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Tender

## Home Oxygen Service & GP Emergency Bag

The Common Services Agency (more commonly known as NHS National Services Scotland) (NSS)

F02: Contract notice

Notice identifier: 2024/S 000-003360

Procurement identifier (OCID): ocds-h6vhtk-043659

Published 1 February 2024, 12:51pm

### Section I: Contracting authority

#### I.1) Name and addresses

The Common Services Agency (more commonly known as NHS National Services Scotland) (NSS)

Gyle Square (NSS Head Office), 1 South Gyle Crescent

Edinburgh

EH12 9EB

#### Email

[daniel.holmes2@nhs.scot](mailto:daniel.holmes2@nhs.scot)

#### Telephone

+44 1698794410

#### Country

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.nss.nhs.scot/browse/procurement-and-logistics>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA11883](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11883)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Home Oxygen Service & GP Emergency Bag

Reference number

NP185/23

#### **II.1.2) Main CPV code**

- 85111700 - Oxygen-therapy services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

A single supplier contract awarded for 7 years with the option to extend for a further 3 years.

A home oxygen service is required to support the 6,500 or so existing patients and support any new patients

entering the service throughout the country with a variety of oxygen equipment including; concentrators,

cylinders and liquid oxygen. The standard response times are for equipment installation and delivery is 4 days,

although it may be necessary to have an 8 hour or next day service to patients. A full holiday service will be

managed by the contractor to facilitate patient movement around the UK. The contractor will provide and

maintain a full web based prescribing and information system to be used by all Health Boards throughout the

country. All supplies and consumables required for the service shall be provided by the contractor and the

contractor shall operate a 24/7 support service. This contract is intended to provide one aggregated contract for the provision of an Emergency Oxygen Service for GP surgeries, linked branch surgeries and other Healthcare Premises across Scotland. The single supplier contract will deliver a service that provides an Emergency Oxygen Bag containing an emergency oxygen cylinder and accessories along with the management of the supplier that will provide the goods and support services required to provide the service 365 days a year.

NOTE: The buyer is using PCS-Tender to carry out this procurement process. Please note this is a separate

website and if you are not already registered, registration will be required.

To access PCS-Tender, record your interest in this notice and access the tender documentation please visit

<https://www.publictendersscotland.publiccontractsscotland.gov.uk> and search for project Code 25897 under ITTs

Open to All Suppliers. Please use the Search/Filter function, then select Project Code from the dropdown. Please

note that once you have expressed interest in the ITT it will move to your My ITTs area.

For further information on using PCS-Tender, please read the Supplier Response Guide:

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/ptshost/>

public/pts/supplierhelppage/PCS-TSupplierResponseGuide.pdf

If you have already registered on Public Contracts Scotland and PCS-Tender and paired your accounts you can

access PCS-Tender through your Public Contracts Scotland Control Panel.

#### **II.1.5) Estimated total value**

Value excluding VAT: £74,900,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85141210 - Home medical treatment services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

### **II.2.4) Description of the procurement**

A single supplier contract awarded for 7 years with the option to extend for a further 3 years.

A home oxygen service is required to support the 7,100 or so existing patients and support any new patients

entering the service throughout the country with a variety of oxygen equipment including; concentrators,

cylinders and liquid oxygen. The standard response times are for equipment installation and delivery is 4 days,

although it may be necessary to have an 8 hour or next day service to patients. A full holiday service will be

managed by the contractor to facilitate patient movement around the UK. The contractor will provide and

maintain a full web based prescribing and information system to be used by all Health Boards throughout the

country. All supplies and consumables required for the service shall be provided by the contractor and the

contractor shall operate a 24/7 support service. This contract is intended to provide one aggregated contract for the provision of an Emergency Oxygen Service for GP surgeries, linked branch surgeries and other Healthcare Premises across Scotland. The single supplier contract will deliver a service that provides an Emergency Oxygen Bag containing an emergency oxygen cylinder and accessories along with the management of the supplier that will provide the goods and support services required to provide the service 365 days a year.

### **II.2.5) Award criteria**

Quality criterion - Name: Service Requirements & Electricity Cons / Weighting: 29

Quality criterion - Name: IT System & Functionality / Weighting: 15

Quality criterion - Name: Transition Plan & Patient Data / Weighting: 16

Quality criterion - Name: Sustainability/Carbon Reduction Plan / Weighting: 10

Cost criterion - Name: Cost / Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

3 x 12 months extension renewal option

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

List and brief description of conditions:

Economic operators may be excluded from this competition if they are in breach of any of the situations referred to in regulation 58 of the

Public Contracts (Scotland) Regulations 2015.

