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Tender

Lord Williams's School ~ Cleaning Tender

Lord Williams's School

F02: Contract notice

Notice identifier: 2025/S 000-003258

Procurement identifier (OCID): ocds-h6vhtk-04da84

Published 31 January 2025, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Lord Williams's School

Oxford Rd, Esh Plaza, Sir Bobby Robson Wa, Thame

Oxfordshire

OX9 2AQ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKJ14 - Oxfordshire

Internet address(es)

Main address

<https://www.lordwilliams.oxon.sch.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/8Z38Y2MX5M>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Lord Williams's School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Lord Williams's School is a vibrant and well-regarded comprehensive institution that caters to the educational needs of Thame and its surrounding rural communities. Currently, it boasts an enrolment of approximately 2,276 students, including those in the Sixth Form. The school is divided into two campuses: the Lower School, which accommodates students Years 7 to 9, and the Upper School, serving Years 10, 11, and the Sixth Form students.

II.1.5) Estimated total value

Value excluding VAT: £1,600,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Oxfordshire

II.2.4) Description of the procurement

Lord Williams's School is a vibrant and well-regarded comprehensive institution that caters to the educational needs of Thame and its surrounding rural communities. Currently, it boasts an enrolment of approximately 2,276 students, including those in the Sixth Form. The school is divided into two campuses: the Lower School, which accommodates students Years 7 to 9, and the Upper School, serving Years 10, 11, and the Sixth Form students.

Across the campuses, the school is equipped with a variety of facilities designed to enhance the learning experience. Including a purpose-built drama studio, sports halls and a new science building, additionally, the Sixth Form has its own dedicated study area and common room.

The tender

The cleaning services at Lord Williams's School are currently performed through a combination of in-house staff and contracted services at both The Upper School and The

Lower School. The school is now initiating a tender process to select a single contractor who can deliver innovative and cost-effective cleaning services for both facilities. The proposed service levels must be of high quality and maintain excellent standards throughout, ensuring a pleasant and conducive environment for both pupils and staff.

The basis and rationale for the client's requirements is that the successful contractor must ensure the cleaning services at the schools is fit for purpose at all times. Additionally, the contractor must be proactive in managing the contract, ensuring that all specifications are met and that the cleaning frequency, as outlined in the tender specification, is adhered to.

The contract being tendered is from 1st September 2025 to 30th August 2028 with an option to extend for up to a further two years at the discretion of the client. The contract will be fixed price in nature, with the contractor invoicing the client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

Please see SQ Document for more information.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,600,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 March 2025

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

7 April 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Oxfordshire:-School-cleaning-services./8Z38Y2MX5M>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/8Z38Y2MX5M>

GO Reference: GO-2025131-PRO-29275130

VI.4) Procedures for review

VI.4.1) Review body

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Oxfordshire

OX9 2AQ

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tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom