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Tender

Herts for Learning - Managed Payroll Services - Single Supplier Framework Agreement

Herts for Learning Ltd

F02: Contract notice

Notice identifier: 2021/S 000-003001

Procurement identifier (OCID): ocids-h6vhtk-029320

Published 15 February 2021, 11:11am

Section I: Contracting authority

I.1) Name and addresses

Herts for Learning Ltd

Robertson House, Six Hills Way

Stevenage

SG1 2FQ

Email

nicola.wiley@hertsforlearning.co.uk

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://www.hertsforlearning.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendorganiser.co.uk/educationportal>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendorganiser.co.uk/educationportal>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Herts for Learning - Managed Payroll Services - Single Supplier Framework Agreement

Reference number

INT/HFL001

II.1.2) Main CPV code

- 79211110 - Payroll management services

II.1.3) Type of contract

Services

II.1.4) Short description

The framework allows for growth in the market and as such covers all schools in England, not just Hertfordshire. HfL already partner with many maintained schools and academies and market insight has shown that contracting a new payroll provider via HfL (who is already established preferred supplier) would be received positively. It is anticipated that the established relationships would be leverage to grow the customer base for payroll. To support this and further position this partnership as an attractive offer the HR Services department of HfL will maintain the underpinning terms and conditions within the payroll system and support the process of HR contracts administration.

II.1.5) Estimated total value

Value excluding VAT: £1,250,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description**II.2.2) Additional CPV code(s)**

- 79211110 - Payroll management services
- 72260000 - Software-related services
- 48100000 - Industry specific software package

II.2.3) Place of performance

NUTS codes

- UK - UNITED KINGDOM

II.2.4) Description of the procurement

The framework allows for growth in the market and as such covers all schools in England, not just Hertfordshire. HfL already partner with many maintained schools and academies and market insight has shown that contracting a new payroll provider via HfL (who is already established preferred supplier) would be received positively. It is anticipated that the established relationships would be leverage to grow the customer base for payroll. To

support this and further position this partnership as an attractive offer the HR Services department of HfL will maintain the underpinning terms and conditions within the payroll system and support the process of HR contracts administration.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,250,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 6

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Framework is 4 years.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

17 March 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 36 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Herts for Learning Ltd

Stevenage

SG1 2FQ

Country

United Kingdom