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Tender

P2297 - JNC Job Evaluation for Equal Pay Programme

Birmingham City Council

F02: Contract notice

Notice identifier: 2025/S 000-003091

Procurement identifier (OCID): ocds-h6vhtk-04d753

Published 30 January 2025, 12:14pm

Section I: Contracting authority

I.1) Name and addresses

Birmingham City Council

Council House, Victoria Square

Birmingham

B1 1BB

Email

etendering@birmingham.gov.uk

Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

www.finditinbirmingham.com

Buyer's address

<https://in-tendhost.co.uk/birminghamcc>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/birminghamcc>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/birminghamcc>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

P2297 - JNC Job Evaluation for Equal Pay Programme

Reference number

P2297

II.1.2) Main CPV code

- 72221000 - Business analysis consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

There is a requirement by Birmingham City Council for a Consultant for JNC Job Evaluation for the Equal Pay Programme. The Council is seeking consultancy support in determining and then implementing an appropriate job evaluation methodology, revised grade structure, and job family modelling system for those roles in Grades B01, B02, B03, B04, Grade 6 and Grade 7 within Birmingham City Council, non-teaching roles in Schools, Birmingham Children's Trust (BCT), and Acivico. The job family modelling methodology should also be capable of being extended to the NJC population and the template provided should include indicative examples of how NJC roles might be accommodated within the job family framework. The objective is to deliver the methodology, undertake evaluations, determine a new pay and grading structure, and any resulting terms and conditions changes for employees by September 2025.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG31 - Birmingham

II.2.4) Description of the procurement

There is a requirement by Birmingham City Council for a Consultant for JNC Job Evaluation for the Equal Pay Programme. The Council is seeking consultancy support in determining and then implementing an appropriate job evaluation methodology, revised grade structure, and job family modelling system for those roles in Grades B01, B02, B03, B04, Grade 6 and Grade 7 within Birmingham City Council, non-teaching roles in Schools, Birmingham Children's Trust (BCT), and Acivico. The job family modelling methodology should also be capable of being extended to the NJC population and the template

provided should include indicative examples of how NJC roles might be accommodated within the job family framework. The objective is to deliver the methodology, undertake evaluations, determine a new pay and grading structure, and any resulting terms and conditions changes for employees by September 2025. The services requested as separate costed modules include: 1. Job evaluation methodology. 2. Revised grade structure. 3. Job family modelling (JFM) process; and 4. Project management

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Further details will be provided in the tender documentation.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

5 March 2025

Local time

12:00pm

Place

Birmingham

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contract will last for 1 year commencing 8th April 2025. The contract will be awarded to one supplier. The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register. You will then be able to download all relevant Invitation to Tender (ITT) documentation. If you are unable to register with In-tend or have any questions or problems on how to use this web site please email us at etendering@birmingham.gov.uk. Your completed tender submission should be returned by Noon on 5th March 2025 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc>

VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice

Royal Strand

London

WC2A 2LL

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Not applicable