

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/002972-2024>

Tender

## Employee Assistance Programme (EAP) Services

NHS South East London Integrated Care Board

F02: Contract notice

Notice identifier: 2024/S 000-002972

Procurement identifier (OCID): ocds-h6vhtk-043584

Published 29 January 2024, 5:04pm

The closing date and time has been changed to:

**4 March 2024, 12:00pm**

See the [change notice](#).

## Section I: Contracting authority

### I.1) Name and addresses

NHS South East London Integrated Care Board

Southwark Council 160 Tooley Street

London

SE1 2QH

### Contact

Veer Suravaram

### Email

[veer.suravaram@gstt.nhs.uk](mailto:veer.suravaram@gstt.nhs.uk)

**Telephone**

+44 7591348481

**Country**

United Kingdom

**Region code**

UKI44 - Lewisham and Southwark

**Internet address(es)**

Main address

<https://www.selondonics.org/icb>

Buyer's address

<https://www.selondonics.org/icb>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Employee Assistance Programme (EAP) Services

Reference number

ST23-P202

#### **II.1.2) Main CPV code**

- 85312300 - Guidance and counselling services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

You are invited to submit a tender for the Authority's requirement for Employee Assistance Programme (EAP) Services.

The procurement exercise is designed to provide an EAP solution for members of South East London Integrated Care System (ICS). The following organisations will be part of the initial contract:

- South East London Integrated Care System (ICS).
- Guy's & St Thomas' NHS Trust (GSTT)
- King's College Hospital NHS Foundation Trust (KCH)
- Lewisham and Greenwich NHS Trust (LGT)

The following organisations will have the option of joining the contract at a later date:

- Bromley Healthcare
- South London and Maudsley NHS Foundation Trust and
- Oxleas NHS Foundation Trust

The authority is looking to establish a common specification, service and pricing structure across all participants in the resulting contract.

The procurement has the following Key objectives.

- To provide an Employee Assistance Programme (EAP) for all in-scope employees to help with matters of a work related or personal nature.
- To provide face to face counselling to all in-scope employees.
- To provide appropriate health promotion relating to trends, annual health calendar and

marketing points as identified (with partners' health and wellbeing input) via the 6 month and annual reports or in response to notable trends outside this frequency.

- To provide support to employees who have experienced traumatic events.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85312310 - Guidance services
- 85312300 - Guidance and counselling services

#### **II.2.3) Place of performance**

NUTS codes

- UKI44 - Lewisham and Southwark

#### **II.2.4) Description of the procurement**

You are invited to submit a tender for the Authority's requirement for Employee Assistance Programme (EAP) Services.

The procurement exercise is designed to provide an EAP solution for members of South East London Integrated Care System (ICS). The following organisations will be part of the initial contract:

- South East London Integrated Care System (ICS).
- Guy's & St Thomas' NHS Trust (GSTT)
- King's College Hospital NHS Foundation Trust (KCH)
- Lewisham and Greenwich NHS Trust (LGT)

The following organisations will have the option of joining the contract at a later date:

- Bromley Healthcare
- South London and Maudsley NHS Foundation Trust and
- Oxleas NHS Foundation Trust

The authority is looking to establish a common specification, service and pricing structure across all participants in the resulting contract.

The procurement has the following Key objectives.

- To provide an Employee Assistance Programme (EAP) for all in-scope employees to help with matters of a work related or personal nature.
- To provide face to face counselling to all in-scope employees.
- To provide appropriate health promotion relating to trends, annual health calendar and marketing points as identified (with partners' health and wellbeing input) via the 6 month and annual reports or in response to notable trends outside this frequency.
- To provide support to employees who have experienced traumatic events.

#### **II.2.5) Award criteria**

Price

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## Section IV. Procedure

### IV.1) Description

#### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

28 February 2024

Local time

12:00pm

Changed to:

Date

4 March 2024

Local time

12:00pm

See the [change notice](#).

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

28 February 2024

Local time

12:00pm

---

### **Section VI. Complementary information**

#### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

#### **VI.4) Procedures for review**

##### **VI.4.1) Review body**

Royal Courts of Justice

London

London

London

Country

United Kingdom

Internet address

<https://www.justice.gov.uk>