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Tender

Allesley Primary School and Aldermore Farm School ~ cleaning tender

Allesley Primary School
Aldermoor Farm Primary School

F02: Contract notice

Notice identifier: 2023/S 000-003277

Procurement identifier (OCID): ocids-h6vhtk-03a262

Published 2 February 2023, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Allesley Primary School

Antrim Close, Allesley, Coventry

Warwickshire

CV5 9FY

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKG13 - Warwickshire

Internet address(es)

Main address

<https://www.allesleyprimary.co.uk>

I.1) Name and addresses

Aldermoor Farm Primary School

Acorn Street, Coventry

West Midlands

CV1 1DP

Email

tenders@litmuspartnership.co.uk

Country

United Kingdom

Region code

UKG3 - West Midlands

Internet address(es)

Main address

<https://aldermoorfarmschool.com>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of

charge, at

<https://litmustms.co.uk/respond/273J2JV326>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Allesley Primary School and Aldermore Farm School ~ cleaning tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for Allesley Primary School, Coventry & Aldermore Farm Primary School, Coventry.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG13 - Warwickshire

Main site or place of performance

Warwickshire

II.2.4) Description of the procurement

The successful Supplier will be required to provide cleaning services for Allesley Primary School, Coventry & Aldermore Farm Primary School, Coventry.

1. Allesley Primary School, Antrim Close, Allesley, Coventry, Warwickshire CV5 9FY

<https://www.allesleyprimary.co.uk>

2. Aldermoor Farm Primary School, Acorn Street, Coventry, West Midlands CV1 1DP

<https://aldermoorfarmschool.com>

The current cleaning service provision at Allesley Primary School and Aldermore Farm Primary School has not been market tested in recent years and to ensure Best Value principles are applied the Client has made a decision to tender the cleaning service.

The current cleaning operation is run by the Client at Aldermore Farm and partially at Allesley Primary School.

The value of the current contract is £100k per annum and it is intended that the initial contract shall run for a period of 3 years, with the ability to extend by a further two years with agreement with both parties.

For the avoidance of doubt TUPE Regulations will apply to this contract.

The successful Supplier will be expected to deliver a concise and detailed method of management reporting at the end of each month, thus updating the senior management team within the school on contract performance. It is imperative that an open book policy is offered to ensure the Client has total clarity on both operational and financial performance.

The Client is seeking both innovation and the application of current cleaning techniques and up-to-date equipment within the tender submissions and would expect as a result of this to be able to identify 'best value' principles and work in partnership with the chosen Supplier going forward.

The Client has set five key objectives which should be focused upon throughout the tender process. They are:

- Ongoing savings year-on-year during the contract term.
- The contract will be for 3 years initially, with the option of a 2 year extension, depending on operational and financial performance.
- Review / suggestions to improve work methodology; suggestions to improve the efficiency of service.
- Due to the high percentage of hard flooring throughout the site, it is believed specialist equipment will be required to maintain a high standard of cleanliness throughout. Recommendations and investment of this equipment should be included within the financial submission of the tender document.
- The successful Supplier must deliver a consistently, high standards of cleanliness across the site.

A reconciliation will take place monthly to reconcile the actual operating financial result to allow the Client to see how the cleaning operation is performing financially. Any banked hours will be accrued and used to cover additional periodic cleans or credited back to the Client at the end of each financial year.

See SQ document for further details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2023

End date

31 August 2028

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

6 March 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

27 March 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Warwickshire:-School-cleaning-services./273J2JV326>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/273J2JV326>

GO Reference: GO-202322-PRO-22030480

VI.4) Procedures for review

VI.4.1) Review body

Allesley Primary School

Warwickshire

Country

United Kingdom