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Tender

## **Sutton Coldfield Grammar School for Girls ~ Catering Tender**

Sutton Coldfield Grammar School for Girls

F02: Contract notice

Notice identifier: 2024/S 000-003047

Procurement identifier (OCID): ocds-h6vhtk-0435a7

Published 30 January 2024, 12:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Sutton Coldfield Grammar School for Girls

Jockey Road, Sutton Coldfield

Birmingham

B73 5PT

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKG31 - Birmingham

**Internet address(es)**

Main address

<https://www.suttcold.bham.sch.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/2U7QHJ3A4M>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Sutton Coldfield Grammar School for Girls ~ Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for Sutton Coldfield Grammar School for Girls.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

Main site or place of performance

Birmingham

#### **II.2.4) Description of the procurement**

The successful Supplier will be required to provide catering services for Sutton Coldfield Grammar School for Girls.

The catering service provision is currently managed by the AiP on a 3 and half year contract which expires at the end of July 2024. To ensure that best value principles are applied the Governors and Senior Leaders of the Trust have decided to tender the catering services.

### School's Vision & Ethos

Our vision is for all students to have a love of learning, a positive and resilient approach with a strong sense of community.

Each individual student will be encouraged to be aspirational, prepared for their future and inspired to make a difference.

### Key Statistics about the school

The school is a selective school in Sutton Coldfield, West Midlands teaching girls 11-18, taking in students from all over Birmingham and the wider area coming from all backgrounds. In the recent Times Parent Power list, the School was listed in the top 30 schools in the Country and 4 in the West Midlands. At the last census there were just over 1,200 students of which around 8% are eligible for Free School Meals and there are over 100 staff.

In 2022-23 Catering income was around £300k with a further increase of sales of around 10% in Autumn Term 2023-24.

### Objectives

We want our catering company to offer a high quality service to all our students, staff and visitors that matches the educational experience they receive on a daily basis all of the essential abilities and skills to provide an outstanding catering service to our students, staff and visitors at our school.

You should have the knowledge of how to provide exceptional dining experiences in schools, manage staff and the whole catering function.

Providing a high quality and reliable catering service has a major effect on the whole learning experience for all our students, staff and visitors and this is why the School is passionate about having very high quality catering facilities, with excellent food choices which are nutritionally balanced for everyone. Having excellent customer care, the caterer should be polite, diplomatic and thoughtful while dealing with all our students, staff and visitors.

The way you operate in our school is crucial to ensure customer satisfaction and to encourage students continue to use the facilities and enjoy the meal times.

Your menus and pricing structure need to be clear to the students so that they can understand exactly what the offer is to them offering great value to students.

We are looking for a refreshing and innovative approach that reflects, amongst other things, the changing profile of student life and their food preferences and types and preferred styles of dining including a wide range of vegan and vegetarian options which is very popular with our student body.

It's essential to the school that the contractors bidding for this tender think broadly about all issues and not just the core catering service to compete and be successful in obtaining the contract of the school. We would like the contractors to always be on the lookout for new ways of doing things, coming up with new solutions for many common problems such as how you have dealt with the cost of living crisis in managing price increases

Contractors are requested to ensure they consider all the aspects of service delivery and think carefully about the catering requirements.

The School already knows that the successful provision of catering services is very much dependent on the development of a good working relationship between the Client of a facility and the contractor's catering manager and catering team on site. The contractor is expected to use its best endeavors to cultivate such a relationship to benefit the smooth running of each establishment.

Please see the SQ Document for more information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2024

End date

31 July 2029

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/2U7QHJ3A4M>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 March 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

1 April 2024

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Birmingham:-School-catering-services./2U7QHJ3A4M>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/2U7QHJ3A4M>

GO Reference: GO-2024130-PRO-25071157

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sutton Coldfield Grammar School for Girls

Jockey Road, Sutton Coldfield

Birmingham

B73 5PT

Country

United Kingdom