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Tender

Multi-Functional Devices (MFD's) 3 Year contract (with the option to extend for 1 further year)

THE CITY OF LIVERPOOL COLLEGE

F02: Contract notice

Notice identifier: 2021/S 000-003331

Procurement identifier (OCID): ocids-h6vhtk-02946b

Published 19 February 2021, 11:06am

Section I: Contracting authority

I.1) Name and addresses

THE CITY OF LIVERPOOL COLLEGE

52 Roscoe Street

LIVERPOOL

L19DW

Contact

Tina Smith

Email

tina.smith@liv-coll.ac.uk

Telephone

+44 1512523243

Country

United Kingdom

NUTS code

UKD72 - Liverpool

Internet address(es)

Main address

www.liv-coll.ac.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/tcolc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/tcolc.aspx/Home>

I.4) Type of the contracting authority

Other type

Further Education

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Multi-Functional Devices (MFD's) 3 Year contract (with the option to extend for 1 further year)

Reference number

T: 2020 - 007

II.1.2) Main CPV code

- 30121200 - Photocopying equipment

II.1.3) Type of contract

Supplies

II.1.4) Short description

The City of Liverpool College wishes to enter a Contract for the supply and maintenance of MFD's with one successful supplier. The supplier must be capable of providing all the products/services outlined in the specification document; should a supplier not be capable of this they will be excluded from the process. Tenderers are asked to ensure that all machines they propose are of equal or higher performance than detailed in the specification. Any differences are to be highlighted as part of your proposal. Key information related to the Contracts is included within this document; however, Tenderers should ensure they familiarise themselves with all the Contract Documents and the associated appendices.

II.1.5) Estimated total value

Value excluding VAT: £350,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 30121200 - Photocopying equipment

II.2.3) Place of performance

NUTS codes

- UKD72 - Liverpool

Main site or place of performance

The College is a multi-sited College with 5 main centres and 1 Hub all based in and around the Liverpool City centre.

II.2.4) Description of the procurement

Provision of MFD's for the College estate, full details are found within the tender documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £350,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2021

End date

31 July 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

All details for this tender are in the tender documents, please view these for a full, detailed list of requirements.

III.1.3) Technical and professional ability

Minimum level(s) of standards possibly required

All details for this tender are in the tender documents, please view these for a full, detailed list of requirements.

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

All details for this tender are in the tender documents, please view these for a full, detailed list of requirements.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

12 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 July 2024

IV.2.7) Conditions for opening of tenders

Date

13 April 2021

Local time

9:00am

Place

This is done via the In-Tend portal either within the College or remotely at home (as per the pandemic situation)

Information about authorised persons and opening procedure

This will be the following staff:

Paul Hughes - Procurement & Transactions Manager

Frank Morrissey - AVA Manager

Tina L Smith - Procurement Officer

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

The City of Liverpool College

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Liverpool

L1 9DW

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tina.smith@liv-coll.ac.uk

Country

United Kingdom

Internet address

www.liv-coll.ac.uk