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Tender

## **Family Group Decision Making, Kinship Care Support and Advocacy Services**

East Lothian Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2022/S 000-003281

Procurement identifier (OCID): ocds-h6vhtk-03136c

Published 4 February 2022, 2:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

East Lothian Council

John Muir House

Haddington, East Lothian

EH41 3HA

#### **Email**

[procurement@eastlothian.gov.uk](mailto:procurement@eastlothian.gov.uk)

#### **Telephone**

+44 1620827827

#### **Country**

United Kingdom

**NUTS code**

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.eastlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00181](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00181)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Family Group Decision Making, Kinship Care Support and Advocacy Services

Reference number

ELC-21-2661

#### **II.1.2) Main CPV code**

- 85300000 - Social work and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

East Lothian Council's Children's Services require suitably trained and experienced providers to supply services to meet the needs and outcomes of children, young people and their families/carers living in East Lothian. The services consist of Family Group Decision Making; Kinship Care Support; and Advocacy and Rights Work.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

East Lothian Council reserves the right to award more than 1 Lot to a provider where the submission evidences significant benefits to the Council for a combination of Lots.

### **II.2) Description**

#### **II.2.1) Title**

Kinship Care Support

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

East Lothian

### **II.2.4) Description of the procurement**

The Kinship Care Support Service will give support to those family members/friends who step in, either on a short or long term basis; to give the necessary support to their child/ young person to ensure they have dependable, enduring relationships with the adults who care for them and remain within East Lothian where possible.

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

36

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

Family Group Decision Making

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

East Lothian

### **II.2.4) Description of the procurement**

The Services will look to put families at the centre of deciding how best their child/ young person can be cared for, identifying their solutions to the challenges they face, and look to maintain the child or young person within the family group and within East Lothian.

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

36

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **II.2) Description**

### **II.2.1) Title**

Advocacy and Rights Work

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85300000 - Social work and related services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

East Lothian

### **II.2.4) Description of the procurement**

The Advocacy and Rights provision will ensure that where it is necessary to place a child or young person in a statutory service such as being looked after at home, or within foster or residential care, either within or outwith East Lothian, their voice is heard and that they are at the centre of what is happening in their plan.

### **II.2.7) Duration of the contract or the framework agreement**

Duration in months

36

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

Tenderers must meet criteria with regard to relevant experience, insurance levels, financial standing and quality systems. Full details of the criteria are included in the tender documents.

LOT 3 only - the tenderer will require to be a full member of the Scottish Independent Advocacy Alliance (SIAA). Organisations must currently have SIAA Membership or will evidence that they will obtain this prior to commencement of the contract.

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The successful bidder will require to enter into an information sharing agreement with East Lothian Council.

Staff performing the services will require to have the relevant disclosure checks with the PVG scheme.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.10) Identification of the national rules applicable to the procedure**

Information about national procedures is available at: [www.gov.scot/policies/public-sector-procurement](http://www.gov.scot/policies/public-sector-procurement)

#### **IV.1.11) Main features of the award procedure**

The award procedure will include the evaluation of price and quality criteria including method statements for the delivery of the service and assessments of business resilience and GDPR compliance.

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

9 March 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20397. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

As part of the Council's wider duties towards its citizens, the Council wishes to engage with suppliers, providers and contractors to deliver benefits, through work experience opportunities, training opportunities or links with schools. Further information will be included in the tender documents

(SC Ref:678192)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom