

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/003270-2022>

Planning

## **HCC - 02/22 - Pre-Procurement Market Engagement for the Provision of a Body Removal Service for Hertfordshire County Council**

Hertfordshire County Council

F01: Prior information notice

Prior information only

Notice identifier: 2022/S 000-003270

Procurement identifier (OCID): ocids-h6vhtk-031361

Published 4 February 2022, 1:53pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Hertfordshire County Council

Pegs Lane

Hertford

SG13 8DE

#### **Contact**

Strategic Procurement Group

#### **Email**

[zoe.upson@hertfordshire.gov.uk](mailto:zoe.upson@hertfordshire.gov.uk)

**Telephone**

+44 01707292463

**Country**

United Kingdom

**NUTS code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

[www.hertfordshire.gov.uk](http://www.hertfordshire.gov.uk)

Buyer's address

[www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk)

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

HCC - 02/22 - Pre-Procurement Market Engagement for the Provision of a Body Removal Service for Hertfordshire County Council

Reference number

HCC - 02/22 - PPME - Body Removal

#### **II.1.2) Main CPV code**

- 98371100 - Cemetery services and cremation services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Hertfordshire County Council (the "Council") is carrying out Pre-Procurement Market Engagement for the aforementioned. The Council will consider the feedback received to help inform the Council's options and further decision making. For the avoidance of doubt, this stage of the project is not part of a formal procurement process and the Council is not committing, at this stage, to carrying out such a process. Participation or non-participation in the PPME shall not prevent any supplier participating in a potential future procurement, nor is it intended that any information supplied as part of the PPME shall place any supplier at an advantage in a potential procurement process. Participation in the PPME will be at each organisation's own cost. No expense in responding to this PPME will be reimbursed by the Council. Further information can be found within the attached documentation. You are invited to submit a completed questionnaire by 12 noon on 28th February 2022.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 98371100 - Cemetery services and cremation services
- 98371110 - Cemetery services

### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

### **II.2.4) Description of the procurement**

Hertfordshire County Council (the 'Council') is carrying out Pre-Procurement Market Engagement ('PPME') in relation to a Body Removal Service. The Council is seeking to appoint Contractors for the removal of cadavers from the place of death and other locations where the death may be referred to a Coroner. It is intended to appoint sufficient Contractor(s) to provide a service to the thirteen (13) areas detailed below. The Areas of operation are as follows: Area 1 Baldock, Hitchin, Letchworth Area 2 Royston Area 3 Stevenage, Codicote, Knebworth Area 4 Dacorum Area 5 St Albans, Harpenden Area 6 Welwyn, Hatfield, Potters Bar Area 7 Broxbourne, Cheshunt Area 8 Three Rivers Area 9 Watford Area 10 Bushey, Borehamwood, Radlett Area 11 Hoddesdon Area 12 East Herts – Bishops Stortford, Sawbridgeworth, Buntingford Area 13 East Herts – Hertford, Ware The Contractor(s), under the instruction of the Authorised Officer or his successors or assigns, will collect the deceased and take them directly to the hospital mortuary or his premises unless directed otherwise by the Police. The Contractor(s) may also be required to conduct the transfer of the deceased between hospitals for example transfer of deceased to suitable or specialist premises for storage and or postmortem. The Council gives no assurance as to the number of occasions on which the Service of any Contractor will be called upon. To access the PPME documentation please visit [www.supplyhertfordshire.uk](http://www.supplyhertfordshire.uk) and follow the on-screen guidance.

### **II.3) Estimated date of publication of contract notice**

4 February 2022

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

---

## Section VI. Complementary information

### VI.3) Additional information

To participate in this PPME, organisations must submit their completed Supplier Questionnaire, together with any supporting documents, through the In-Tend system by the return deadline of 12.00 Noon 28th February 2022. Please make sure that you have submitted your Supplier Questionnaire following the instructions above. The Council will not be held accountable for any errors made by an organisation in submitting their Supplier Questionnaire. The Council will consider the feedback received to help inform the Council's options and further decision making. For the avoidance of doubt, this stage of the project is not part of a formal procurement process and the Council is not committing, at this stage, to carrying out such a process. Participation or non-participation in the PPME shall not prevent any supplier participating in a potential future procurement, nor is it intended that any information supplied as part of the PPME shall place any supplier at an advantage in a potential procurement process. Participation in the PPME will be at each organisation's own cost. No expense in responding to this PPME will be reimbursed by the Council. If you are experiencing problems In-Tend offer a help section which includes a dedicated UK support desk which can be contacted via email: [support@in-tend.co.uk](mailto:support@in-tend.co.uk) or Telephone: +44 1144070065 for any website/technical questions, Monday to Friday, 8:30-17:00.