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Tender

Cleaning Services/Restricted/PRO/2025

The Open University

F02: Contract notice

Notice identifier: 2025/S 000-003544

Procurement identifier (OCID): ocds-h6vhtk-04db39

Published 3 February 2025, 4:55pm

Section I: Contracting authority

I.1) Name and addresses

The Open University

Procurement Services, Walton Hall,

Milton Keynes

MK7 6BP

Email

finance-tenders@open.ac.uk

Telephone

+44 1908274066

Country

United Kingdom

NUTS code

UKJ12 - Milton Keynes

Internet address(es)

Main address

<https://in-tendhost.co.uk/openuniversity>

Buyer's address

<https://in-tendhost.co.uk/openuniversity/asp/BuyerProfiles>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/openuniversity>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning Services/Restricted/PRO/2025

Reference number

OUPA11376

II.1.2) Main CPV code

- 90911200 - Building-cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The Open University (O.U) is seeking a contractor for cleaning services at its sites at Walton Hall (Milton Keynes) and 7 affiliated offices across England, Scotland, Ireland (northern) and Wales. Cleaning services are to be provided for office areas, meeting rooms, lecture theatres, circulation areas, washrooms, kitchens, catering areas and window cleaning. Window cleaning includes internal and external glass and cleaning external signage across all 7 sites. The contract will commence on the 1st September 2025 for initially a 3 year term with an option of two further 12 month extensions. The documents are available for free and unrestricted access at <https://intendhost.co.uk/openuniversity>

II.1.5) Estimated total value

Value excluding VAT: £5,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ12 - Milton Keynes

II.2.4) Description of the procurement

The Open University (O.U) is seeking a contractor for cleaning services at its sites at Walton Hall (Milton Keynes) and 7 affiliated offices across England, Scotland, Ireland (northern) and Wales. Cleaning services are to be provided for office areas, meeting rooms, lecture theatres, circulation areas, washrooms, kitchens, catering areas and window cleaning. Window cleaning includes internal and external glass and cleaning external signage across all 7 sites. The restricted procurement procedure under the terms of the Public Contract Regulations 2015 requires potential bidders to complete a Standard Supplier Selection Questionnaire in the first instance. The five (5) highest scoring bidders will be invited to the invitation to tender stage. The contract will commence on the 1st September 2025 for initially a 3 year term with an option of two further 12 month extensions. TUPE shall apply to this contract. The documents are available for free and unrestricted access at <https://in-tendhost.co.uk/openuniversity>

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £5,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2028

This contract is subject to renewal

Yes

Description of renewals

The contract may be extended by 24 months in 12 month increments

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 March 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

26 March 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

The Open University

Walton Hall

Milton Keynes

MK7 6AA

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

The Open University

Walton Hall

Milton Keynes

MK7 6AA

Country

Afghanistan

VI.4.4) Service from which information about the review procedure may be obtained

The Open University

Walton Hall

Milton Keynes

MK7 6AA

Country

United Kingdom