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Contract

## **L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service**

LEAD Academy Trust

F03: Contract award notice

Notice identifier: 2023/S 000-003203

Procurement identifier (OCID): ocids-h6vhtk-0375aa

Published 1 February 2023, 8:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

LEAD Academy Trust

5a Ropewalk

Nottingham

NG1 5DU

#### **Email**

[eve.ramsay@tenetservices.com](mailto:eve.ramsay@tenetservices.com)

#### **Telephone**

+44 7703496216

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.leadacademytrust.co.uk>

Buyer's address

<http://www.leadacademytrust.co.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service

Reference number

CA11238 -

#### **II.1.2) Main CPV code**

- 79211110 - Payroll management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service. 1st April 2023 – 31st March 2026 (With Optional 2x 12-Month Extension Periods)

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £382,836

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF14 - Nottingham
- UKF11 - Derby
- UKF22 - Leicestershire CC and Rutland
- UKE32 - Sheffield

Main site or place of performance

leicestershire

#### **II.2.4) Description of the procurement**

L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service. 1st April 2023 – 31st March 2026 (With Optional 2x 12-Month Extension Periods). The current Managed Payroll Service across the Trust is outsourced to an external service provider.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Technical Criteria / Weighting: 65.00%

Price - Weighting: 35.00%

#### **II.2.11) Information about options**

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-028939](#)

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## **Section V. Award of contract**

### **Contract No**

CA11238

### **Title**

L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 February 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

PS Financials Limited

Park House, Peterborough Business Park

Peterborough

PE2 6FZ

Email

[james.vear@psfinancials.com](mailto:james.vear@psfinancials.com)

Telephone

+44 1733367330

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.psfinancials.com/contact-us/>

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £382,836

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## **Section VI. Complementary information**

### **VI.3) Additional information**

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with [www.multiquote.com](http://www.multiquote.com) and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Tenet

Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Tenet

Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Tenet

Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

Country

United Kingdom