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Contract

# Office for Students: Framework for Recruitment Supplier Services for Temporary and Permanent Staff

Office for Students

F03: Contract award notice

Notice identifier: 2024/S 000-003104

Procurement identifier (OCID): ocds-h6vhtk-03ec14

Published 30 January 2024, 4:05pm

## **Section I: Contracting authority**

#### I.1) Name and addresses

Office for Students

Westward House, Lime Kiln Close, Stoke Gifford

Bristol

**BS34 8SR** 

#### Contact

Sarah Phillips

#### **Email**

procurement@officeforstudents.org.uk

#### **Telephone**

+44 1179317317

#### Country

## **United Kingdom**

## Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

## Internet address(es)

Main address

https://www.officeforstudents.org.uk

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

General public services

## **Section II: Object**

### II.1) Scope of the procurement

#### II.1.1) Title

Office for Students: Framework for Recruitment Supplier Services for Temporary and Permanent Staff

Reference number

PRN1764

#### II.1.2) Main CPV code

• 79600000 - Recruitment services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

The Office for Students (OfS) is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. The framework will be divided into 4 Lots: Lot 1 - Professional staff Lot 2 - Administration staff Lot 3 - Legal Staff Lot 4 - IT Staff

#### II.1.6) Information about lots

This contract is divided into lots: Yes

## II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £1,700,000

#### II.2) Description

#### II.2.1) Title

Lot 1- Permanent and Temporary recruitment of Professional Staff

Lot No

#### 1 -Professional Staff

#### II.2.2) Additional CPV code(s)

• 79600000 - Recruitment services

#### II.2.3) Place of performance

**NUTS** codes

• UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

#### II.2.4) Description of the procurement

The OfS is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. Lot 1 is for Professional staff including: Human resources, Finance, Corporate Governance, Project, programme and portfolio delivery and policy professionals.

#### II.2.5) Award criteria

Cost criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

#### II.2) Description

#### II.2.1) Title

Lot 2 -Permanent and temporary recruitment of Administration Staff

#### Lot No

#### 2 - Administration staff

#### II.2.2) Additional CPV code(s)

• 79600000 - Recruitment services

#### II.2.3) Place of performance

**NUTS** codes

• UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

#### II.2.4) Description of the procurement

The OfS is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. Lot 2 is for Administration staff including personal assistants and team administrators.

#### II.2.5) Award criteria

Cost criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

Lot 3 -Permanent and Temporary recruitment of Legal Staff

Lot No

#### 3 - Legal Staff

#### II.2.2) Additional CPV code(s)

• 79600000 - Recruitment services

#### II.2.3) Place of performance

**NUTS** codes

• UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

#### II.2.4) Description of the procurement

The OfS is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. This Lot 3 is for the recruitment of Legal Staff including qualified solicitors and barristers.

#### II.2.5) Award criteria

Cost criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## II.2) Description

#### II.2.1) Title

Lot 4 - Permanent and Temporary recruitment of IT staff - Lot 4

#### Lot No

#### 4 - IT Staff

#### II.2.2) Additional CPV code(s)

• 79600000 - Recruitment services

#### II.2.3) Place of performance

**NUTS** codes

• UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

#### II.2.4) Description of the procurement

The OfS is looking to appoint suppliers to undertake the recruitment of permanent and temporary staff across the whole business. This tender process will set up a framework for recruitment supplier services for temporary and permanent recruitment of staff across multiple lots for different job specialisms. This Lot 4 is for IT staff including operations and applications, IT programmes and IT Security staff.

#### II.2.5) Award criteria

Cost criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Price / Weighting: 30

#### II.2.11) Information about options

Options: No

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

## IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.1) Previous publication concerning this procedure

Notice number: 2023/S 000-022335

## Section V. Award of contract

#### **Contract No**

PRN1764- Lot 1- Professional Staff

#### Lot No

1

#### **Title**

Professional services

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

24 November 2023

## V.2.2) Information about tenders

Number of tenders received: 23

The contract has been awarded to a group of economic operators: Yes

## V.2.3) Name and address of the contractor

Eden Brown Ltd

5th Floor, 4 Coleman Street

London

**BS34 8SR** 

Email

s.fowler@edenbrownsynergy.com

Telephone

## **United Kingdom NUTS** code • UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area National registration number 03643845 The contractor is an SME Yes V.2.3) Name and address of the contractor Sellick Partnership Ltd Queens Court, 24 Queens Street Manchester M2 5HX Email tenders@sellickpartnership.co.uk Telephone +44 1618341642 Country **United Kingdom NUTS** code • UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area National registration number

