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Tender

## **Provision of Insurance Services for ACC Liverpool Group**

THE ACC LIVERPOOL GROUP LTD

F02: Contract notice

Notice identifier: 2022/S 000-003361

Procurement identifier (OCID): ocds-h6vhtk-0313bc

Published 7 February 2022, 9:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE ACC LIVERPOOL GROUP LTD

Kings Parade

LIVERPOOL

L34FP

#### **Contact**

Matthew Saunders

#### **Email**

[matthew.saunders@value-match.co.uk](mailto:matthew.saunders@value-match.co.uk)

#### **Telephone**

+44 7957110938

**Country**

United Kingdom

**NUTS code**

UKD72 - Liverpool

**Internet address(es)**

Main address

<https://www.accliverpool.com/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://app.cimble.uk/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://app.cimble.uk/login>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Other type

A company controlled by a local authority within the meaning of Part V Local Government and Housing

**I.5) Main activity**

Recreation, culture and religion

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Insurance Services for ACC Liverpool Group

#### **II.1.2) Main CPV code**

- 66510000 - Insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Specific insurances as required by ACC Liverpool Group needed to meet their requirements and change to the risk profile for the total portfolio value of £350M.

The insurance cover required is:

- Lot 1 - Property Owners Combined (ACC Liverpool) and Commercial Combined (ACC Liverpool)
- Lot 2 - Management Liability
- Lot 3 - Group Personal Accident
- Lot 4 - Engineering Inspection
- Lot 5 - Engineering (Plant and Computer)
- Lot 6 - Crime
- Lot 7 - Excess Public Liability
- Lot 8 - Motor Fleet
- Lot 9 - Property Owners Combined (Hotel) and Commercial Combined (Hotel)

For avoidance of doubt, Butterworths are the appointed and authorised broker therefore all

insurance policies MUST be placed via the Butterworth Spengler commercial LTD agency as the contracting authority's appointed insurance brokers and advisor.

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at <https://app.cimple.uk/login> (<https://app.cimple.uk/login>)

Due to the commercial and sensitive nature of the requirement, once you obtain access to the tender documentation, there will be an NDA for you to download, complete and email to [tenders@value-match.co.uk](mailto:tenders@value-match.co.uk).

Upon return of the signed NDA document, the risk presentations will be issued via return email on the same working day.

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(<https://app.cimple.uk/login>

### **II.1.5) Estimated total value**

Value excluding VAT: £1,600,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Property Owners Combined (ACC Liverpool), Property Owners Combined (Hotel), Commercial Combined (ACC Liverpool) and Commercial Combined (Hotel)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

### **II.2.4) Description of the procurement**

Property Owners Combined (ACC Liverpool) and Commercial Combined (ACC Liverpool) Insurance

To be managed by Butterworth Spengler Insurance Brokers as the contracting authority's appointed insurance brokers and advisor and all insurance policies MUST be placed via the Butterworth Spengler commercial LTD agency

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

3 year contract period option to extend for additional 2 years. Insurers will be expected to present an annual premium for review

### **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Management Liability

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

### **II.2.4) Description of the procurement**

Management Liability insurance which is to be managed by Butterworth Spengler Insurance Brokers as the contracting authority's appointed insurance brokers and advisor and all insurance policies MUST be placed via the Butterworth Spengler commercial LTD agency

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

3 year contract period option to extend for additional 2 years. Insurers will be expected to present an annual premium for review.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Group Personal Accident

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

### **II.2.4) Description of the procurement**

Group Personal Accident insurance to be managed by Butterworth Spengler Insurance Brokers as the contracting authority's appointed insurance brokers and advisor and all

insurance policies MUST be placed via the Butterworth Spengler commercial LTD agency

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

3 year contract period option to extend for additional 2 years. Insurers will be expected to present an annual premium for review

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Engineering Inspection

Lot No



4

**II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

**II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

**II.2.4) Description of the procurement**

Engineering Inspection insurance to be managed by Butterworth Spengler Insurance Brokers as the contracting authority's appointed insurance brokers and advisor and all insurance policies MUST be placed via the Butterworth Spengler commercial LTD agency

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

3 year contract period option to extend for additional 2 years. Insurers will be expected to present an annual premium for review.

**II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Engineering (Plant and Computer)

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

### **II.2.4) Description of the procurement**

Engineering (Plant and Computer) insurance to be managed by Butterworth Spengler Insurance Brokers as the contracting authority's appointed insurance brokers and advisor and all insurance policies MUST be placed via the Butterworth Spengler commercial LTD agency

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

3 year contract period option to extend for additional 2 years. Insurers will be expected to present an annual premium for review

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Crime

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

## **II.2.4) Description of the procurement**

Criminal insurance cover to be managed by Butterworth Spengler Insurance Brokers as the contracting authority's appointed insurance brokers and advisor and all insurance policies MUST be placed via the Butterworth Spengler commercial LTD agency

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

3 year contract period option to extend for additional 2 years. Insurers will be expected to present an annual premium for review.

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Excess Public Liability

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

### **II.2.4) Description of the procurement**

Excess Public Liability insurance to be managed by Butterworth Spengler Insurance Brokers as the contracting authority's appointed insurance brokers and advisor and all insurance policies MUST be placed via the Butterworth Spengler commercial LTD agency

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

3 year contract period option to extend for additional 2 years. Insurers will be expected to present an annual premium for review.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Motor Fleet

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

### **II.2.4) Description of the procurement**

Motor Fleet insurance to be managed by Butterworth Spengler Insurance Brokers as the contracting authority's appointed insurance brokers and advisor and all insurance policies MUST be placed via the Butterworth Spengler commercial LTD agency

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing**

## **system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

3 year contract period option to extend for additional 2 years. Insurers will be expected to present an annual premium for review.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

## **II.2) Description**

### **II.2.1) Title**

Property Owners Combined (Hotel) and Commercial Combined (Hotel)

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 66510000 - Insurance services

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

#### **II.2.4) Description of the procurement**

Property Owners Combined (Hotel) and Commercial Combined (Hotel) Insurance

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2027

This contract is subject to renewal

Yes

Description of renewals

3 year contract period option to extend for additional 2 years. Insurers will be expected to present an annual premium for review.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No



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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Full information is included within the tender documentation.

Insurers authorised under the Financial Services Act 2012 and regulated by the Financial Conduct Authority and certified as a UK A rated insurer.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents available at <https://app.cimple.uk/login> (<https://app.cimple.uk/login>).

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Selection criteria as stated in the procurement documents available at <https://app.cimple.uk/login> (<https://app.cimple.uk/login>).

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#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Selection criteria as stated in the procurement documents.

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(<https://app.cimple.uk/login>)

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 March 2022

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

14 March 2022

Local time

1:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Value Match Services

Dee House, Dee Banks

Chester

CH3 5UU

Country

United Kingdom