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Tender

Digitisation of the National Gallery Photographic Archive

The National Gallery

F02: Contract notice

Notice identifier: 2023/S 000-003482

Procurement identifier (OCID): ocds-h6vhtk-03a2ec

Published 3 February 2023, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

The National Gallery

Trafalgar Square, Trafalgar Square

London

WC2N 5DN

Email

contracting@ng-london.org.uk

Telephone

+44 2077475810

Country

United Kingdom

Region code

UKI32 - Westminster

Internet address(es)

Main address

www.nationalgallery.org.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Scanning-services./6MC3A7VM52>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/6MC3A7VM52>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Recreation, culture and religion

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Digitisation of the National Gallery Photographic Archive

II.1.2) Main CPV code

- 79999100 - Scanning services

II.1.3) Type of contract

Services

II.1.4) Short description

Digitisation of a range of photographic negative format types, and x-ray positives, on and off site

II.1.5) Estimated total value

Value excluding VAT: £145,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI32 - Westminster

Main site or place of performance

Westminster

II.2.4) Description of the procurement

The Photographic Archive contains photographs, technical images and X-ray plates documenting and examining the paintings in the gallery collection as well as photography recording the building, its staff, visitors and exhibitions.

The ultimate purpose of this project is to digitise the analogue images of the collection to archival standards creating digital assets for a variety of uses including, but not limited to; conservation and digital preservation, publication, print, film and digital publishing, commercial use and collections management.

Candidates are invited to submit a tender for the digitisation and delivery of circa 24,894 B/W negatives held in various-negative format and circa 24,148 X-ray positives, colour negatives and transparencies.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 May 2023

End date

31 December 2023

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/6MC3A7VM52>

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

6 March 2023

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-London:-Scanning-services./6MC3A7VM52>

To respond to this opportunity, please click here:

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GO Reference: GO-202323-PRO-22046080

VI.4) Procedures for review

VI.4.1) Review body

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