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Tender

COV - Legal case management software system

Coventry City Council

F02: Contract notice

Notice identifier: 2021/S 000-003381

Procurement identifier (OCID): ocds-h6vhtk-02949d

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Section I: Contracting authority

I.1) Name and addresses

Coventry City Council

Council House, Earl Street

COVENTRY

CV15RR

Contact

Michael Duffy

Email

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Telephone

+44 2476831163

Country

United Kingdom

NUTS code

UKG3 - West Midlands

Internet address(es)

Main address

www.coventry.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.csw-jets.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.csw-jets.co.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

COV - Legal case management software system

Reference number

COV - 10055

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Council is tendering to contract for a cloud hosted Legal Case Management software system. The contract will include within its scope the implementation, project management, training, data migration, ongoing hosting, subscription / licensing, ongoing support & maintenance and any relative development and/or upgrades required during the term. Further information can be found in the Standard Questionnaire and supporting appendices provided.

II.1.5) Estimated total value

Value excluding VAT: £760,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG3 - West Midlands

II.2.4) Description of the procurement

The Council is tendering to contract for a cloud hosted Legal Case Management software system. The contract will include within its scope the implementation, project management, training, data migration, ongoing hosting, subscription / licensing, ongoing support & maintenance and any relative development and/or upgrades required during the term. Further information can be found in the Standard Questionnaire and supporting appendices provided.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £760,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 December 2021

End date

30 November 2031

This contract is subject to renewal

Yes

Description of renewals

2 x 2 year extensions (maximum contract term - 14 years)

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 1

Maximum number: 3

Objective criteria for choosing the limited number of candidates:

please see Standard Questionnaire at www.csw-jets.co.uk

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

Accelerated procedure

Justification:

This procurement is being undertaken on an urgency basis and as such the provisions of regulation 29(10) shall apply, due to the fact that the time limit laid down in the regulations are impracticable for the award of this contract due to the level of existing disruption being incurred by the Authority from the need to upgrade its existing solution.

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 March 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

15 March 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Coventry City Council

Coventry

Country

United Kingdom