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Tender

## **Provision of Group Term Life and Medical Insurance for Country Based Staff of British High Commission (BHC) Bangladesh**

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2022/S 000-003328

Procurement identifier (OCID): ocds-h6vhtk-03139b

Published 4 February 2022, 10:45pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Foreign Commonwealth and Development Office

British High Commission, UN Road, Baridhara Diplomatic zone, Dhaka-1212, Bangladesh

Dhaka, Bangladesh

1212

#### **Email**

[bidisha.chaliha@fco.gov.uk](mailto:bidisha.chaliha@fco.gov.uk)

#### **Telephone**

+91 09582017574

#### **Country**

Bangladesh

**NUTS code**

BD - Bangladesh

**Internet address(es)**

Main address

[www.gov.uk/fcdo](http://www.gov.uk/fcdo)

Buyer's address

<https://fcdo.bravosolution.co.uk/web/login.html>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Group Term Life and Medical Insurance for Country Based Staff of British High Commission (BHC) Bangladesh

Reference number

CPG-7771-2022

#### **II.1.2) Main CPV code**

- 66512220 - Medical insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The requirement is to obtain a Health Insurance and Group Term Life Insurance policy cover for Country Based Staff in Bangladesh

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- BD - Bangladesh

Main site or place of performance

BHC, Dhaka, Bangladesh

#### **II.2.4) Description of the procurement**

The British High Commission seeks to implement a group life insurance and health insurance scheme covering members of staff, their spouses, and all eligible children. The

contract will commence on 1st May 2022 and will be valid for an initial period of one year with a possibility of an extension for up to two more years (1+1), subject to market review, satisfactory performance, and continued business requirement. The Contracting Authority intends to use an e-tendering system for this procurement.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £305,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

The contract will commence on 1st May 2022 and will be valid for an initial period of one year with a possibility of an extension for up to two more years (1+1), subject to market review, satisfactory performance, and continued business requirement.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 March 2022

Local time

5:30pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

7 March 2022

Local time

10:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.3) Additional information**

Important Information for all Potential Suppliers In order to participate and gain access to the Invitation To Tender documentation in relation to this procurement, potential suppliers should access the FCDO's e-procurement portal, JAGGAER ONE, available via the below link. URL: <https://fcdo.bravosolution.co.uk/web/login.html>. Once logged in, search for project reference 7771 and / or itt\_4827. If a potential supplier is not registered on the portal, click the link above to be taken to the home page, click the "Click here to register!" button, and follow the on-screen instructions to complete registration.

Please note that the portal operates a Two-Factor Authentication (2FA) login process and unregistered suppliers should read the guidance document available on the portal home page.

Registration takes approximately 5 minutes and is free of charge

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Foreign, Commonwealth & Development Office

London

SW1A 2AH

Telephone

+44 02070081467

Country

United Kingdom

Internet address

[www.gov.uk/fcdo](http://www.gov.uk/fcdo)