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Tender

## **IT Consultancy Services Framework**

Forestry Commission

F02: Contract notice

Notice identifier: 2021/S 000-003282

Procurement identifier (OCID): ocids-h6vhtk-029439

Published 18 February 2021, 2:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Forestry Commission

620 Bristol Business Park, Coldharbour Lane

Bristol

BS16 1EJ

#### **Contact**

Sam Harris

#### **Email**

[sam.harris@forestryengland.uk](mailto:sam.harris@forestryengland.uk)

#### **Telephone**

+44 3000674059

#### **Country**

United Kingdom

**NUTS code**

UKK11 - Bristol, City of

**National registration number**

United Kingdom

**Internet address(es)**

Main address

<https://www.forestryengland.uk>

Buyer's address

<https://www.forestryengland.uk>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Bristol:-IT-services:-consulting%2C-software-development%2C-Internet-and-support./B9Q9Q77982>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Other activity

Forestry

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

IT Consultancy Services Framework

Reference number

FEE/0730

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Forestry England requires the provision of IT Consultancy Services.

The requirement is split into 4 lots

1. Generic IT Consultancy and Development
2. Microsoft 365 Consultancy and Development
3. IT Security
4. Web Development

Further details are provided within the Specification Document

#### **II.1.5) Estimated total value**

Value excluding VAT: £700,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Generic IT Consultancy and Development

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 72220000 - Systems and technical consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKK11 - Bristol, City of

Main site or place of performance

Bristol, City of

### **II.2.4) Description of the procurement**

A supplier who can provide generalised IT consultancy and development as required.

This will involve specific relevance to IT such as gap analysis to examine where improvements can be made; analysis of smarter working to demonstrate where IT is best deployed to achieve the greatest impact; and IT developers and technical analysts to be able to build apps or provide resource cover to the IT team when necessary.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £175,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

19 April 2021

End date

18 April 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Microsoft 365 Consultancy and Development

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 72266000 - Software consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKK11 - Bristol, City of

Main site or place of performance

Bristol, City of

#### **II.2.4) Description of the procurement**

The contractor must be able to provide consultancy and development on a variety of topics within Microsoft 365. They should be able to provide SMEs for M365 and can develop applications built within the PowerApps M365 application. They must also be able to provide programme management and advice on M365 projects.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £175,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

19 April 2021

End date

18 April 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

IT Security

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 72246000 - Systems consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKK11 - Bristol, City of

Main site or place of performance

Bristol, City of

### **II.2.4) Description of the procurement**

The contractor must be able to provide consultancy on IT security to analyse where gaps exist and advise on ways in which security can be improved. They must also be able to undertake penetration testing of IT systems and then suggest and implement ways to improve these systems.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £175,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

19 April 2021

End date

18 April 2025

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Web Development

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 72220000 - Systems and technical consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKK11 - Bristol, City of

Main site or place of performance

Bristol, City of



#### **II.2.4) Description of the procurement**

The consultant must be able to undertake:

- ad-hoc web development and advise on website design, including working with Drupal
- advise on web ops and web infrastructure related matters
- advise on how to integrate websites with existing and future Forestry England systems

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £175,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

19 April 2021

End date

18 April 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

12 March 2021

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

26 March 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Bristol:-IT-services:-consulting%2C-software-development%2C-Internet-and-support./B9Q9Q77982>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/B9Q9Q77982>

GO Reference: GO-2021218-PRO-17809197

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Forestry Commission

620 Bristol Business Park, Coldharbour Lane

Bristol

BS16 1EJ

Email

[sam.harris@forestryengland.uk](mailto:sam.harris@forestryengland.uk)

Country

United Kingdom

Internet address

<https://www.forestryengland.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

Forestry Commission

620 Bristol Business Park, Coldharbour Lane

Bristol

BS16 1EJ

Email

[procurement.england@forestengland.uk](mailto:procurement.england@forestengland.uk)

Telephone

+44 03000674059

Country

United Kingdom

Internet address

<https://www.forestryengland.uk>