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Tender

Rateable Value Finder, National Non Domestic Rates Appeals Forecasting and Council Tax Finder

Oxford City Council

F02: Contract notice

Notice identifier: 2022/S 000-003556

Procurement identifier (OCID): ocids-h6vhtk-03147f

Published 8 February 2022, 11:52am

Section I: Contracting authority

I.1) Name and addresses

Oxford City Council

Oxford City Council, St.Aldates

Oxford

OX1 1DS

Email

procurement@oxford.gov.uk

Country

United Kingdom

NUTS code

UKJ14 - Oxfordshire

Internet address(es)

Main address

<http://www.oxford.gov.uk>

Buyer's address

<http://www.oxford.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Rateable Value Finder, National Non Domestic Rates Appeals Forecasting and Council Tax Finder

Reference number

DN596353

II.1.2) Main CPV code

- 66000000 - Financial and insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Due to ever increasing budget pressures, the Council wishes to maximise both its Business Rates income and Council Tax income now and in the future. To do this it requires assistance with finding Rateable hereditaments that are currently not included in our records, or where there is the potential for the Rateable Value entered in the Valuation list to be incorrect. The Council also requires assistance with forecasting appeal outcomes to assist with Government returns. It also requires assistance in finding properties that should be banded for Council Tax purposes or where there is the potential for an existing banding to be incorrect.

National Non-Domestic Rates

- Rateable Value Finder
- Appeals forecasting for National Non-Domestic Rates
- Reporting to assist with service delivery
- Statistical analysis of findings

Council Tax

- Council Tax Finder

- Reporting to assist with service delivery
- Statistical analysis of findings

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72221000 - Business analysis consultancy services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

II.2.4) Description of the procurement

Due to ever increasing budget pressures, the Council wishes to maximise both its Business Rates income and Council Tax income now and in the future. To do this it requires assistance with finding Rateable hereditaments that are currently not included in our records, or where there is the potential for the Rateable Value entered in the Valuation list to be incorrect. The Council also requires assistance with forecasting appeal outcomes to assist with Government returns. It also requires assistance in finding properties that should be banded for Council Tax purposes or where there is the potential for an existing banding to be incorrect.

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II.2.5) Award criteria

Quality criterion - Name: Case Studies / Weighting: 10

Quality criterion - Name: Technical Capacity / Weighting: 10

Quality criterion - Name: Meeting Requirements / Weighting: 20

Quality criterion - Name: Setup / Weighting: 10

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Possible 12 month extension period at the discretion of Oxford City Council

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 March 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

10 March 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Oxford City Council

Oxford

Country

United Kingdom