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Tender

## **Provision of Design & Publication Services**

THE FINANCIAL REPORTING COUNCIL LIMITED

F02: Contract notice

Notice identifier: 2023/S 000-003589

Procurement identifier (OCID): ocds-h6vhtk-03a332

Published 6 February 2023, 2:16pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE FINANCIAL REPORTING COUNCIL LIMITED

8Th Floor,125 London Wall

LONDON

EC2Y 5AS

#### **Contact**

Head of Procurement

#### **Email**

[procurement@frc.org.uk](mailto:procurement@frc.org.uk)

#### **Telephone**

+44 2074922300

#### **Country**

United Kingdom

**Region code**

UKI - London

**Companies House**

02486368

**Internet address(es)**

Main address

<https://www.frc.org.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.contractsfinder.service.gov.uk/Notice/18bc7819-a9b4-4252-b57a-f56e1e0bc3d1>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.contractsfinder.service.gov.uk/Notice/18bc7819-a9b4-4252-b57a-f56e1e0bc3d1>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Economic and financial affairs

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Design & Publication Services

Reference number

FRC2022-0179

#### **II.1.2) Main CPV code**

- 79415200 - Design consultancy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The purpose of the Financial Reporting Council (FRC) is to serve the public interest by setting high standards of corporate governance, reporting and audit and by holding to account those responsible for delivering them.

Delivering on our purpose will bring a variety of benefits. Improved outcomes, created by each of our regulatory activities are shown in the circle; each of which can positively reinforce others in the circle and contribute to overall benefits for a wide range of stakeholders such as greater transparency, increased trust in UK markets and a lower cost of capital for companies. Our direct stakeholders include companies, institutional investors, auditors, actuaries, accountants and their respective professional bodies. Our indirect stakeholders include retail shareholders, suppliers, employees, customers, communities, pensioners and savers, and financial institutions, all of whom have an interest in the health of companies and other organisations within our existing and future regulatory scope and in the success of the UK corporate sector as a whole.

#### **THIS PROCUREMENT**

Since 2020 we have made great strides in creating an iconic brand that reflects our growing remit and responsibility as an effective regulator. In addition to creating high quality documents on an ongoing basis, we do intend to evolve further, looking for ways to innovate our existing content methods to improve them. Examples include exploring new layouts to make content more digestible, aligning better with accessibility standards, considering interactive PDF's or animation and so forth. We are keen to partner with an

organisation that can help us take these next steps.

Our requirement is to work with a quality focused external agency for our Design & Publication Services, and benefit from better practice industry knowledge and specialist expertise in designing assets and documents while supporting us with proof reading/content editing. The ideal organisation will provide stage-appropriate guidance on design-related matters.

The services that we will require are grouped below:

- Design and typesetting
- Brand development
- Guidelines support
- Language services
- Advisory

PLEASE SEE THE TENDER DOCUMENT FOR FULL DETAILS.

This Contract Notice has also been published on Contract Finder which contains the attachments etc -

<https://www.contractsfinder.service.gov.uk/Notice/18bc7819-a9b4-4252-b57a-f56e1e0bc3d1>

#### **II.1.5) Estimated total value**

Value excluding VAT: £920,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79415200 - Design consultancy services
- 79800000 - Printing and related services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

The services that we will require are grouped below:

- Design and typesetting
- Brand development
- Guidelines support
- Language services
- Advisory

#### **PLEASE NOTE**

This Contract Notice has also been published on Contracts Finder and includes the Tender documents.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

The Agreement will run for 36 months with a 12 month extension. The FRC will revisit prior to the expiry of the initial Term to determine extension and further Service requirements beyond the 48 month period.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The Agreement will run for 36 months with a 12 month extension.

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The tender relates to the Provision of Design & Publication Services therefore please read the tender documents.

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 March 2023

Local time

4:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 9 June 2023

**IV.2.7) Conditions for opening of tenders**

Date

9 March 2023

Local time

4:15pm

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**Section VI. Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.4) Procedures for review**

**VI.4.1) Review body**

The Financial Reporting Council

London

Country

United Kingdom

