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Tender

Employee Assistance Programme (EAP) Services

NHS South East London Integrated Care Board

F02: Contract notice

Notice identifier: 2024/S 000-002972

Procurement identifier (OCID): ocids-h6vhtk-043584

Published 29 January 2024, 5:04pm

The closing date and time has been changed to:

4 March 2024, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

NHS South East London Integrated Care Board

Southwark Council 160 Tooley Street

London

SE1 2QH

Contact

Veer Suravaram

Email

veer.suravaram@gstt.nhs.uk

Telephone

+44 7591348481

Country

United Kingdom

Region code

UKI44 - Lewisham and Southwark

Internet address(es)

Main address

<https://www.selondonics.org/icb>

Buyer's address

<https://www.selondonics.org/icb>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Employee Assistance Programme (EAP) Services

Reference number

ST23-P202

II.1.2) Main CPV code

- 85312300 - Guidance and counselling services

II.1.3) Type of contract

Services

II.1.4) Short description

You are invited to submit a tender for the Authority's requirement for Employee Assistance Programme (EAP) Services.

The procurement exercise is designed to provide an EAP solution for members of South East London Integrated Care System (ICS). The following organisations will be part of the initial contract:

- South East London Integrated Care System (ICS).
- Guy's & St Thomas' NHS Trust (GSTT)
- King's College Hospital NHS Foundation Trust (KCH)
- Lewisham and Greenwich NHS Trust (LGT)

The following organisations will have the option of joining the contract at a later date:

- Bromley Healthcare
- South London and Maudsley NHS Foundation Trust and
- Oxleas NHS Foundation Trust

The authority is looking to establish a common specification, service and pricing structure across all participants in the resulting contract.

The procurement has the following Key objectives.

- To provide an Employee Assistance Programme (EAP) for all in-scope employees to help with matters of a work related or personal nature.
- To provide face to face counselling to all in-scope employees.
- To provide appropriate health promotion relating to trends, annual health calendar and marketing points as identified (with partners' health and wellbeing input) via the 6 month and annual reports or in response to notable trends outside this frequency.
- To provide support to employees who have experienced traumatic events.

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85312310 - Guidance services
- 85312300 - Guidance and counselling services

II.2.3) Place of performance

NUTS codes

- UKI44 - Lewisham and Southwark

II.2.4) Description of the procurement

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The procurement exercise is designed to provide an EAP solution for members of South East

London Integrated Care System (ICS). The following organisations will be part of the initial contract:

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- To provide support to employees who have experienced traumatic events.

II.2.5) Award criteria

Price

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

28 February 2024

Local time

12:00pm

Changed to:

Date

4 March 2024

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

28 February 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

London

London

London

Country

United Kingdom

Internet address

<https://www.justice.gov.uk>