services.

The services required by the Authority can be broadly categorised into the following:

- ? Major removals;
- ? Standard removals;
- ? Minor removals;
- ? Storage services; and
- ? Other associated services.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There is the option to extend the contract for a further two (2) twelve (12) month periods after the initial 3 year contract period.

## **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Courier Services

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 64120000 - Courier services

### **II.2.3) Place of performance**

NUTS codes

- UKJ4 - Kent

### **II.2.4) Description of the procurement**

Lot 2 – Courier Services

?The Authority requires the provision of an efficient and effective courier service, delivered in a timely, safety conscious, and considerate manner, with all due care and skill to conform to the specification and to best industry standards. The Supplier will have sufficient expertise and resources to meet the Authority's requirements, undertaking collection, transportation, and delivery services.

?The majority of the Authority's requirements are to be provided on an ad hoc basis, as these are subject to requests submitted by the Authority's service departments. The Authority therefore cannot guarantee any volume or value for this contract.

?The Supplier will be required to collect individual or small numbers of applicable items from the Authority's premises and to deliver them to other sites and locations as required by the Authority. The items will be movable by manual handling and without the need for

specialist equipment.

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### **II.2.11) Information about options**

Options: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

20 March 2023

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

20 March 2023

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of Justice

The Royal Court of Justice

London

WC2A 2LL

Country

United Kingdom

Internet address

<http://www.lppsourcing.org>