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Tender

## **COV - Legal case management software system**

Coventry City Council

F02: Contract notice

Notice identifier: 2021/S 000-003381

Procurement identifier (OCID): ocids-h6vhtk-02949d

Published 19 February 2021, 4:26pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Coventry City Council

Council House, Earl Street

COVENTRY

CV15RR

#### **Contact**

Michael Duffy

#### **Email**

[procurement.services@coventry.gov.uk](mailto:procurement.services@coventry.gov.uk)

#### **Telephone**

+44 2476831163

#### **Country**

United Kingdom

**NUTS code**

UKG3 - West Midlands

**Internet address(es)**

Main address

[www.coventry.gov.uk](http://www.coventry.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.csw-jets.co.uk](http://www.csw-jets.co.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

COV - Legal case management software system

Reference number

COV - 10055

#### **II.1.2) Main CPV code**

- 48000000 - Software package and information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Council is tendering to contract for a cloud hosted Legal Case Management software system. The contract will include within its scope the implementation, project management, training, data migration, ongoing hosting, subscription / licensing, ongoing support & maintenance and any relative development and/or upgrades required during the term. Further information can be found in the Standard Questionnaire and supporting appendices provided.

#### **II.1.5) Estimated total value**

Value excluding VAT: £760,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG3 - West Midlands

#### **II.2.4) Description of the procurement**

The Council is tendering to contract for a cloud hosted Legal Case Management software system. The contract will include within its scope the implementation, project management, training, data migration, ongoing hosting, subscription / licensing, ongoing support & maintenance and any relative development and/or upgrades required during the term. Further information can be found in the Standard Questionnaire and supporting appendices provided.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £760,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 December 2021

End date

30 November 2031

This contract is subject to renewal

Yes

Description of renewals

2 x 2 year extensions (maximum contract term - 14 years)

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

Maximum number: 3

Objective criteria for choosing the limited number of candidates:

please see Standard Questionnaire at [www.csw-jets.co.uk](http://www.csw-jets.co.uk)

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

Accelerated procedure

Justification:

This procurement is being undertaken on an urgency basis and as such the provisions of regulation 29(10) shall apply, due to the fact that the time limit laid down in the regulations are impracticable for the award of this contract due to the level of existing disruption being incurred by the Authority from the need to upgrade its existing solution.

##### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

**IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

**IV.2) Administrative information**

**IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 March 2021

Local time

12:00pm

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

15 March 2021

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Coventry City Council

Coventry

Country

United Kingdom