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Tender

Norlington School & Sixth Form Catering Tender

Norlington School & Sixth Form

F02: Contract notice

Notice identifier: 2022/S 000-003422

Procurement identifier (OCID): ocds-h6vhtk-0313f9

Published 7 February 2022, 2:15pm

Section I: Contracting authority

I.1) Name and addresses

Norlington School & Sixth Form

Norlington Road

London

E10 6JZ

Contact

Rob Pittard

Email

rpittard@norlington.school

Telephone

+44 2085393055

Country

United Kingdom

NUTS code

UKI53 - Redbridge and Waltham Forest

Internet address(es)

Main address

www.rmandcconsultants.co.uk

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA9341

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.mytenders.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Norlington School & Sixth Form Catering Tender

Reference number

RM&C/2022/NS/355

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

As an 11-16 boys school, with a mixed academically focused 6th form, Norlington has exceptionally high standards for every individual. They believe every student is capable of accomplishing remarkable things and they work intensely to ensure that each student has every opportunity to develop as leaders and gentlemen. They endeavour to support the students to realise and exceed their potential by providing an environment where they feel challenged to achieve, yet safe and supported as a member of the Norlington Family.

The school's motto 'Wisdom is Strength' is central to their commitment to their students and their families. As they mature into a young men, who are ready to embark various challenges and recognise the opportunities of the 21st Century, they strive to develop the skills, knowledge and values that will allow them to choose the right path to take throughout their lives.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 55524000 - School catering services

II.2.3) Place of performance

NUTS codes

- UKI53 - Redbridge and Waltham Forest

Main site or place of performance

Norlington School & Sixth Form, Norlington Road, London, E10 6JZ

II.2.4) Description of the procurement

Pupil Numbers: - by year group

Year 7 - 161

Year 8 - 152

Year 9 - 136

Year 10 - 131

Year 11 - 110

Sixth Form Year 12 / Year 13 - 72

Notes

The school will have another 42 pupils on roll each year from Sept 22 until Set Sep 24. The school is undergoing a 1 Form of Entry expansion. Currently 2 years into the 5 year project.

Pricings/Sales Price

Meal Deal Price - 2.56 GBP

FSM - Entitled: 176 / Uptake: 92 / Value: 2.56 GBP

Pupil Paid Meal - Uptake: 185 / Value: 2.56 GBP

Staff Duty Meal - Entitled: 11 / Uptake: 6 / Value: 3.05 GBP + VAT

Staff Cash Meal - No of Staff: 70 / Uptake: 10 / Value: 3.05 GBP + VAT

Sales over 12 months

FSM Sales over 12 months - 36,137 GBP

Pupil Paid Meal Sales over 12 months - 89,856 GBP

Staff Duty Meal Sales over 12 months - 1,656 GBP

Staff Cash Sales over 12 months - 2,111 GBP

Hospitality Sales over 12 months - The School does not have access to this information

Service Times

Breakfast Club: Currently provided by Site Team 08:00 until 08:30

Break: 11:00 – 11:20

Lunch: 13:00 – 13:45 These are expected times in Sept 22 with COVID measures being removed

Locked in Policy: Yes for Years 7-11

Other Information

Would like a cost for Deep Cleans

Would like a cost for Equipment Maintenance

Windows are due to be replaced in April 22 to aid better ventilation into the kitchen

The kitchen has been recently re-modelled for school expansion to aid better flow of service and most importantly speed up the service

Current Contractor

London Borough of Waltham Forest

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

Renewal is possible after 3 years subject to satisfactory performance

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

10 March 2022

Local time

1:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

25 March 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=225312.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at https://www.mytenders.co.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:225312)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>

VI.4.2) Body responsible for mediation procedures

RM&C Consultants Ltd

Suthernwood View, Woodcote Road

Reading

RG8 0JJ

Email

sue.allen@rmandcconsultants.co.uk

Telephone

+44 7939599571

Country

United Kingdom

Internet address

www.rmandcconsultants.co.uk