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Tender

## **Rateable Value Finder, National Non Domestic Rates Appeals Forecasting and Council Tax Finder**

Oxford City Council

F02: Contract notice

Notice identifier: 2022/S 000-003556

Procurement identifier (OCID): ocids-h6vhtk-03147f

Published 8 February 2022, 11:52am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Oxford City Council

Oxford City Council, St.Aldates

Oxford

OX1 1DS

#### **Email**

[procurement@oxford.gov.uk](mailto:procurement@oxford.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKJ14 - Oxfordshire

#### **Internet address(es)**

Main address

<http://www.oxford.gov.uk>

Buyer's address

<http://www.oxford.gov.uk>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Rateable Value Finder, National Non Domestic Rates Appeals Forecasting and Council Tax Finder

Reference number

DN596353

#### **II.1.2) Main CPV code**

- 66000000 - Financial and insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Due to ever increasing budget pressures, the Council wishes to maximise both its Business Rates income and Council Tax income now and in the future. To do this it requires assistance with finding Rateable hereditaments that are currently not included in our records, or where there is the potential for the Rateable Value entered in the Valuation list to be incorrect. The Council also requires assistance with forecasting appeal outcomes to assist with Government returns. It also requires assistance in finding properties that should be banded for Council Tax purposes or where there is the potential for an existing banding to be incorrect.

National Non-Domestic Rates

- Rateable Value Finder
- Appeals forecasting for National Non-Domestic Rates
- Reporting to assist with service delivery
- Statistical analysis of findings

Council Tax

- Council Tax Finder

- Reporting to assist with service delivery
- Statistical analysis of findings

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 72221000 - Business analysis consultancy services

#### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

#### **II.2.4) Description of the procurement**

Due to ever increasing budget pressures, the Council wishes to maximise both its Business Rates income and Council Tax income now and in the future. To do this it requires assistance with finding Rateable hereditaments that are currently not included in our records, or where there is the potential for the Rateable Value entered in the Valuation list to be incorrect. The Council also requires assistance with forecasting appeal outcomes to assist with Government returns. It also requires assistance in finding properties that should be banded for Council Tax purposes or where there is the potential for an existing banding to be incorrect.

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- Statistical analysis of findings

#### **II.2.5) Award criteria**

Quality criterion - Name: Case Studies / Weighting: 10

Quality criterion - Name: Technical Capacity / Weighting: 10

Quality criterion - Name: Meeting Requirements / Weighting: 20

Quality criterion - Name: Setup / Weighting: 10

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible 12 month extension period at the discretion of Oxford City Council

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

10 March 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

10 March 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Oxford City Council

Oxford

Country

United Kingdom