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Tender

## **Homelessness Reviews 2022**

Watford Borough Council  
Three Rivers District Council

F02: Contract notice

Notice identifier: 2022/S 000-003536

Procurement identifier (OCID): ocds-h6vhtk-03146b

Published 8 February 2022, 10:15am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Watford Borough Council

Town Hall

WATFORD

wd17 3EX

#### **Contact**

Derek Hatcher

#### **Email**

[derek.hatcher@watford.gov.uk](mailto:derek.hatcher@watford.gov.uk)

#### **Telephone**

+44 1923278370

#### **Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**National registration number**

United Kingdom

**Internet address(es)**

Main address

<https://www.watford.gov.uk>

Buyer's address

<https://www.watford.gov.uk>

**I.1) Name and addresses**

Three Rivers District Council

Three Rivers House, Northway

WATFORD

WD3 1RL

**Contact**

Derek Hatcher

**Email**

[derek.hatcher@watford.gov.uk](mailto:derek.hatcher@watford.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://www.threerivers.gov.uk>

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-WATFORD:-Administrative-housing-services./753E543CD3>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-UK-WATFORD:-Administrative-housing-services./753E543CD3>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

Social protection

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Homelessness Reviews 2022

### **II.1.2) Main CPV code**

- 75123000 - Administrative housing services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The Councils are looking to commission suitably qualified and experienced organisations (the reviewer) to undertake reviews into homelessness decisions under its statutory function of Section 202 of the Housing Act 1996 (as amended by relevant legislation).

### **II.1.5) Estimated total value**

Value excluding VAT: £400,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 70333000 - Housing services
- 75123000 - Administrative housing services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

### **II.2.4) Description of the procurement**

The Councils are looking to commission suitably qualified and experienced organisations (the reviewer) to undertake reviews into homelessness decisions under its statutory function of Section 202 of the Housing Act 1996 (as amended by relevant legislation).

This will be a framework agreement in accordance with the specification. All ten district Councils will be able to participate in the use of the framework.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £400,000

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

**II.2.14) Additional information**

A Framework Agreement for use by the following UK public sector bodies (and any future successors to these organisations) being the ten District and Borough Councils in Hertfordshire:

Broxbourne BC, Dacorum BC, East Herts DC, Hertsmere BC, North Hertfordshire DC, St Albans City and DC, Stevenage BC, Three Rivers DC, Watford BC, Welwyn Hatfield BC.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As noted in the tender documents - See Part 1 of tender documents.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 March 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

25 March 2022

Local time

10:00am

Place

WATFORD

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### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: No

#### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-WATFORD:-Administrative-housing-services./753E543CD3>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/753E543CD3>

GO Reference: GO-202228-PRO-19614102

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Watford Borough Council

Town Hall

Watford

wd17 3EX

Email

[derek.hatcher@watford.gov.uk](mailto:derek.hatcher@watford.gov.uk)

Country

United Kingdom

Internet address

<https://www.watford.gov.uk>