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Tender

## **Provision of Advanced Care Planning (ACP) Support Services**

Harrogate and District NHS Foundation Trust

F02: Contract notice

Notice identifier: 2024/S 000-003124

Procurement identifier (OCID): ocids-h6vhtk-0435d8

Published 30 January 2024, 4:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Harrogate and District NHS Foundation Trust

Harrogate District Hospital, Lancaster Park Road

Harrogate

HG2 7SX

#### **Contact**

Holly Lobb

#### **Email**

[holly.lobb@nhs.net](mailto:holly.lobb@nhs.net)

#### **Country**

United Kingdom

#### **Region code**

UKE12 - East Riding of Yorkshire

**Internet address(es)**

Main address

<https://www.hdft.nhs.uk>

Buyer's address

<https://www.hdft.nhs.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Advanced Care Planning (ACP) Support Services

Reference number

C244064

#### **II.1.2) Main CPV code**

- 85112000 - Hospital support services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Harrogate and District NHS Foundation Trust (“The Contracting Authority”) is issuing this Invitation to Tender (“ITT”) for the provision of Advance Care Planning (ACP) Support Services to support the Harrogate End of Life Planning Support Services.

#### **II.1.5) Estimated total value**

Value excluding VAT: £591,250

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 75122000 - Administrative healthcare services
- 85140000 - Miscellaneous health services
- 85323000 - Community health services
- 85112000 - Hospital support services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Harrogate and District NHS Foundation Trust, HG2 7SX

### **II.2.4) Description of the procurement**

The Harrogate and District NHS Foundation Trust (“The Contracting Authority”) is issuing this Invitation to Tender (“ITT”) for the provision of Advance Care Planning (ACP) Support Services to support the Harrogate End of Life Planning Support Services. The aims are that HELPSS will meet some of the specific needs of the Harrogate End of Life (EoL) population. Key service objectives are:

- Increase quality and experience of care provided for patients in the last year of life (LYOL) and their families
- Increase compliance with national standards and Humber and North Yorkshire Health and Care Partnership (HNY HCP) priorities for palliative and end of life care (PEoLC)
- Support HDFT ambitions to provide person centred integrated care through strong local partnerships
- Create a sustainable and cost-effective model to reduce system pressures across the Harrogate locality
- Reduce health inequalities across the local system in PEoLC.

HDFT would like to work in partnership with an organisation to host a team of registered healthcare professionals who will undertake ACP discussions directly with:

- o Those identified as being in the LYOL(initiative 1) and their families/carers in their home or care home.
- o Those newly admitted to a nursing home
- o Those identified as being in the last year of life or who may benefit from ACP discussion following discharge from an acute hospital
- o Self-referrals

This will include patients with capacity to make decisions about their care and for those without, best interest decisions about their future care will be made by involving their next of kin and relevant family/carers. This service may be delivered face to face, virtually or by telephone depending on patient preference. Outcomes of any ACP decisions will be recorded electronically by the healthcare professional using the existing Harrogate Future Care Planning template (on SystmOne), see Appendix A – Harrogate Future Care Planning Template. Any patient who has been seen by the service will be offered a review of their advance care plan after 6 months.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £591,250

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 June 2024

End date

31 May 2027

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2.14) Additional information**

For more information, please download documents available at <https://health-family.force.com/s/Welcome> and search for Project reference: C244064 Provision of Advanced Care Planning Services

Response deadline: 29th February 2024

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

6 February 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 29 May 2024

#### **IV.2.7) Conditions for opening of tenders**

Date

30 January 2024

Local time

4:00pm

Place

<https://health-family.force.com/s/Welcome> and search for Project reference: C244064  
Provision of Advanced Care Planning Services

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court and Court of Appeal of England and Wales

Strand

London

WC2A 2LL

Email

[InternationalRelationsJudicialOffice@judiciary.uk](mailto:InternationalRelationsJudicialOffice@judiciary.uk)

Country

United Kingdom

Internet address

<https://www.judiciary.uk/>