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Tender

WHHT - Car Parking Service

West Hertfordshire Teaching Hospitals NHS Trust

F02: Contract notice

Notice identifier: 2022/S 000-003377

Procurement identifier (OCID): ocds-h6vhtk-0313cc

Published 7 February 2022, 10:43am

Section I: Contracting authority

I.1) Name and addresses

West Hertfordshire Teaching Hospitals NHS Trust

Watford General Hospital, Vicarage Road

Watford

WD18 0HB

Contact

Alex Trollope

Email

alex.trollope@nhs.net

Telephone

+44 7766160105

Country

United Kingdom

NUTS code

UKH - East of England

Internet address(es)

Main address

<https://www.westhertshospitals.nhs.uk/default.asp>

Buyer's address

<https://www.hertsprocurement.nhs.uk/joomla/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://health.atamis.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://health.atamis.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://health.atamis.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

WHHT - Car Parking Service

Reference number

T/12-21/1161

II.1.2) Main CPV code

- 98351000 - Car park management services

II.1.3) Type of contract

Services

II.1.4) Short description

The West Hertfordshire Teaching Hospitals NHS Trust ("WHHT", "the Authority") is seeking to procure its Car Parking Service across its mixed multi-site, multi stakeholder portfolio. The initial 5 year contract will have a commencement date of 1 December 2022.

The Car Parking Service provision will be made up of the following sub-services:

1. Car parking staff vetting and training;
2. Crime prevention and detection;
3. On site traffic and car parking management, including parking control notices and electrical vehicle points and payment management;
4. Administration of permits and other car parking records;
5. Key Management within the Multistorey Car Park;
6. Emergency incident response;
7. Abandoned vehicles;
8. Site security and PCSO Police liaison;
9. Car park communications; and
10. Helpdesk service

II.1.5) Estimated total value

Value excluding VAT: £10,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH - East of England

II.2.4) Description of the procurement

The objectives of this procurement are as follows:

1. The provision of the Car Parking Service which is supportive of, and enhance the diverse core services associated with, the Authority's property portfolio;
2. Provision of a quality Car Parking Service which represents value for money without compromising on quality and service delivery;
3. A transparent service provision in terms of both task delivery and cost;
4. The provision of continuity of service, processes, systems and procedures across all properties;
5. A consistent service delivery across the Authority's diverse property portfolios;
6. A partnership approach with the Authority's other outsourced and directly delivered FM contracts that deliver an integrated FM service provision;
7. A Car Parking Service which understands the explicit and implicit needs and values of the Authority;
8. A collaborative approach to service delivery which interfaces with the Authority's other FM service providers;
9. A service provider and supply chain members that can effectively manage multi-site stakeholder expectations; and
10. The provision of a flexible service delivery model, that considers the potential change in property footprint scheduled throughout the duration of the contract.

The Authority is looking for a Service Provider who can deliver the above objectives within a healthcare environment, and who will embrace and work in partnership with the Authority and its wider stakeholders, tenants and clients, so future aspirations can be exceeded.

Furthermore, The Authority requires a Service Provider who appreciates that expectations and priorities of the Car Parking Service are unique to each type of property, and thus are expected to adopt an approach that is property specific, proactive and responsive.

The Authority's Security Service, currently being delivered as a combined contract service model is being procured as a separate tender to this Car Parking Service tender.

Although there is a possibility that the same organisation may be awarded both the Security Services Contract and the Car Park Management Services Contract for the Watford Hospital Site – bidders for each procurement are required to sign up to an interface agreement which will govern the terms of any interface issues between both contracts. A copy of this interface agreement will be provided as part of the legal documents on each procurement.

The Watford General Hospital may be subject to potential redevelopment over the course of the contracts.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £10,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 December 2022

End date

30 November 2027

This contract is subject to renewal

Yes

Description of renewals

Option to extend for a further 2 year period (in 1 year increments) totalling a potential maximum term of 7 years

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 March 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

25 April 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

The High Court

Strand

London

WC2A 2LL

Email

generaloffice@administrativecourtoffice.justice.gov.uk

Country

United Kingdom

Internet address

<https://www.gov.uk/courts-tribunals>