+44 7584130115

Country

#### 04156002

The contractor is an SME

Yes

## V.2.3) Name and address of the contractor

Yolk Recruitment Ltd

Anchor Court Southside, 1st Floor, Keen Road

Cardiff

CF24 5JW

Email

nici.jones@yolkrecruitment.com

Telephone

+44 7458161402

Country

**United Kingdom** 

**NUTS** code

• UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

06672671

The contractor is an SME

Yes

## V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £500,000

Total value of the contract/lot: £500,000

## Section V. Award of contract

#### **Contract No**

PRN1764 - Lot 2 - Admin Staff

#### Lot No

2

#### **Title**

**Administration Staff** 

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

24 November 2023

## V.2.2) Information about tenders

Number of tenders received: 13

The contract has been awarded to a group of economic operators: Yes

#### V.2.3) Name and address of the contractor

Hays Specialist Recruitment Ltd

4th Floor, 20 Triton Street

London

**NW1 3BF** 

Email

bids@hays.com

Telephone

## +44 7793306032 Country **United Kingdom NUTS** code • UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area National registration number 00975677 The contractor is an SME No V.2.3) Name and address of the contractor **Fusion People Limited** 2nd Floor, 3700 Parkway, Solent Business Park Whiteley **PO15 7AW** Email adam.peal@fusionpeople.com Fax +44 1489865200 Country **United Kingdom NUTS** code • UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

#### 04873626

The contractor is an SME

No

## V.2.3) Name and address of the contractor

Yolk Recruitment Limited

Anchor Court Southside, 1st Floor, Keen Road

Cardiff

CF24 5JW

Email

nici.jones@yolkrecruitment.com

Telephone

+44 7458161402

Country

**United Kingdom** 

**NUTS** code

• UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

06672671

The contractor is an SME

Yes

## V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

## Section V. Award of contract

#### **Contract No**

PRN1764- Lot 3 Legal Staff

#### Lot No

3

#### **Title**

Legal Staff

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

24 November 2023

## V.2.2) Information about tenders

Number of tenders received: 11

The contract has been awarded to a group of economic operators: Yes

#### V.2.3) Name and address of the contractor

Hays Specialist Recruitment Ltd

4th Floor, 20 Triton Street

London

**NW1 3BF** 

Email

bids@hays.com

Telephone

## Country **United Kingdom NUTS** code • UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area National registration number 00975677 The contractor is an SME No V.2.3) Name and address of the contractor Sellick Partnership Ltd Queens Court, 24 Queens Street Manchester M2 5HX Email tenders@sellickpartnership.co.uk Telephone +44 1618341642 Country **United Kingdom NUTS** code • UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

+44 7793306032

#### 04156002

The contractor is an SME

Yes

## V.2.3) Name and address of the contractor

Venn Group Ltd

Cottons Centre, 3rd Floor, Hays Lane

London

SE1 2QP

Email

tripley@venngroup.com

Telephone

+44 2075577667

Country

**United Kingdom** 

**NUTS** code

• UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

04015584

The contractor is an SME

No

## V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £300,000

Total value of the contract/lot: £300,000

## Section V. Award of contract

#### **Contract No**

PRN1764- Lot 4 - IT Staff

#### Lot No

4

#### **Title**

**IT Staff** 

A contract/lot is awarded: Yes

## V.2) Award of contract

#### V.2.1) Date of conclusion of the contract

24 November 2023

## V.2.2) Information about tenders

Number of tenders received: 23

The contract has been awarded to a group of economic operators: Yes

#### V.2.3) Name and address of the contractor

Hays Specialist Recruitment Ltd

4th Floor, 20 Triton Street

London

**NW1 3BF** 

Email

bids@hays.com

Telephone

## +44 7793306032 Country **United Kingdom NUTS** code • UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area National registration number 00975677 The contractor is an SME No V.2.3) Name and address of the contractor Reed Specialist Recruitment Ltd Academy Court, 94 Chancery Lane London WC2A 1DT Email

tracey.dawes@reed.com

Telephone

+44 7817141656

Country

**United Kingdom** 

**NUTS** code

• UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

#### 06903140

The contractor is an SME

No

## V.2.3) Name and address of the contractor

Fusion People Ltd

2nd Floor, 3700 Parkway, Solent Business Park

Whiteley

**PO15 7AW** 

Email

adam.peal@fusionpeople.com

Telephone

+44 1489865200

Country

**United Kingdom** 

**NUTS** code

• UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

National registration number

04873626

The contractor is an SME

No

## V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £600,000

Total value of the contract/lot: £600,000

## **Section VI. Complementary information**

## VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To view this notice, please click here:

https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=834233806

GO Reference: GO-2024130-PRO-25071304

## VI.4) Procedures for review

VI.4.1) Review body

Office for Students

Westward House, Lime Kiln Close, Stoke Gifford

Bristol

**BS34 8SR** 

**Email** 

procurement@officeforstudents.org.uk

Telephone

+44 1179317317

Country

**United Kingdom** 

#### VI.4.2) Body responsible for mediation procedures

Office for Students

Westward House, Lime Kiln Close, Stoke Gifford

Bristol
BS34 8SR
Email
procurement@officeforstudents.org.uk
Telephone
+44 1179317317
Country
United Kingdom
VI.4.4) Service from which information about the review procedure may be obtained
Office for Students
West sollies of the Oliver Olive Office I
Westward House, Lime Kiln Close, Stoke Gifford
Bristol
Bristol
Bristol BS34 8SR
Bristol BS34 8SR Email
Bristol  BS34 8SR  Email  procurement@officeforstudents.org.uk
Bristol  BS34 8SR  Email  procurement@officeforstudents.org.uk  Telephone
Bristol  BS34 8SR  Email  procurement@officeforstudents.org.uk  Telephone  +44 1179317317