

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/003589-2023>

Tender

Provision of Design & Publication Services

THE FINANCIAL REPORTING COUNCIL LIMITED

F02: Contract notice

Notice identifier: 2023/S 000-003589

Procurement identifier (OCID): ocds-h6vhtk-03a332

Published 6 February 2023, 2:16pm

Section I: Contracting authority

I.1) Name and addresses

THE FINANCIAL REPORTING COUNCIL LIMITED

8Th Floor,125 London Wall

LONDON

EC2Y 5AS

Contact

Head of Procurement

Email

procurement@frc.org.uk

Telephone

+44 2074922300

Country

United Kingdom

Region code

UKI - London

Companies House

02486368

Internet address(es)

Main address

<https://www.frc.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/18bc7819-a9b4-4252-b57a-f56e1e0bc3d1>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.contractsfinder.service.gov.uk/Notice/18bc7819-a9b4-4252-b57a-f56e1e0bc3d1>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Economic and financial affairs

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Design & Publication Services

Reference number

FRC2022-0179

II.1.2) Main CPV code

- 79415200 - Design consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The purpose of the Financial Reporting Council (FRC) is to serve the public interest by setting high standards of corporate governance, reporting and audit and by holding to account those responsible for delivering them.

Delivering on our purpose will bring a variety of benefits. Improved outcomes, created by each of our regulatory activities are shown in the circle; each of which can positively reinforce others in the circle and contribute to overall benefits for a wide range of stakeholders such as greater transparency, increased trust in UK markets and a lower cost of capital for companies. Our direct stakeholders include companies, institutional investors, auditors, actuaries, accountants and their respective professional bodies. Our indirect stakeholders include retail shareholders, suppliers, employees, customers, communities, pensioners and savers, and financial institutions, all of whom have an interest in the health of companies and other organisations within our existing and future regulatory scope and in the success of the UK corporate sector as a whole.

THIS PROCUREMENT

Since 2020 we have made great strides in creating an iconic brand that reflects our growing remit and responsibility as an effective regulator. In addition to creating high quality documents on an ongoing basis, we do intend to evolve further, looking for ways to innovate our existing content methods to improve them. Examples include exploring new layouts to make content more digestible, aligning better with accessibility standards, considering interactive PDF's or animation and so forth. We are keen to partner with an

organisation that can help us take these next steps.

Our requirement is to work with a quality focused external agency for our Design & Publication Services, and benefit from better practice industry knowledge and specialist expertise in designing assets and documents while supporting us with proof reading/content editing. The ideal organisation will provide stage-appropriate guidance on design-related matters.

The services that we will require are grouped below:

- Design and typesetting
- Brand development
- Guidelines support
- Language services
- Advisory

PLEASE SEE THE TENDER DOCUMENT FOR FULL DETAILS.

This Contract Notice has also been published on Contract Finder which contains the attachments etc -

<https://www.contractsfinder.service.gov.uk/Notice/18bc7819-a9b4-4252-b57a-f56e1e0bc3d1>

II.1.5) Estimated total value

Value excluding VAT: £920,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79415200 - Design consultancy services
- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

The services that we will require are grouped below:

- Design and typesetting
- Brand development
- Guidelines support
- Language services
- Advisory

PLEASE NOTE

This Contract Notice has also been published on Contracts Finder and includes the Tender documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Agreement will run for 36 months with a 12 month extension. The FRC will revisit prior to the expiry of the initial Term to determine extension and further Service requirements beyond the 48 month period.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Agreement will run for 36 months with a 12 month extension.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The tender relates to the Provision of Design & Publication Services therefore please read the tender documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 March 2023

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 9 June 2023

IV.2.7) Conditions for opening of tenders

Date

9 March 2023

Local time

4:15pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Financial Reporting Council

London

Country

United Kingdom

