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Tender

Offsite Hybrid Printing and Postal Services for Revenues and Benefits

East Staffordshire Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-003481

Procurement identifier (OCID): ocds-h6vhtk-03a2eb

Published 3 February 2023, 4:05pm

Section I: Contracting authority

I.1) Name and addresses

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

Contact

Jennifer Norman

Email

procurement@eaststaffsbc.gov.uk

Telephone

+44 1283508000

Country

United Kingdom

Region code

UKG2 - Shropshire and Staffordshire

Internet address(es)

Main address

www.eaststaffsbc.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Burton-upon-Trent:-Printing-and-related-services./G25K6U58FT>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Offsite Hybrid Printing and Postal Services for Revenues and Benefits

II.1.2) Main CPV code

- 79800000 - Printing and related services

II.1.3) Type of contract

Services

II.1.4) Short description

Offsite hybrid printing and postal services on behalf of East Staffordshire Borough Council's Revenues and Benefits service

II.1.5) Estimated total value

Value excluding VAT: £380,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79823000 - Printing and delivery services

II.2.3) Place of performance

NUTS codes

- UKG2 - Shropshire and Staffordshire

Main site or place of performance

Shropshire and Staffordshire

II.2.4) Description of the procurement

Offsite hybrid printing and postal services on behalf of East Staffordshire Borough Council's Revenues and Benefits service

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £380,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/G25K6U58FT>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 March 2023

Local time

10:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Burton-upon-Trent:-Printing-and-related-services./G25K6U58FT>

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GO Reference: GO-202323-PRO-22046070

VI.4) Procedures for review

VI.4.1) Review body

East Staffordshire Borough Council

Burton Town Hall, King Edward Place

Burton upon Trent

DE14 2EB

Telephone

+44 1283508000

Country

United Kingdom