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Tender

## **YPO - 001198 Insurance Placement DPS II**

YPO

North East Procurement Organisation (NEPO)

Eastern Shires Purchasing Organisation trading as ESPO

F02: Contract notice

Notice identifier: 2024/S 000-003581

Procurement identifier (OCID): ocids-h6vhtk-0436e9

Published 2 February 2024, 4:02pm

The closing date and time has been changed to:

**23 February 2029, 11:55pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

YPO

41 Industrial Park

Wakefield

WF2 0XE

### **Contact**

Contracts Team

### **Email**

[Contracts@ypo.co.uk](mailto:Contracts@ypo.co.uk)

**Telephone**

+44 1924664685

**Country**

United Kingdom

**Region code**

UKE45 - Wakefield

**Internet address(es)**

Main address

<http://www.ypo.co.uk/>

Buyer's address

<https://procontract.due-north.com/register?ReadForm>

**I.1) Name and addresses**

North East Procurement Organisation (NEPO)

Gateshead

**Contact**

Nick McDonald

**Email**

[nick.mcdonald@nepo.org](mailto:nick.mcdonald@nepo.org)

**Country**

United Kingdom

**Region code**

UKC2 - Northumberland and Tyne and Wear

**Internet address(es)**

Main address

<https://www.nepo.org/>

**I.1) Name and addresses**

Eastern Shires Purchasing Organisation trading as ESPO

Leicester

**Contact**

David B Read

**Email**

[d.read@espo.org](mailto:d.read@espo.org)

**Country**

United Kingdom

**Region code**

UKF21 - Leicester

**Internet address(es)**

Main address

<https://www.espo.org/>

**I.2) Information about joint procurement**

The contract involves joint procurement

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of

charge, at

<https://procontract.due-north.com/register?ReadForm>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/register?ReadForm>

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

General public services

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### **Section II: Object**

#### **II.1) Scope of the procurement**

##### **II.1.1) Title**

YPO - 001198 Insurance Placement DPS II

Reference number

001198

##### **II.1.2) Main CPV code**

- 66510000 - Insurance services

##### **II.1.3) Type of contract**

Services

##### **II.1.4) Short description**

YPO in collaboration with ESPO and NEPO are looking for Providers to be appointed onto a Dynamic Purchasing System (DPS) for the provision of Insurance Placement and associated services for the wider public sector. The DPS is designed to meet the needs of

all public sector organisations.

YPO is looking for insurance providers with the ability to provide services for various categories of insurance cover to various types of public sector organisations including for example, local authorities, education providers, central government, police and fire services etc. A full list of potential users can be found within the tender documentation.

Further information regarding the expected solution is included below and further detailed within the tender documentation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £3,000,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 66000000 - Financial and insurance services
- 66512000 - Accident and health insurance services
- 66513000 - Legal insurance and all-risk insurance services
- 66514000 - Freight insurance and Insurance services relating to transport
- 66515000 - Damage or loss insurance services
- 66516000 - Liability insurance services
- 66517000 - Credit and surety insurance services
- 66518200 - Insurance agency services
- 66518300 - Insurance claims adjustment services
- 66519000 - Engineering, auxiliary, average, loss, actuarial and salvage insurance services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

The insurance placement DPS is designed to allow YPO, NEPO and ESPO customers, including brokers acting in agency on behalf of customers, access to conduct further competitions to appoint single or multiple insurance providers to provide a wide range of insurance services as is categorised in detail within the documentation.

This DPS will be structured as a single Category - Insurance Placement and Associated Services

The Provider must be able to provide insurance covers in the capacity of either:

- Direct Dealing Insurer;
- Broker only Insurer;
- Managing General Agent and /or Managing General Underwriter who acts as agent for and on behalf of the Insurers with whom it has a contractual delegated underwriting authority and/or
- Lloyds of London Syndicate;

The Provider must be able to offer at least one or more classes of insurance as set out in the tender documents.

This DPS is supported by a separate insurance brokerage framework for the appointment of a broker by a customer, ensuring YPO is able to provide a full insurance solution for the public sector.

#### **II.2.5) Award criteria**

Quality criterion - Name: Non-cost Criteria / Weighting: Range of 30%-90%

Cost criterion - Name: Cost / Weighting: Range of 10%-70%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 May 2024

End date

30 April 2034

This contract is subject to renewal

Yes

Description of renewals

There is a possibility that this DPS may be subject to re-establishment 4.5 years from its commencement.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

The DPS will cover the period from 1st of May 2024 to 30th of April 2029 with an option to further extend for an additional 5 years. The decision to extend the DPS Establishment Agreement period will be taken by the end of January 2029 and will be dependent on satisfactory completion of all aspects of the DPS Establishment Agreement to date, the current market conditions for this category and YPO's contracting structures. The maximum contract period will therefore be 10 years, from 1st of May 2024 to 30th of April 2034 (subject to an annual review, and KPI performance).

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The first deadline for submissions (19/03/2024 at 14:00 pm) is only applicable to the initial establishment/first round of the DPS. Following the initial establishment, the DPS will remain open for any Suppliers to submit a bid at any point until the closing date of the DPS.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Organisations must ensure that they are not in breach of any of the mandatory or discretionary exclusions contained in Regulation 57 of the Public Contracts Regulations 2015. Please refer to the

Tender Documentation/ Online Tender located on our E-Procurement system. The web address can be found under 'Procurement Documents' in 'Communication' section in this notice

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please refer to the DPS Establishment Agreement Terms and Conditions located on our E-Procurement system. The web address can be found under Procurement Documents in 'Communication' Section in this notice.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

The dynamic purchasing system might be used by additional purchasers

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

30 April 2034

Local time

11:55pm

Changed to:

Date

23 February 2029

Local time

11:55pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: There is a possibility that this DPS will be renewed after 4.5 years of the commencement date.

### **VI.3) Additional information**

YPO and its collaborative partners are purchasing on the behalf of other contracting authorities. Please see the below link for details:

<https://www.ypo.co.uk/about/customers/permisible-users>

<https://www.espo.org/legal#:~:text=Local%20Authorities%3A%20County%2C%20Unitary%2C,Northern%20Ireland%3B%20Scotland%3B%20Wales.>

<https://www.nepo.org/associate-members/permisible-users>

The first deadline for submissions (19/03/2024 at 14:00 pm) is only applicable to the initial establishment/first round of the DPS. Following the initial establishment, the DPS will remain open for any Suppliers to submit a bid at any point until the closing date of the DPS.

YPO will incorporate a standstill period at the point of notification of the acceptance to the DPS for the first round of the establishment. The standstill period will be for a minimum of 10 calendar days, and provides time for unsuccessful tenderers to challenge the award decision before the DPS is made available for use by YPO and its collaborative partners customers.

The Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

London

Country

United Kingdom