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Economic and Financial Standing - yearly turnover

It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commence of any subsequently awarded contract, the

types and levels of insurance indicated below

Minimum level(s) of standards possibly required

The Bidder should provide its ("general") yearly turnover for the last 3 years

The Bidder should provide its yearly ("specific") turnover in the business area(s) covered by the contract for the last 3 years

Employers (Compulsory) Liability Insurance GBP 5,000,000 minimum

Public Liability Insurance GBP 5,000,000 minimum

Professional Indemnity Insurance GBP 2,000,000 minimum

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Applicable to whole contract

Minimum level(s) of standards possibly required

- All tendered products must fully comply with the Requirement Documents included within the tender.

- If awarded to the Framework Potential Framework Participants must provide evidence that tendered products are CE marked complying with

Medical Device Directive 93/42/EEC. Evidence should be in form of a certificate of compliance issued by a UKAS (or equivalent) accredited

independent third party.

- If awarded to the Framework Potential Framework Participants must provide certification to confirm that the manufacturing organisation hold

ISO 13485 certification or equivalent. All companies within the supply chain are approved to ISO9001 or equivalent, or ISO 13485 or

equivalent.

- If awarded to the Framework Potential Framework Participants must provide certification to confirm that the manufacturer meets the

Environmental standard ISO 14001 or equivalent.

- All tendered pricing must be inclusive of delivery.

- Potential Framework Participants must confirm they are able to meet all mandatory requirements as detailed within the ITT.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

See Tender Documents



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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 March 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 84 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 March 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

PCS-T is used to conduct this tender, the project code is 25897.

It is a mandatory requirement that potential framework participants agree to support the concept, provision, and ongoing development of community benefits provision in relation to this framework.

Potential framework participants are required to agree to this mandatory requirement. They are also requested to provide a summary of the community benefits that have recently been delivered within Scotland, and also what impact and outcomes these have achieved.

Potential framework participants are required to summarise any proposed community benefits that will be developed and delivered as part of this contract if successful or, alternatively, potential framework participants confirm that they will engage with the NHS Scotland's Community Benefits Gateway. This gateway, developed through requests from suppliers seeking opportunities to support the delivery of community benefits within the contracting region, provides information on community benefit opportunities. The CBG is a free and easy to use online service that connects NHSS suppliers with 3rd sector community organisations within Scotland and will be used for tracking and reporting and is an approved compliant route to the realisation of community benefits.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 25897. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in

this contract for the following reason:

N/A

Community benefits are included in this requirement. For more information see: <https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

#### Mandatory CB Question

The Scottish Model of Procurement aims to secure the maximum economic benefit from the GBP10 billion spent by the public sector on goods and services each year, through an approach that balances the business friendly and the socially responsible.

The Public Procurement Reform Programme delivers value that goes beyond savings and benefits – improving supplier access to public contracts, particularly for SMEs; maximising efficiency and collaboration; and placing the local, social and economic aspects of sustainability at the heart of the purchasing process.

The Procurement Reform (Scotland) Act 2014 has established a national legislative contract for sustainable public procurement that supports Scotland's economic growth through improved procurement practice – and requires public bodies to consider how their procurement activity can improve the economic, social and environmental wellbeing of the authority's area.

It also specifically requires public bodies to consider imposing community benefit requirements as part of a major contract; these might relate to, for example, employment opportunities or to sub-contracting opportunities. An extract from the relevant section of the Act is at Annex A.

Prior to secondary legislation being introduced to implement the provisions of the Act and the transposition of the three new EU procurement Directives, maximising the impact of Scotland's procurement spending will remain front and centre in our considerations.

#### Examples of Community Benefits

Community activity – investment in buildings, resources, facilities, (new or repair), human resources

Supporting education, learning, schools – school visits, presentations, providing resources, factory / site visits, education, training and learning

Employment – supporting via apprentices, employing unemployed, training, skills development, supporting return to work

Economic – support SMEs, 3rd sector / supported business indirectly, directly or via sub-contracting

(SC Ref:754999)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Email

[edinburgh@scotcourts.gov.uk](mailto:edinburgh@scotcourts.gov.uk)

Telephone

+44 1312252525

Country

United Kingdom