

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/003174-2023>

Contract

Archive Digitisation Framework

Historic Environment Scotland
Royal Botanic Garden Edinburgh
National Galleries of Scotland

F03: Contract award notice

Notice identifier: 2023/S 000-003174

Procurement identifier (OCID): ocds-h6vhtk-035f1c

Published 1 February 2023, 4:28pm

Section I: Contracting authority

I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

Contact

David Flockhart

Email

procurement@hes.scot

Telephone

+44 1316688866

Fax

+44 1316688877

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://historicenvironment.scot>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164

I.1) Name and addresses

Royal Botanic Garden Edinburgh

Edinburgh

Email

LMitchell@rbge.org.uk

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<https://www.rbge.org.uk/>

I.1) Name and addresses

National Galleries of Scotland

National Galleries of Scotland, 73 Belford Road

Edinburgh

EH4 3DS

Email

amccann@nationalgalleries.org

Telephone

+44 1316246374

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.nationalgalleries.org>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA11042

I.2) Information about joint procurement

The contract involves joint procurement

I.4) Type of the contracting authority

National or federal Agency/Office

I.5) Main activity

Other activity

Tourism, Conservation, Built Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Archive Digitisation Framework

Reference number

HES/C/4152

II.1.2) Main CPV code

- 79995100 - Archiving services

II.1.3) Type of contract

Services

II.1.4) Short description

The Purchaser is seeking Supplier(s) for an Archive Digitisation Framework Agreement.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £400,000

II.2) Description

II.2.2) Additional CPV code(s)

- 92512000 - Archive services

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

II.2.4) Description of the procurement

The Purchaser is seeking Supplier(s) for this Archive Digitisation Framework Agreement to provide an archive digitisation service in relation to images from the HES collections to enable access to its nationally significant materials.

Please see below for a list of items that may require digitisation:

- Unmounted/Mounted photographic prints
- Photographic prints in albums
- Glass plate/Acetate negatives
- Drawings rolled/flat
- Bound volumes
- Loose papers
- 35mm slides
- Microfiche
- Videos/AV

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 70

Price - Weighting: 30

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-022673](#)

Section V. Award of contract

Contract No

HES/C/4152

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

26 January 2023

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: Yes

V.2.3) Name and address of the contractor

Automated Document Services Ltd

Unit 8A Block 14, Queenslie Industrial Estate

Glasgow

G33 4DR

Country

United Kingdom

NUTS code

- UKM82 - Glasgow City

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

UK Archiving

4 Bankhead Medway

Edinburgh

EH11 4BY

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.3) Name and address of the contractor

Max Communications Ltd

2-3, Gunnery Terrace, Cornwallis Road

London

SE18 6SW

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £400,000

Section VI. Complementary information

VI.3) Additional information

(SC Ref:721112)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court

Edinburgh

Country

United Kingdom