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Tender

South West Essex Community Education Trust ~ Catering Tender

South West Essex Community Education Trust
Marshalls Park Academy
Orsett Heath Academy

F02: Contract notice

Notice identifier: 2022/S 000-003626

Procurement identifier (OCID): ocids-h6vhtk-0314c5

Published 8 February 2022, 6:14pm

Section I: Contracting authority

I.1) Name and addresses

South West Essex Community Education Trust

C/O William Edwards School, Stifford Clays Road, Orsett

Grays

RM16 3NJ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKH3 - Essex

Internet address(es)

Main address

<https://www.swecet.org/>

I.1) Name and addresses

Marshalls Park Academy

Pettits Lane

Romford

RM1 4EH

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

NUTS code

UKI5 - Outer London – East and North East

Internet address(es)

Main address

<https://www.swecet.org/>

I.1) Name and addresses

Orsett Heath Academy

Long Lane

Grays

RM16 2QH

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

NUTS code

UKH3 - Essex

Internet address(es)

Main address

<https://www.swecet.org/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/2269B693YP>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

South West Essex Community Education Trust ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide catering services for three secondary schools within the South West Essex Community Education Trust.

- William Edwards School - Stifford Clays Road, Stifford Clays, Grays, RM16 3NJ
- Marshalls Park Academy - Pettits Lane, Romford, RM1 4EH
- Orsett Heath Academy (a new school) - Long Lane, Grays, RM16 2QH

II.1.5) Estimated total value

Value excluding VAT: £4,250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH3 - Essex

Main site or place of performance

Essex

II.2.4) Description of the procurement

The successful Supplier will be required to provide catering services for three secondary schools within the South West Essex Community Education Trust.

The following trust secondary schools are included within this contract;

- William Edwards School
- Marshalls Park Academy
- Orsett Heath Academy – a new school

The tender project is seeking to appoint a single Supplier whose initiative and innovation will be welcomed for the provision of service within the existing facilities for the 3 Secondary schools in scope. By September 2022, between the three schools, there will be approximately 2810 students enrolled, along with approximately 250 teaching and support staff, with a focus on exciting new food concepts to satisfy a wide range of pupil tastes and dietary requirements. The Trust would wish the successful Supplier to review the current range of services offered, as well as to looking at the delivery of the current catering service and make recommendations accordingly.

Pupil, staff and support staff numbers at William Edwards School and Marshalls Park Academy are expected to remain at 1250/ 115 and 1200/115 with Orsett Heath Academy increasing annually with additional intakes to a combined total of 3650 /330 by September 2026.

The contract being tendered is for three years in duration from 1st September 2022 to 31st August 2025 with the option to extend for a further two years, the extension would only be for 1 year at a time and will operate as a cost plus with guarantees contract, with the successful Supplier offering the Trust some guaranteed lines for the provision of catering services. The trust will maintain sovereignty of tariff throughout the contract. Moneys collected through payment systems in place will go directly to each school and be reconciled by caterer's invoice.

The academic year is based on a calendar of 190 days. Five days are to be used for staff professional development which means that the schools will be open to receive students for 185 days.

The contract offered covers the scope for the provision of all catering services within the schools, which currently includes breakfast services, morning break, lunch, all hospitality and free issue requirements. Free School Meals and hospitality will be charged based on consumption and at net food cost.

The successful Supplier will be expected to maximise the sourcing of fresh produce on a local basis, as well as provide support on educating the pupils in healthy eating and where food comes from.

Whilst the Trust prioritises value for money as a key objective of the competitive tender process, the governing body is not obliged to accept the lowest price.

The sales value of the current contract (at pre Covid sales rates per pupil and current pupil numbers) is circa £850k p.a and through the additional pupil numbers incoming at Orsett Heath should generate annual revenues significantly above £1m.

See SQ Document for further information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £4,250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2022

End date

31 August 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 March 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

18 April 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Grays:-School-catering-services./2269B693YP>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/2269B693YP>

GO Reference: GO-202228-PRO-19616795

VI.4) Procedures for review

VI.4.1) Review body

South West Essex Community Education Trust

Grays

Country

United Kingdom