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Tender

Worthing High School - part of South Downs Education Trust

Worthing High School

F02: Contract notice

Notice identifier: 2024/S 000-003066

Procurement identifier (OCID): ocids-h6vhtk-0435b1

Published 30 January 2024, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Worthing High School

part of South Downs Education Trust, South Farm Road

Worthing

BN14 7AR

Contact

Nigel Armstrong

Email

nigel.armstrong@3c-ltd.co.uk

Telephone

+44 7900784030

Country

United Kingdom

Region code

UKJ27 - West Sussex (South West)

Internet address(es)

Main address

<https://www.sdetrust.net/>

Buyer's address

<https://www.sdetrust.net/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Worthing:-Building-cleaning-services./9SEWYN5A7M>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/9SEWYN5A7M>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Worthing High School - part of South Downs Education Trust

II.1.2) Main CPV code

- 90911200 - Building-cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

South Downs Education Trust, comprising Worthing High School and Clapham & Patching Primary School, are requesting tenders from recognised service provider to manage their cleaning services to the indicated contract. Providers must be able to demonstrate their capability to deliver the services via the documentation to be submitted, this service requirement will include the daily, weekly, monthly service requirements as well as managing TUPE process for the current staff.

II.1.5) Estimated total value

Value excluding VAT: £460,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90911200 - Building-cleaning services

II.2.3) Place of performance

NUTS codes

- UKJ27 - West Sussex (South West)

Main site or place of performance

West Sussex (South West)

II.2.4) Description of the procurement

South Downs Education Trust, comprising Worthing High School and Clapham & Patching Primary School, are requesting tenders from recognised service provider to manage their cleaning services to the indicated contract. Providers must be able to demonstrate their capability to deliver the services via the documentation to be submitted, this service requirement will include the daily, weekly, monthly service requirements as well as managing TUPE process for the current staff.

II.2.5) Award criteria

Quality criterion - Name: Contract Management and Staffing Resources / Weighting: 35

Quality criterion - Name: Contractor/Client Reporting / Weighting: 10

Quality criterion - Name: Service Expectations and Delivery / Weighting: 20

Cost criterion - Name: Three Year Contract Value / Weighting: 35

II.2.6) Estimated value

Value excluding VAT: £460,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 August 2024

End date

31 July 2027

This contract is subject to renewal

Yes

Description of renewals

The initial contract is for 3 years with scope for extensions for a further period or periods of any duration, but in any case, the total duration of any extensions shall not exceed 24 months from the last day of the initial contract period

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-sourcing.com/respond/9SEWYN5A7M>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

In the first instance, candidates should register with www.delta-esourcing.com (<https://www.delta-esourcing.com>) and express an interest in the contract. Tender documents are online for review and within the Information to Tender document contractors will be required to respond to tender specific question indicated with the tender documents.

Candidates may need to provide as part of the request to participate process details of enrolment on professional or trade registers and details on whether bankruptcy, convictions of professional misconduct, non-payments relating to social security contributions or taxes applies to the economic operator. Economic operators may be excluded from participation if any of these circumstances applies.

Any candidate found to be guilty of serious misrepresentation in providing false or inaccurate information may be declared ineligible and not selected to continue with the process.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Planned and regular monthly, quarterly and annual contract review meeting will be pre-planned with the awarding contractor.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 March 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

22 March 2024

Local time

12:00pm

Place

Delta Online Systems

Information about authorised persons and opening procedure

Delta online portal systems

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Yes — 30 months from contract start date, depending on whether extension periods are taken up

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Worthing:-Building-cleaning-services./9SEWYN5A7M>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/9SEWYN5A7M>

GO Reference: GO-2024130-PRO-25071175

VI.4) Procedures for review

VI.4.1) Review body

South Downs Education Trust

c/o Worthing High School, South Farm Road

Worthing

BN14 7AR

Email

nigel.armstrong@3c-ltd.co.uk

Telephone

+44 7900784030

Country

United Kingdom

Internet address

<https://www.sdetrust.net/>

VI.4.2) Body responsible for mediation procedures

South Downs Education Trust

c/o Worthing High School, South Farm Road

Worthing

BN14 7AR

Email

nigel.armstrong@3c-ltd.co.uk

Telephone

+44 7900784030

Country

United Kingdom

Internet address

<https://www.sdetrust.net/>

VI.4.4) Service from which information about the review procedure may be obtained

South downs Education Trust

c/o Worthing High School, South Farm Road, EX27FL

Worthing

BN14 7AR

Email

nigel.armstrong@3c-ltd.co.uk

Telephone

+44 7900784030

Country

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