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Tender

## **Provider list for Break Time, Home Care and Short Breaks Services for children and young people with disabilities**

Lancashire County Council

F02: Contract notice

Notice identifier: 2022/S 000-003005

Procurement identifier (OCID): ocids-h6vhtk-02a9b9

Published 2 February 2022, 3:01pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Lancashire County Council

Fishergate

Preston

PR18XJ

#### **Contact**

Procurement Care-Health

#### **Email**

[caphprocurement@lancashire.gov.uk](mailto:caphprocurement@lancashire.gov.uk)

#### **Telephone**

+44 1772538206

#### **Country**

United Kingdom

**NUTS code**

UKD45 - Mid Lancashire

**Internet address(es)**

Main address

[www.lancashire.gov.uk](http://www.lancashire.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.lancashire.gov.uk/business/tenders-and-procurement/tenders/provider-list-for-break-time-home-care-and-short-breaks-services-for-children-and-young-people-with-disabilities/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.lancashire.gov.uk/isupplier](http://www.lancashire.gov.uk/isupplier)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Provider list for Break Time, Home Care and Short Breaks Services for children and young people with disabilities

### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Lancashire County Council (the Authority) wishes to establish an open Provider List of Break Time and Short Breaks Providers who are suitable, capable and experienced to deliver the required services. This will greatly improve choice and the ability to meet the needs of children and young people with appropriate services.

Short Breaks Services ("the Services") are essential for children with disabilities, their parents and their carers, to ensure better outcomes and to prevent escalation of their needs, where possible.

The term 'short breaks' describes services that help adult parent/carers to more effectively provide care for their disabled child by providing them regular breaks

The Services commissioned from the Provider List are listed below and will support the Authority in fulfilling its statutory duty to provide a full range of Short Break Services to children/young people with Special Educational Needs and Disabilities ("SEND") which is sufficient to assist their primary carers to continue to provide care or to do so more effectively.

The Lots have been developed to cover the range of Services available and have been grouped to align to the service area types and Service User's needs.

Applicants are invited to apply for all or any of the following Lots and there is no restrictions for the number of lots they can successful in:

Lot 1a Break Time

Lot 1b Break Time Plus

Lot 2a Day Time Short Breaks

Lot 2b Day Time Personal Care

Lot 3 Night Time Overnight Short Breaks

## Lot 4 Intensive Positive Behaviour Support

It is intended that the Provider List will remain effect for 5 years, with option to extend on one or more occasions, save that the length of this Provider List Agreement shall not exceed a maximum of 7 years. Service Contracts can be awarded as call-off contracts as detailed within the ITP.

This procurement procedure is considered to be subject to the Light Touch Regime under the Public Contracts Regulations 2015.

The Provider List is an open list: Applicants can apply to join during its term if the Applicant satisfies the selection, quality and price requirements and is able to deliver the Service as described in the Service Specifications. Evaluations of new Applications will take place annually as detailed in the ITP. The Authority reserves the right to evaluate sooner. Exact Application Evaluation deadlines dates will be communicated via the Sourcing portal as an online discussion or any other format which the Authority stipulates. It is the Authority's intention to evaluate new Applications annually or once 10 new Applications are received, whichever occurs sooner. All instructions on how to participate and apply to join the Flexible Agreement, evaluation criteria, terms and conditions and documents to be returned can be found on following webpage:

<https://www.lancashire.gov.uk/business/tenders-and-procurement/tenders/provider-list-for-break-time-home-care-and-short-breaks-services-for-children-and-young-people-with-disabilities/>.

All aspects (documents/attachments/responses) of the application can and must be submitted via the iSupplier portal. The Authority will not accept email or hard copy/paper applications in relation to this process and you must submit your application electronically via the iSupplier portal.

### **II.1.5) Estimated total value**

Value excluding VAT: £30,800,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1a Break Time

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

### **II.2.4) Description of the procurement**

Lot 1a Break Time

Group-based social, leisure and sports activities which can include evening activities such as youth groups, weekend activities and school holiday clubs.

For children with disabilities with an unassessed need.

It is not possible at this stage to know the exact requirements of the service volumes each year, it will be variable and dependent upon uptake of the Service by parent carers, Service Provider capacity and availability of funding from the Authority.

However, Services for Lot 1a Break Time under this arrangement are intended to be awarded in one of five Call Off methods, but it is anticipated that ordinarily the Services will be arranged via the Annual Block Booking process. Please see call off procedure within the Provider List Agreement (see procurement document Appendix 9) for more details of how Services will be commissioned.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

The Provider List initial term shall expire in March 2027 with an option to extend this Agreement on one or more occasions, save that the length of this Provider List Agreement shall not exceed a maximum of 7 years.

### **II.2) Description**

#### **II.2.1) Title**

Lot 1b Break Time Plus

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

#### **II.2.4) Description of the procurement**

Group-based social, leisure and sports activities which can include evening activities such as youth groups, weekend activities and school holiday clubs.

For children with disabilities who have an assessed need .It is proposed that commissioning activity for Break Time Plus will start once Break Time

Services are established, but it is anticipated that Break Time Plus commissioning will start by 1 September 2022 (unless otherwise advised by the Authority). This will be once

## Service

Providers are established and the Authority's commissioning needs are assessed.

