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Tender

Payroll and HRMS

Redhill Academy Trust

F02: Contract notice

Notice identifier: 2024/S 000-003517

Procurement identifier (OCID): ocds-h6vhtk-0436c3

Published 2 February 2024, 12:29pm

Section I: Contracting authority

I.1) Name and addresses

Redhill Academy Trust

william lee centre

Nottingham

NG14 6JZ

Contact

Richard Merryweather

Email

r.merryweather@redhillacademytrust.org.uk

Country

United Kingdom

NUTS code

UKF14 - Nottingham

Internet address(es)

Main address

www.redhillacademytrust.org.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA43221

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

www.redhillacademytrust.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Payroll and HRMS

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

Integrated HRMS and Payroll Services

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

REDHILL Academy Trust is currently seeking to procure an integrated payroll and Human Resources management System.

II.2.5) Award criteria

Quality criterion - Name: Payroll / Weighting: 20

Quality criterion - Name: HRMS / Weighting: 20

Quality criterion - Name: Implementation, Integration, Reporting and References /
Weighting: 20

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Can be extended for a further 2 years in 12 monthly increments.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

29 February 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

29 February 2024

Local time

1:00pm

Place

Central Office

Information about authorised persons and opening procedure

Richard Merryweather

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=231187.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:231187)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>