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Contract

## **Supply of Graduation and Ceremonial Gowns, Photography and Event Services**

Falmouth Exeter Plus

F03: Contract award notice

Notice identifier: 2024/S 000-002993

Procurement identifier (OCID): ocds-h6vhtk-041be9

Published 30 January 2024, 9:19am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Falmouth Exeter Plus

Penryn Campus

Penryn, Cornwall

TR10 9FE

#### **Contact**

Lorna Sullivan

#### **Email**

[Lorna.sullivan@fxplus.ac.uk](mailto:Lorna.sullivan@fxplus.ac.uk)

#### **Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

5103240

**Internet address(es)**

Main address

<https://fxplus.ac.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/105170>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Graduation and Ceremonial Gowns, Photography and Event Services

Reference number

1980FXPLUS

#### **II.1.2) Main CPV code**

- 79952000 - Event services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Lot 1.

Graduation Gown hire or purchase, for example, gown hire, gown purchase, gown maintenance, Laundry service, repair, recycle (end of life for gown). Video recording, live streaming, relay, download and storage services and also include memorabilia and all aspect of CRM ticketing service.

Lot 2.

Graduation Photography and Media services including but not limited to:

All graduation photography prints and electronic media, photographic presentation options including but not limited to frames, video recording, streaming, digital media, replay, download and storage service and any and all associated memorabilia options.

Lot 3.

One Stop Shop inclusive of all of the above and including end-to-end graduation services events management. This lot also includes the provision of additional memorabilia and all aspects of CRM ticketing services for graduation services.

## **II.1.6) Information about lots**

This contract is divided into lots: Yes

## **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £40,000

## **II.2) Description**

### **II.2.1) Title**

Supply of Graduation and Ceremonial Gowns, Photography and Event Services

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 18400000 - Special clothing and accessories
- 18410000 - Special clothing
- 79961300 - Specialised photography services
- 80300000 - Higher education services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Penryn Campus

### **II.2.4) Description of the procurement**

Falmouth Exeter Plus (incorporating Falmouth University and the University of Exeter), requires the provision of annual graduation services to accommodate approximately two thousand five hundred eligible students. This figure includes 1500 BA students, and a further

700 MA students, and a small number of PhD students and Honorary Fellows each year.

### **II.2.5) Award criteria**

Quality criterion - Name: Q / Weighting: 40

Quality criterion - Name: Sustainability / Weighting: 20

Quality criterion - Name: Presentation Evaluation Scoring Sheets / Weighting: 10

Price - Weighting: 30

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-034523](#)

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## **Section V. Award of contract**

### **Contract No**

1

### **Title**

Supply of Graduation and Ceremonial Gowns, Photography and Event Services

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

29 January 2024

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Ede & Ravenscroft Ltd

93 Chancery Lane

London

WC2A 1DU

Email

[jim.doubleday@edeandravenscroft.com](mailto:jim.doubleday@edeandravenscroft.com)

Country

United Kingdom

NUTS code

- UK - United Kingdom

National registration number

Ede & Ravenscroft Ltd

The contractor is an SME

No

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £40,000

Total value of the contract/lot: £40,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Falmouth Exeter Express

Falmouth Exeter Plus

PENRYN

TR10 9FE

Email

[procurement@fxplus.ac.uk](mailto:procurement@fxplus.ac.uk)

Country

United Kingdom

Internet address

[www.fxplus.ac.uk](http://www.fxplus.ac.uk)

**VI.4.2) Body responsible for mediation procedures**

Falmouth University

Falmouth Campus

Falmouth

TR11 4RH

Email

[procurement@fxplus.ac.uk](mailto:procurement@fxplus.ac.uk)

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Falmouth University

Falmouth University 25 Woodlane Finance Office

Falmouth

TR11 4RH

Email

[rob.holmes@falmouth.ac.uk](mailto:rob.holmes@falmouth.ac.uk)

Country

United Kingdom