

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/003104-2024>

Contract

## **Office for Students: Framework for Recruitment Supplier Services for Temporary and Permanent Staff**

Office for Students

F03: Contract award notice

Notice identifier: 2024/S 000-003104

Procurement identifier (OCID): ocids-h6vhtk-03ec14

Published 30 January 2024, 4:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Office for Students

Westward House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

#### **Contact**

Sarah Phillips

#### **Email**

[procurement@officeforstudents.org.uk](mailto:procurement@officeforstudents.org.uk)

#### **Telephone**

+44 1179317317

#### **Country**

United Kingdom

**Region code**

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

**Internet address(es)**

Main address

<https://www.officeforstudents.org.uk>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Office for Students: Framework for Recruitment Supplier Services for Temporary and Permanent Staff

Reference number

PRN1764

#### **II.1.2) Main CPV code**

- 79600000 - Recruitment services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Office for Students (OfS) is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. The framework will be divided into 4 Lots: Lot 1 - Professional staff Lot 2 - Administration staff Lot 3 - Legal Staff Lot 4 - IT Staff

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,700,000

### **II.2) Description**

#### **II.2.1) Title**

Lot 1- Permanent and Temporary recruitment of Professional Staff

Lot No

## 1 -Professional Staff

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The OfS is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. Lot 1 is for Professional staff including: Human resources, Finance, Corporate Governance, Project, programme and portfolio delivery and policy professionals.

### **II.2.5) Award criteria**

Cost criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 -Permanent and temporary recruitment of Administration Staff

Lot No

2 - Administration staff

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The OfS is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. Lot 2 is for Administration staff including personal assistants and team administrators.

### **II.2.5) Award criteria**

Cost criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 3 -Permanent and Temporary recruitment of Legal Staff

Lot No

3 - Legal Staff

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The OfS is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. This Lot 3 is for the recruitment of Legal Staff including qualified solicitors and barristers.

### **II.2.5) Award criteria**

Cost criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 4 - Permanent and Temporary recruitment of IT staff - Lot 4

Lot No

4 - IT Staff

### **II.2.2) Additional CPV code(s)**

- 79600000 - Recruitment services

### **II.2.3) Place of performance**

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

### **II.2.4) Description of the procurement**

The OfS is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. This Lot 4 is for IT staff including operations and applications, IT programmes and IT Security staff.

### **II.2.5) Award criteria**

Cost criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-022335](#)



---

## **Section V. Award of contract**

### **Contract No**

PRN1764- Lot 1- Professional Staff

### **Lot No**

1

### **Title**

Professional services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

24 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 23

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Eden Brown Ltd

5th Floor, 4 Coleman Street

London

BS34 8SR

Email

[s.fowler@edenbrownsynergy.com](mailto:s.fowler@edenbrownsynergy.com)

Telephone

+44 7584130115

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

03643845

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Sellick Partnership Ltd

Queens Court, 24 Queens Street

Manchester

M2 5HX

Email

[tenders@sellickpartnership.co.uk](mailto:tenders@sellickpartnership.co.uk)

Telephone

+44 1618341642

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

04156002

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Yolk Recruitment Ltd

Anchor Court Southside, 1st Floor, Keen Road

Cardiff

CF24 5JW

Email

[nici.jones@yolkrecruitment.com](mailto:nici.jones@yolkrecruitment.com)

Telephone

+44 7458161402

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

06672671

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £500,000

Total value of the contract/lot: £500,000

---

## **Section V. Award of contract**

### **Contract No**

PRN1764 - Lot 2 - Admin Staff

### **Lot No**

2

### **Title**

Administration Staff

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

24 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 13

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Hays Specialist Recruitment Ltd

4th Floor, 20 Triton Street

London

NW1 3BF

Email

[bids@hays.com](mailto:bids@hays.com)

Telephone

+44 7793306032

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

00975677

The contractor is an SME

No

### **V.2.3) Name and address of the contractor**

Fusion People Limited

2nd Floor, 3700 Parkway, Solent Business Park

Whiteley

PO15 7AW

Email

[adam.peal@fusionpeople.com](mailto:adam.peal@fusionpeople.com)

Fax

+44 1489865200

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

04873626

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Yolk Recruitment Limited

Anchor Court Southside, 1st Floor, Keen Road

Cardiff

CF24 5JW

Email

[nici.jones@yolkrecruitment.com](mailto:nici.jones@yolkrecruitment.com)

Telephone

+44 7458161402

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

06672671

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

---

## **Section V. Award of contract**

### **Contract No**

PRN1764- Lot 3 Legal Staff

### **Lot No**

3

### **Title**

Legal Staff

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

24 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 11

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Hays Specialist Recruitment Ltd

4th Floor, 20 Triton Street

London

NW1 3BF

Email

[bids@hays.com](mailto:bids@hays.com)

Telephone

+44 7793306032

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

00975677

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Sellick Partnership Ltd

Queens Court, 24 Queens Street

Manchester

M2 5HX

Email

[tenders@sellickpartnership.co.uk](mailto:tenders@sellickpartnership.co.uk)

Telephone

+44 1618341642

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number



04156002

The contractor is an SME

Yes

**V.2.3) Name and address of the contractor**

Venn Group Ltd

Cottons Centre, 3rd Floor, Hays Lane

London

SE1 2QP

Email

[triple@venngroup.com](mailto:triple@venngroup.com)

Telephone

+44 2075577667

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

04015584

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

---

## **Section V. Award of contract**

### **Contract No**

PRN1764- Lot 4 - IT Staff

### **Lot No**

4

### **Title**

IT Staff

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

24 November 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 23

The contract has been awarded to a group of economic operators: Yes

#### **V.2.3) Name and address of the contractor**

Hays Specialist Recruitment Ltd

4th Floor, 20 Triton Street

London

NW1 3BF

Email

[bids@hays.com](mailto:bids@hays.com)

Telephone

+44 7793306032

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

00975677

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Reed Specialist Recruitment Ltd

Academy Court, 94 Chancery Lane

London

WC2A 1DT

Email

[tracey.dawes@reed.com](mailto:tracey.dawes@reed.com)

Telephone

+44 7817141656

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

06903140

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Fusion People Ltd

2nd Floor, 3700 Parkway, Solent Business Park

Whiteley

PO15 7AW

Email

[adam.peal@fusionpeople.com](mailto:adam.peal@fusionpeople.com)

Telephone

+44 1489865200

Country

United Kingdom

NUTS code

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

04873626

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

---

## **Section VI. Complementary information**

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=834233806>

GO Reference: GO-2024130-PRO-25071304

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Office for Students

Westward House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Email

[procurement@officeforstudents.org.uk](mailto:procurement@officeforstudents.org.uk)

Telephone

+44 1179317317

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Office for Students

Westward House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Email

[procurement@officeforstudents.org.uk](mailto:procurement@officeforstudents.org.uk)

Telephone

+44 1179317317

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Office for Students

Westward House, Lime Kiln Close, Stoke Gifford

Bristol

BS34 8SR

Email

[procurement@officeforstudents.org.uk](mailto:procurement@officeforstudents.org.uk)

Telephone

+44 1179317317

Country

United Kingdom