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Tender

All Saints' Academy Cheltenham ~ IT & Network Services

All Saints' Academy

F02: Contract notice

Notice identifier: 2022/S 000-003275

Procurement identifier (OCID): ocds-h6vhtk-031366

Published 4 February 2022, 2:15pm

Section I: Contracting authority

I.1) Name and addresses

All Saints' Academy

Blaisdon Way

Cheltenham

GL51 0WH

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKK13 - Gloucestershire

Internet address(es)

Main address

<https://www.asachelt.org/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Cheltenham:-Computer-network-services./8YQ2QE32X5>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

All Saints' Academy Cheltenham ~ IT & Network Services

II.1.2) Main CPV code

- 72700000 - Computer network services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide IT & Network services for All Saints' Academy.

II.1.5) Estimated total value

Value excluding VAT: £605,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK13 - Gloucestershire

Main site or place of performance

Gloucestershire

II.2.4) Description of the procurement

Our Academy has excellent, modern facilities and a staff team who aim to provide a caring and enriching learning environment for all our students where their needs and personal growth are given utmost priority.

Our purpose is to be a beacon of hope for our students, families and the local community. We are founded on Christian values in serving Cheltenham, Tewkesbury and the Diocese of Gloucester. We strive to give enjoyment in learning, instil a determination to achieve and succeed.

We are one of the top two best performing non-selective secondary schools for overall GCSE performance in the town of Cheltenham and we have been for four years. We are also the top performing Christian non-selective secondary school in Gloucestershire.

The Academy is looking for an IT service partner that can not only manage and support the IT network, both currently and in the future, but that also add value through proactive recommendations and enhancements that will support All Saints' Academy's strategy and growth. The aim is to support and enhance the current IT provision in school, both for academic and administrative purposes. Proven expertise in the proactive development of

IT Systems in an Educational Environment is essential.

The selected service provider shall be:

- Fully conversant with evolving legislation regarding the provision of IT & Network Services in a Secondary School environment
- Required to evidence their Quality Assurance and Security Systems
- Required to evidence their proposed Key Performance Indicator measures for the contract
- Required to periodically present performance reporting and systems development recommendations to Governors
- Qualified to provide advice and support School IT & Network Services Hardware & Software Procurement activities
- Experienced in Network design in a Secondary School environment
- Support all current and future School systems

The contract will provide onsite support, including maintenance, currently on-site via the Network Manager and Support Technician located in school 5 days a week 52 weeks of the year. The Academy is receptive to proposals of alternative support models.

Comprehensive off-site system support is required 24 hours a day, 7 days a week, and 365 days a year.

Maintenance and System Development activities shall be undertaken outside the 190 academic term-time days to minimise any disruption to pupil education and teaching activities.

The contract will commence on 1 January 2023 for an initial period of three years, ending 31 December 2025, with the opportunity to extend for a further period of up to two years at the discretion of the governing body.

The contract will provide Technical Management and on-site technicians, to the School's ICT Infrastructure, including:

- Full server support and monitoring
- Fully Managed Helpdesk with Remote Support

- Full workstation support, software support, hardware support and repairs
- Staff, Trustee's and Student Network & email accounts and access setup and management.
- Proactive contract management to ensure best value for money across all areas of management systems and utilities.
- 24/7/365 network monitoring with call out and emergency 24/7/365 contact

The contract will be monitored by School Senior Representatives.

After the initial consultation and evaluation by the new contractor, regular fortnightly meetings will be held with the on-site Network Manager and support technician, to discuss day to day issues and actions taken and scheduled.

TUPE will apply with regard to the Network Manager and Support Technician, currently employed for the provision of network services. Currently there are no technical staff in the LGPS Pension Scheme.

See SQ document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £605,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 January 2023

End date

31 December 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 April 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

23 May 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of

tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Cheltenham:-Computer-network-services./8YQ2QE32X5>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/8YQ2QE32X5>

GO Reference: GO-202224-PRO-19595197

VI.4) Procedures for review

VI.4.1) Review body

All Saints' Academy

, Blaisdon Way

Cheltenham

GL51 0WH

Country

United Kingdom

