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Planning

## **Catering Concession for Cardiff International White Water Café**

Cardiff Council

F01: Prior information notice

Prior information only

Notice identifier: 2021/S 000-003266

Procurement identifier (OCID): ocds-h6vhtk-029429

Published 18 February 2021, 12:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Cardiff Council

County Hall, Atlantic Wharf

Cardiff

CF10 4UW

#### **Email**

[CorporateFrameworks@cardiff.gov.uk](mailto:CorporateFrameworks@cardiff.gov.uk)

#### **Telephone**

+44 2920872087

#### **Country**

United Kingdom

**NUTS code**

UKL22 - Cardiff and Vale of Glamorgan

**Internet address(es)**

Main address

[www.cardiff.gov.uk](http://www.cardiff.gov.uk)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0422](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0422)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

Additional information can be obtained from the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Catering Concession for Cardiff International White Water Café

Reference number

ERFX1007371

#### **II.1.2) Main CPV code**

- 55500000 - Canteen and catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Cardiff International White Water (CIWW) is a World Class Adventure Activities Centre based in the heart of Cardiff. It receives over 55,000 visitors per year, taking part in white water rafting, indoor surfing, air trail and canoe and kayaking. Clients range from young children, stag and hen groups to corporate clients. Cardiff Council are seeking expressions of interest from suitably qualified and experienced caterers wishing to tender for the provision of a catering facility.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 55510000 - Canteen services
- 55511000 - Canteen and other restricted-clientele cafeteria services
- 55512000 - Canteen management services
- 55520000 - Catering services
- 55523000 - Catering services for other enterprises or other institutions

### **II.2.3) Place of performance**

NUTS codes

- UKL22 - Cardiff and Vale of Glamorgan

### **II.2.4) Description of the procurement**

PIN: Catering Concession for Cardiff International White Water Café - ERFX1007371

Cardiff International White Water (CIWW) is a World Class Adventure Activities Centre based in the heart of Cardiff. It receives over 55,000 visitors per year, taking part in white water rafting, indoor surfing, air trail and canoe and kayaking. Clients range from young children, stag and hen groups to corporate clients. Cardiff Council are seeking expressions of interest from suitably qualified and experienced caterers wishing to tender for the provision of a catering facility. A staffed cafeteria is required to meet the catering needs of staff and its 55,000 visitors. The successful applicant would also be expected to offer light refreshments or more throughout the working day and weekends. The provider would also be expected to provide catering for special functions that CIWW may hold throughout the year. CIWW will provide the seating area for customers of the café / bar and provide an area for the preparation and supply of sustenance. We have some catering equipment installed and any additional equipment installed will be at the cost of the contractor.

The contractor will be responsible for the following:

-Be responsible for managing, maintaining and servicing of all the catering equipment in line with industry guidelines.

-The provider will be expected to supply all of the produce, supply and install any additional catering equipment, staff and their associated training.

-Responsible for utility bill.

-Operate the service in line with all industry guidelines

including a HACCP that covers all aspects of the operation

-The contractor will be responsible for any damage and repairs to equipment.

-Will be required to work alongside Cardiff Council staff at the site.

-Responsible for the provision of table and chairs.

The Council invites the market place to inform the Authorities' procurement process and to

this end would welcome any written submissions (not exceeding 1 side of A4 paper) from potential suppliers indicating:

- (i) Their likely interest in bidding for such procurement
- (ii) Potential technical and commercial options (include marketing / menus / and other opportunities)
- (iii) Proposed length of any contract
- (iv) Consideration towards offering a fixed concession fee over a 12 month period as opposed to profit sharing.
- (v) The commercial proposal should include potential costs for running the operation and expected income the authority could expect
- (vi) Any other factors considered relevant.

This Prior Information Notice serves to alert the marketplace to this opportunity and the Council invites interested prospective contractors to lodge an initial expression of interest as well submitting a short proposal of this opportunity electronically via proactis.

#### **II.2.14) Additional information**

Further information can be found by accessing the full pin notice via proactis and all submission must be via proactis

#### **II.3) Estimated date of publication of contract notice**

8 March 2021

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section VI. Complementary information**

### **VI.3) Additional information**

For bidders to provide a compliant expression of interest the Council invites the market place to state an expression of interest and to inform the Authority's procurement process by welcoming any written submissions (not exceeding 1 side of A4 paper) from potential suppliers which must be submitted via proactis.

Deadline for all PIN submissions is 12:00 Noon Thursday 4th March 2021

You can register on Proactis via <https://supplierlive.proactisp2p.com/Account/Login>

All Clarification questions and queries should be directed through the 'messages' on the Proactis portal.

All submissions must be submitted via the Proactis Portal within the deadline specified.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at [https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=108306](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=108306).

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