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Planning

## **Recruitment Service - Framework Agreement**

NATIONAL NUCLEAR LABORATORY LIMITED

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-003317

Procurement identifier (OCID): ocids-h6vhtk-031390

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### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NATIONAL NUCLEAR LABORATORY LIMITED

5th Floor, Chadwick House

Warrington

WA3 6AE

#### **Contact**

Ivan Nague

#### **Email**

[ivan.nague@uknnl.com](mailto:ivan.nague@uknnl.com)

#### **Telephone**

+44 1925933721

**Country**

United Kingdom

**NUTS code**

UKD61 - Warrington

**Internet address(es)**

Main address

<https://www.gov.uk/government/case-studies/shared-services-alliance-ssa-for-nuclear-decommissioning-estate>

Buyer's address

<https://sharedsystems.eu-supply.com/ctm/Company/CompanyInformation/Index/3510>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://sharedsystems.eu-supply.com/ctm/Company/CompanyRegistration/RegisterCompany?OID=7&B=SELLAFIELD>

Additional information can be obtained from the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://sharedsystems.eu-supply.com/ctm/Company/CompanyRegistration/RegisterCompany?OID=7&B=SELLAFIELD>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Nuclear

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Recruitment Service - Framework Agreement

Reference number

NNLC317

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

NNL are seeking to establish a multi lot Recruitment Services - Framework Agreement to cater for the recruitment of Fixed Term and Permanent staffs. This framework shall consists of the following 12 lots;

Lot 1 - Procurement and Commercial , Lot 2 - Finance / Audit, Lot 3 - Legal, Lot 4 - Strategy/Marketing and Communication, Lot 5 - HR, Lot 6 - Admin Roles, Lot 7 - IT, Lot 8 - Engineering,

Lot 9 - Scientific / Nuclear, Lot 10 - Project Management,

Lot 11 - Sales / Account Management and Lot 12 - Executive.

The purpose of this PIN is to alert the market, monitor and record all expressions of interests over the next 3weeks, after which a supplier day will be held on the 25 of February 2022), to give potential bidders an overview of the requirement and gather initial supplier feedback.

The requirement will be tendered as a two stage process (Supplier Questionnaire and ITT), using the Restricted Procedure, as such;

1) All potential bidders should be fully registered on our sourcing Portal (CTM) on or before 22/02/2022.

Contact: [csas@sellafieldsites.com](mailto:csas@sellafieldsites.com)

for CTM registration.

2) All potential bidders must confirm their ability to attend our virtual supplier day on or before 22/02/2022.

Contact: [ivan.nague@uknnl.com](mailto:ivan.nague@uknnl.com), for a Microsoft teams invite.

Constraints.

- Suppliers with No experience of sourcing for the nuclear industry or government bodies or security cleared / restricted businesses and an understanding of IR35 principles, cannot bid for this tender.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Maximum number of lots that may be awarded to one tenderer: 12

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Potential bidders are encourage to bid for all the lots under this Framework.

## **II.2) Description**

### **II.2.1) Title**

Procurement and Commercial Roles

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

## **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

## **II.2.4) Description of the procurement**

Provide strategic and operational procurement / commercial roles across NNL.

## **II.2) Description**

### **II.2.1) Title**

Finance / Audit

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

## **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)

- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

#### **II.2.4) Description of the procurement**

Provide strategic and operational Finance / Audit support across NNL.

### **II.2) Description**

#### **II.2.1) Title**

Legal

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

#### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

#### **II.2.4) Description of the procurement**

Provide strategic and operational Legal support across NNL.

### **II.2) Description**

### **II.2.1) Title**

Strategy/Marketing and Communication

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

### **II.2.4) Description of the procurement**

Provide strategic and operational marketing / strategy support across NNL.

## **II.2) Description**

### **II.2.1) Title**

Human Resource

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

### **II.2.4) Description of the procurement**

Provide strategic and operational HR support across NNL.

## **II.2) Description**

### **II.2.1) Title**

Administrative Roles

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales



- UKM - Scotland

## **II.2.4) Description of the procurement**

This lot is designed to cover office-based support staff as well as clerical style support roles administrators, Personal Assistants, and secretaries.

## **II.2) Description**

### **II.2.1) Title**

IT (Information Technology)

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

## **II.2.4) Description of the procurement**

Provide strategic and operational IT Support across NNL.

This lot covers the full range of IT, ITC, data, digital, cloud, security, infrastructure, architecture, and technical roles. It covers the full scope from IT helpdesk staff to field support to right through to senior IT managers.

## **II.2) Description**

### **II.2.1) Title**

Engineering Roles

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

### **II.2.4) Description of the procurement**

This lot covers a wide range of engineering disciplines including but not limited to systems engineers, design engineers, electrical engineers, discipline engineers, mechanical engineers, plant engineers, thermal hydraulics engineers, construction engineers, ECI engineers, process engineers.

## **II.2) Description**

### **II.2.1) Title**

Scientific / Nuclear Roles

Lot No

9

**II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

**II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

**II.2.4) Description of the procurement**

This lot covers a variety of scientific and nuclear roles including but not limited to: Irradiated Fuel Characterisation Scientist, materials scientist, senior research technologist, geologist, geoscientist, fuel performance scientist, corrosion scientist, environmental scientist, research scientist, research technologist, chemical scientist, nuclear physicist, health and nuclear medicine technology manager, nuclear safety regulator, nuclear materials control officer, nuclear reactor chemist, nuclear scientist, safety case.

**II.2) Description****II.2.1) Title**

Project Management

Lot No

10

**II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

### **II.2.4) Description of the procurement**

Our Project Management team sits centrally. The team provides project management support across the business including - an organisational framework, systems and guidance, clearly defined accountabilities, deliverables, and tools.

## **II.2) Description**

### **II.2.1) Title**

Sales / Account Management

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber

- UKL - Wales
- UKM - Scotland

## **II.2.4) Description of the procurement**

The sales / account management team work to understand our customers' requirements, their future business, and mutual longer-term needs.

As well as identifying new work from our customers, the Account Directors have an overview of what is being delivered to support a consistent, positive, experience for the customer.

This lot covers roles in the sales and account management sphere including but not limited to: account managers, account directors, sales managers etc.

## **II.2) Description**

### **II.2.1) Title**

Executive

Lot No

12

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKL - Wales
- UKM - Scotland

## **II.2.4) Description of the procurement**

This lot covers roles at the executive / director level for examples heads of, directors, executives, and chief executive officers within all disciplines.

## **II.3) Estimated date of publication of contract notice**

1 March 2022

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The entire Tender exercise will be done via our esourcing portal CTM. Please contact [csas@sellafieldsites.com](mailto:csas@sellafieldsites.com) for CTM registration on or before 22/02/2022 and

[ivan.nague@uknnl.com](mailto:ivan.nague@uknnl.com) to confirm attendance of the supplier day on or before 22/02/2022.