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Tender

## **Multi-Functional Devices (MFD's) 3 Year contract (with the option to extend for 1 further year)**

THE CITY OF LIVERPOOL COLLEGE

F02: Contract notice

Notice identifier: 2021/S 000-003331

Procurement identifier (OCID): ocids-h6vhtk-02946b

Published 19 February 2021, 11:06am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

THE CITY OF LIVERPOOL COLLEGE

52 Roscoe Street

LIVERPOOL

L19DW

#### **Contact**

Tina Smith

#### **Email**

[tina.smith@liv-coll.ac.uk](mailto:tina.smith@liv-coll.ac.uk)

#### **Telephone**

+44 1512523243

#### **Country**

United Kingdom

**NUTS code**

UKD72 - Liverpool

**Internet address(es)**

Main address

[www.liv-coll.ac.uk](http://www.liv-coll.ac.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/tcolc/asp/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/tcolc/asp/Home>

**I.4) Type of the contracting authority**

Other type

Further Education

**I.5) Main activity**

Education

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Multi-Functional Devices (MFD's) 3 Year contract (with the option to extend for 1 further year)

Reference number

T: 2020 - 007

### **II.1.2) Main CPV code**

- 30121200 - Photocopying equipment

### **II.1.3) Type of contract**

Supplies

### **II.1.4) Short description**

The City of Liverpool College wishes to enter a Contract for the supply and maintenance of MFD's with one successful supplier. The supplier must be capable of providing all the products/services outlined in the specification document; should a supplier not be capable of this they will be excluded from the process. Tenderers are asked to ensure that all machines they propose are of equal or higher performance than detailed in the specification. Any differences are to be highlighted as part of your proposal. Key information related to the Contracts is included within this document; however, Tenderers should ensure they familiarise themselves with all the Contract Documents and the associated appendices.

### **II.1.5) Estimated total value**

Value excluding VAT: £350,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 30121200 - Photocopying equipment

### **II.2.3) Place of performance**

NUTS codes

- UKD72 - Liverpool

Main site or place of performance

The College is a multi-sited College with 5 main centres and 1 Hub all based in and around the Liverpool City centre.

#### **II.2.4) Description of the procurement**

Provision of MFD's for the College estate, full details are found within the tender documents.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £350,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2021

End date

31 July 2024

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

All details for this tender are in the tender documents, please view these for a full, detailed list of requirements.

#### **III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

All details for this tender are in the tender documents, please view these for a full, detailed list of requirements.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

All details for this tender are in the tender documents, please view these for a full, detailed list of requirements.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 April 2021

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 31 July 2024

**IV.2.7) Conditions for opening of tenders**

Date

13 April 2021

Local time

9:00am

Place

This is done via the In-Tend portal either within the College or remotely at home (as per the pandemic situation)

Information about authorised persons and opening procedure

This will be the following staff:

Paul Hughes - Procurement & Transactions Manager

Frank Morrissey - AVA Manager

Tina L Smith - Procurement Officer

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The City of Liverpool College

The Learning Exchange, 52 Roscoe Street

Liverpool

L1 9DW

Email

[tina.smith@liv-coll.ac.uk](mailto:tina.smith@liv-coll.ac.uk)

Country

United Kingdom

Internet address

[www.liv-coll.ac.uk](http://www.liv-coll.ac.uk)