Services in this Lot will be commissioned following an assessment of a child's needs, parent/carers may also wish to access the list of Service Providers to spend their Direct Payment for services, however this will be a private arrangement between the Service Provider and parent/carer. Please see call off procedure within the Provider List Agreement (see procurement document Appendix 10) for more details of how Services will be commissioned.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

The Provider List initial term shall expire in March 2027 with an option to extend this

Agreement on one or more occasions, save that the length of this Provider List Agreement shall not exceed a maximum of 7 years.

## **II.2) Description**

### **II.2.1) Title**

## Lot 2a Day Time Short Breaks

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

### **II.2.4) Description of the procurement**

1:1 (or 2:1, where assessed as such) individualised support for children and young people with disabilities, to enable them to get out and about in the community, try new activities and learn skills for life. For children with disabilities who have an assessed need.

Services in this Lot will be commissioned following an assessment of a child's needs and will be requested via the call off process as and when a need arises.

Please see call off procedure within the Provider List Agreement (see procurement

document Appendix 10) for more details of how Services will be commissioned.

Individual packages of support are subject to change based on the individual needs of the child or young person.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No



### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.14) Additional information**

The Provider List initial term shall expire in March 2027 with an option to extend this

Agreement on one or more occasions, save that the length of this Provider List Agreement shall not exceed a maximum of 7 years.

## **II.2) Description**

### **II.2.1) Title**

Lot 2b Day Time Personal Care

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

### **II.2.4) Description of the procurement**

Lot 2b Day Time Personal Care

Provision of support in the home for children with disabilities, where parents/carers are present, to provide general assistance with washing, dressing and feeding as well as support through the night, to permit carers to carry out other tasks, or take a break from caring. For children with disabilities who have an assessed need.

Services in this Lot will be commissioned following an assessment of a child's needs and will be requested via the call off process as and when a need arises.

Please see call off procedure within the Provider List Agreement (see procurement document Appendix 10) for more details of how Services will be commissioned.

Individual packages of support are subject to change based on the individual needs of the child or young person.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

The Provider List initial term shall expire in March 2027 with an option to extend this Agreement on one or more occasions, save that the length of this Provider List Agreement shall not exceed a maximum of 7 years.

### **II.2) Description**

#### **II.2.1) Title**

Lot 3 Night Time Overnight Short Breaks

Lot No

5

**II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

**II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

**II.2.4) Description of the procurement**

Lot 3 Night Time Overnight Short Breaks

Provision of overnight short breaks outside the home, in a specialist overnight short breaks setting (or other venue agreed in advance by the commissioner) for children with disabilities.

For children with disabilities who have an assessed need.

The Service is to be available every day of the week, 52 weeks per annum.

These Services may be commissioned on a one off or a regular basis and are for short periods of time. Overnight respite care is usually arranged on a planned basis but may be required quickly in an emergency situation.

Services in this Lot will be commissioned following an assessment of a child's needs and will be requested via the call off process as and when a need arises.

Please see call off procedure within the Provider List Agreement (see procurement document Appendix 10) for more details of how Services will be commissioned.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

The Provider List initial term shall expire in March 2027 with an option to extend this

Agreement on one or more occasions, save that the length of this Provider List Agreement shall not exceed a maximum of 7 years.

### **II.2) Description**

#### **II.2.1) Title**

Lot 4 Intensive Positive Behaviour Support

Lot No

6

#### **II.2.2) Additional CPV code(s)**

- 85000000 - Health and social work services

#### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

#### **II.2.4) Description of the procurement**

Lot 4 Intensive Positive Behaviour Support

Provision of intensive support to deliver bespoke evidence-based interventions for children with complex disabilities to reduce behaviour that challenges / harmful behaviours where a child is on the edge of care or a family is in crisis. For children with

disabilities who have an assessed need.

It is proposed that commissioning activity for Intensive Positive Behaviour Support will not commence straight away. This will be once Service Providers are established and the Authority's commissioning needs are assessed. Services in this Lot will be commissioned following an assessment of a child's needs and will be requested via the call off process as and when a need arises.

Please see call off procedure within the Provider List Agreement (see procurement document Appendix 10) for more details of how Services will be commissioned

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

The Provider List initial term shall expire in March 2027 with an option to extend this Agreement on one or more occasions, save that the length of this Provider List Agreement shall not exceed a maximum of 7 years.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-008776](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 April 2027

Local time

10:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

2 April 2027

Local time

2:00pm

Information about authorised persons and opening procedure

The Provider List is an open list: Applicants can apply to join during its term if the Applicant satisfies the selection, quality and price requirements and is able to deliver the Service as described in the Service Specifications. Evaluations of new Applications will take place annually as detailed in the ITP. The Authority reserves the right to evaluate sooner. Exact Application Evaluation deadlines dates will be communicated via the Sourcing portal as an online discussion or any other format which the Authority stipulates. It is the Authority's intention to evaluate new Applications annually or once 10 new Applications are received, whichever occurs sooner.

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**Section VI. Complementary information**
**VI.1) Information about recurrence**

This is a recurrent procurement: No

**VI.4) Procedures for review****VI.4.1) Review body**

Royal Courts of Justice - The High Court

london

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.find-court-tribunal.service.gov.uk/courts/royal-courts-of-justice>

