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Tender

HDC - Provision of Insurance Services (excluding the provision of insurance broking services)

Cambridgeshire District Councils

F02: Contract notice

Notice identifier: 2021/S 000-003423

Procurement identifier (OCID): ocds-h6vhtk-0294c7

Published 22 February 2021, 9:22am

Section I: Contracting authority

I.1) Name and addresses

Cambridgeshire District Councils

Huntingdon District Council, Pathfinder House, St Marys Street

Huntingdon

PE29 3TN

Contact

Mr Toby Ndlovu

Email

Toby.Ndlovu@huntingdonshire.gov.uk

Telephone

+44 1480388388

Country

United Kingdom

NUTS code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.huntingdonshire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=3e15c623-176d-eb11-8108-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=3e15c623-176d-eb11-8108-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HDC - Provision of Insurance Services (excluding the provision of insurance broking services)

Reference number

DN526667

II.1.2) Main CPV code

- 66510000 - Insurance services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of Insurance Services (excluding the provision of insurance broking services)

II.1.5) Estimated total value

Value excluding VAT: £3,450,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Property/ Material Damage Insurance (excluding broker services)

Lot No

1

II.2.2) Additional CPV code(s)

- 66513200 - Contractor's all-risk insurance services
- 66515000 - Damage or loss insurance services
- 66515100 - Fire insurance services
- 66515200 - Property insurance services
- 66515300 - Weather and financial loss insurance services
- 66515400 - Weather-related insurance services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Property/ Material Damage Insurance (excluding Broker Services)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2021

End date

30 June 2028

This contract is subject to renewal

Yes

Description of renewals

4 or 6

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: Yes

Description of options

Huntingdonshire District Council is looking for tender responses based upon a Long Term Agreement of 5 years with the option to extend for a further 2 years i.e. 5 + 2

II.2.12) Information about electronic catalogues

Tenders must be presented in the form of electronic catalogues or include an electronic catalogue

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Combined Liability, Crime and Motor Fleet Insurance (excluding Broker Services)

Lot No

2

II.2.2) Additional CPV code(s)

- 66514100 - Insurance related to Transport

- 66514110 - Motor vehicle insurance services
- 66515411 - Pecuniary loss insurance services
- 66516000 - Liability insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Combined Liability, Crime and Motor Fleet Insurance (excluding Broker Services)

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Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

List and brief description of selection criteria

Insurers will be authorised to write the classes of insurance listed within the EU Member States subject to English/Welsh Law and jurisdiction of the English/Welsh courts. Potential suppliers may be asked to produce a certificate issued by the appropriate insurance regulatory authority indicating the types of insurance the

insurer is authorised to provide and must comply with Departments of Trade and Industry Regulations. Potential suppliers may be asked to produce a copy of their annual reports and

accounts for the last 3 years, name and address of bankers, details of last 3 years of underwriting experience for the classes of business referred to in this notice.

Minimum level(s) of standards possibly required

Insurers must be at least "A-" rated by Standard and Poor's (or equivalent rating agency) and/or approved by the Marsh Market Security Committee.

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

Insurers will be insurance companies authorised to write classes of insurance listed within the EU Member states subject to English/Welsh Law and the Jurisdiction of the English/Welsh courts. The service will be regulated by the provisions of the Insurance Act 1982 and any modification thereof.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 July 2021

IV.2.7) Conditions for opening of tenders

Date

9 April 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 5 or 7 years

VI.3) Additional information

The tender is being managed by Marsh, the Contracting Authority's retained Insurance

Broker and Risk Advisor.

VI.4) Procedures for review

VI.4.1) Review body

Huntingdonshire District Council

Pathfinder House

Huntingdon

PE29 3TN

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Huntingdonshire District Council

Pathfinder House

Huntingdon

PE29 3TN

Country

United Kingdom