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Contract

## **ANDBC Tender for the Provision of Advice Services**

Ards and North Down Borough Council

F03: Contract award notice

Notice identifier: 2021/S 000-003324

Procurement identifier (OCID): ocds-h6vhtk-029464

Published 19 February 2021, 9:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ards and North Down Borough Council

Town Hall, The Castle

Bangor

BT20 4BT

#### **Contact**

Stephen Brennan

#### **Email**

[procurement@ardsandnorthdown.gov.uk](mailto:procurement@ardsandnorthdown.gov.uk)

#### **Country**

United Kingdom

**NUTS code**

UK - UNITED KINGDOM

**Internet address(es)**

Main address

<https://etendersni.gov.uk/epps>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ANDBC Tender for the Provision of Advice Services

#### **II.1.2) Main CPV code**

- 75200000 - Provision of services to the community

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council wishes to appoint an Advice Services provider to provide a quality generalist advice service to the public in accordance with the aims, principles and policies of a recognised advice providing body and adhere to a membership scheme or code of practice. This service must be independent, be impartial and offer a free service to all. Good customer service will be paramount. The provider must ensure a range of approaches for initial access by clients to quality advice and flexibility in methods of delivery of the service, across both urban and rural areas of the Borough.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £879,807

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79140000 - Legal advisory and information services
- 85312310 - Guidance services

### **II.2.3) Place of performance**

NUTS codes

- UKN09 - Ards and North Down

### **II.2.4) Description of the procurement**

The Council wishes to appoint an Advice Services provider to provide a quality generalist advice service to the public in accordance with the aims, principles and policies of a recognised advice providing body and adhere to a membership scheme or code of practice. This service must be independent, be impartial and offer a free service to all. Good customer service will be paramount. The provider must ensure a range of approaches for initial access by clients to quality advice and flexibility in methods of delivery of the service, across both urban and rural areas of the Borough.

### **II.2.5) Award criteria**

Quality criterion - Name: Methodology, Approach and Plan / Weighting: 45

Quality criterion - Name: Knowledge and Understanding of the Brief / Weighting: 30

Quality criterion - Name: Contract Management and Contingency / Weighting: 15

Price - Weighting: 10

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Contract is for an initial 3yr period with an annual cost of £293,269. The contract can be extended for a further 2 x 12 month periods, subject to the successful provider meeting the required standards, performance requirements, ensuring maximum access of advice services across the Borough and subject to written agreement by both parties.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 212-520568](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Contract

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

18 February 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 1

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

COMMUNITY ADVICE ARDS AND NORTH DOWN LIMITED

39a Hamilton Road

BANGOR

BT20 5BY

Email

[derek.mcgregor@caand.co.uk](mailto:derek.mcgregor@caand.co.uk)

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

Internet address

<https://www.caand.co.uk/>

The contractor is an SME

Yes

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £882,000

Total value of the contract/lot: £879,807

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Procurement Manager

Ards and North Down Borough Council

Bangor

BT20 4BT

Country

United Kingdom