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Tender

SCC MH Employee Benefits

Surrey County Council

F02: Contract notice

Notice identifier: 2023/S 000-003551

Procurement identifier (OCID): ocds-h6vhtk-03a316

Published 6 February 2023, 11:31am

Section I: Contracting authority

I.1) Name and addresses

Surrey County Council

11 Cockshot Hill

Reigate

RH2 8EF

Contact

Marta Hlavenka

Email

marta.hlavenka@surreycc.gov.uk

Country

United Kingdom

Region code

UKJ2 - Surrey, East and West Sussex

Internet address(es)

Main address

<https://www.surreycc.gov.uk>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

SCC MH Employee Benefits

Reference number

DN1448

II.1.2) Main CPV code

- 75310000 - Benefit services

II.1.3) Type of contract

Services

II.1.4) Short description

Surrey County Council is seeking to appoint suitably qualified Suppliers(s) to deliver a competitive range of flexible benefits to employees. These benefits shall consist of a range of offers and discounts, available via an online portal (and if possible, through smartphone apps), to help employees save money and make their wages go further. Such offers shall include, but not be limited to: high street and online shopping discounts; healthcare, travel and gift offers; the chance to earn cashback on purchases and the ability to utilise salary sacrifice opportunities.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2) Description

II.2.1) Title

Flexible Lifestyle Benefits & Salary Sacrifice Benefits

Lot No

1

II.2.2) Additional CPV code(s)

- 75310000 - Benefit services
- 92000000 - Recreational, cultural and sporting services

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

II.2.4) Description of the procurement

Lot 1 consists of three categories of discount and benefits requirements:

1. Goods & Services Benefits

Provision of a range of discounts from retailers, service and hospitality providers, including major 'brand name' business, in areas such as: groceries; fashion; home technology; travel, attractions and days out; utilities; gifts; theatre and cinema tickets. Employees will be able to access discounted rates via the Employee Benefits portal and pay the Supplier directly, and access savings in a variety of ways including cashback.

2. Health & Wellbeing Benefits

Provision of a range of healthcare plans, health screening plans, private/mutual medical plans, cancer insurance plans, personal accident plans. Employees will be able to access discounted rates via the Employee Benefits portal and pay the Supplier directly.

3. Salary Sacrifice Schemes

Provision of a range of salary sacrifice/tax efficient schemes, which as a minimum must include a cycle to work scheme. Employees will be able to access discounted rates via the Employee Benefits portal and pay the Supplier directly.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

18 April 2023

End date

17 April 2026

This contract is subject to renewal

Yes

Description of renewals

Contract can be renewed twice by 1 year (1 + 1)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Finance & Insurance Services Benefits

Lot No

2

II.2.2) Additional CPV code(s)

- 92000000 - Recreational, cultural and sporting services

II.2.3) Place of performance

NUTS codes

- UKJ2 - Surrey, East and West Sussex

II.2.4) Description of the procurement

Lot 2 consists of one category of discount and benefits requirements:

1. Finance & Insurance Services Benefits

Provision of a range of finance and insurance services such as personal loans, life insurance, motor insurance cover, funeral plans. Employees will be able to access discounted rates via the Employee Benefits portal (if applicable) and pay the Supplier directly.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 70%

Price - Weighting: 30%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

18 April 2023

End date

17 April 2026

This contract is subject to renewal

Yes

Description of renewals

Contract can be renewed twice by 1 year (1 + 1)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 March 2023

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

13 March 2023

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Estimated timing for further notices to be published: 3, 4 or 5 years

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales- High Court of Justice

London

WC2A 2LL

Country

United Kingdom