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Tender

## **Carer Services in East Lothian**

East Lothian Council

F21: Social and other specific services – public contracts

Prior information notice with call for competition

Notice identifier: 2021/S 000-003384

Procurement identifier (OCID): ocds-h6vhtk-0294a0

Published 19 February 2021, 4:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

#### **Email**

[procurement@eastlothian.gov.uk](mailto:procurement@eastlothian.gov.uk)

#### **Telephone**

+44 1620827827

#### **Country**

United Kingdom

#### **NUTS code**

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00181](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Carer Services in East Lothian

Reference number

ELC-21-2460

**II.1.2) Main CPV code**

- 85000000 - Health and social work services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

East Lothian Health and Social Care Partnership (ELHSCP) has developed a Carers Strategy that aims to ensure that young carers, young adult carers and adult carers are supported to manage their caring responsibilities. The strategy also aims to support these carers to manage their own health and wellbeing and are able to have a life of their own outwith the caring role. ELHSCP is seeking providers to deliver aspects of the strategy in particular relating to supporting carers with Adult Carer Support Plans or Young Carer Statements and providing an information and advice service to carers.

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Carer Services for Young Carers and Young Adult Carers

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

East Lothian

## **II.2.4) Description of the procurement**

East Lothian Council is seeking to appoint a suitably qualified and experienced service provider to facilitate identification and engagement of young adult carers and young carers, support completion of Young Carer Statements and provide appropriate carer information and advice through the provision of 1:1 support.

Services provided will also include:

- young carers club places for young carers to provide a range of activities that offer a break from caring;
- 1:1 support to young carers, young adult carers and their families;
- awareness raising sessions to schools, further education providers and the local business community;
- support to young adult carers to achieve positive destinations through either employment or further training/education

Anticipated contract duration is 2 years with the option for the Council to extend for a further 2 years (year on year basis).

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

Carer Services for Adults

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

East Lothian

### **II.2.4) Description of the procurement**

East Lothian Council is seeking to appoint a suitably qualified and experienced service provider to facilitate identification of adult carers, support completion of Adult Carer Support plans, provide appropriate carer information and advice services, as well as offering peer support, counselling and engagement opportunities for carers.

Anticipated contract duration is 2 years with the option for the Council to extend for a further 2 years (year on year basis).

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Tenderers will require to meet criteria with regard to relevant experience, insurance levels, financial standing and quality systems.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

#### **IV.1.11) Main features of the award procedure**

The award procedure will include the evaluation of quality and price criteria.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

16 March 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.5) Scheduled date for start of award procedures**

15 April 2021

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Interested operators must register their interest in this notice in order to be invited to submit tenders (please use the 'record your interest now' option in this notice).

Please note that it is not anticipated that a further contract notice will be published for this requirement.

It is currently anticipated that interested parties will be invited to access the tender documents on the PCS-Tenders portal week commencing 16 March 2021.

Organisations that are not already registered with PCS-Tenders can do so now at [www.publictendersscotland.publiccontractsscotland.gov.uk](http://www.publictendersscotland.publiccontractsscotland.gov.uk)

Interested parties should ensure their profile and contact details are set up in PCS-Tenders.

SMEs and Third Sector organisations can find information about public sector tendering at the Supplier Development Programme website: [www.sdpscotland.co.uk](http://www.sdpscotland.co.uk).

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=642213](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=642213).

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

As part of the Council's wider duties towards its citizens, the Council wishes to engage with suppliers, providers and contractors to deliver benefits, through work experience opportunities, training opportunities or links with schools. Further information will be included in the tender documents.

(SC Ref:642213)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom