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Contract

L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service

LEAD Academy Trust

F03: Contract award notice

Notice identifier: 2023/S 000-003203

Procurement identifier (OCID): ocids-h6vhtk-0375aa

Published 1 February 2023, 8:19pm

Section I: Contracting authority

I.1) Name and addresses

LEAD Academy Trust

5a Ropewalk

Nottingham

NG1 5DU

Email

eve.ramsay@tenetservices.com

Telephone

+44 7703496216

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.leadacademytrust.co.uk>

Buyer's address

<http://www.leadacademytrust.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service

Reference number

CA11238 -

II.1.2) Main CPV code

- 79211110 - Payroll management services

II.1.3) Type of contract

Services

II.1.4) Short description

L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service. 1st April 2023 – 31st March 2026 (With Optional 2x 12-Month Extension Periods)

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £382,836

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF14 - Nottingham
- UKF11 - Derby
- UKF22 - Leicestershire CC and Rutland
- UKE32 - Sheffield

Main site or place of performance

leicestershire

II.2.4) Description of the procurement

L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service. 1st April 2023 – 31st March 2026 (With Optional 2x 12-Month Extension Periods). The current Managed Payroll Service across the Trust is outsourced to an external service provider.

II.2.5) Award criteria

Quality criterion - Name: Quality / Technical Criteria / Weighting: 65.00%

Price - Weighting: 35.00%

II.2.11) Information about options

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-028939](#)

Section V. Award of contract

Contract No

CA11238

Title

L.E.A.D. Academy Trust Invitation to Tender for a Managed Payroll Service

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 February 2023

V.2.2) Information about tenders

Number of tenders received: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

PS Financials Limited

Park House, Peterborough Business Park

Peterborough

PE2 6FZ

Email

james.vear@psfinancials.com

Telephone

+44 1733367330

Country

United Kingdom

NUTS code

- UK - United Kingdom

Internet address

<https://www.psfinancials.com/contact-us/>

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £382,836

Section VI. Complementary information

VI.3) Additional information

Section II.3) – dates refer to the initial contract period and do not include the options of any extensions.

Section IV.3.5) – any dates shown are an estimate.

In the first instance, candidates should register with www.multiquote.com and express an interest in the contract, full details of the contract will be available.

The Contracting Authority shall not be under any obligation to accept any tender. The Contracting Authority reserves the right to cancel the entire or parts of the tender, without such an action conferring any right to compensation on the Tenderers.

The Contracting Authority has no liability to settle any cost incurred by the tenderer as a result of the tendering procedure.

VI.4) Procedures for review

VI.4.1) Review body

Tenet

Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Tenet

Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The authority will incorporate a minimum 10 calendar day standstill period at the point that information on the award of the contract is communicated to tenderers. If an appeal regarding the award of contract has not been successfully resolved then the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by breach of the rules to take action in the High Court. Any such action must be brought promptly (generally within 3 months).

VI.4.4) Service from which information about the review procedure may be obtained

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Procurement House, 23 Leslie Hough Way

Salford

M6 6AJ

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United Kingdom