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Tender

## **Oak Trees Multi Academy Trust Catering Framework Tender 2026**

RPJ3 Group

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-002967

Procurement identifier (OCID): ocds-h6vhtk-06055e

Published 14 January 2026, 10:16am

### **Scope**

### **Description**

The Oak Trees Multi Academy Trust are seeking to procure a number of providers for a multi-supplier framework for catering services. The main objective of this procurement exercise is to deliver the procurement of a framework that will enable the Trust to source catering services for its schools.

There are initially 7-10 schools in this framework, however, other schools may call off later.

It should be noted that it is not mandatory for schools to use this framework. Schools will only call off from this agreement if they have a requirement to do so. It is envisaged the number of contractors on the framework will be between 1 and 3

The provision of the service must demonstrate the best value approach and be flexible in its delivery and operation to ensure that the needs and ethos of individual schools are supported.

This framework process is targeted to have a catering contract in place to commence in August 2026 for the initial direct award schools. Please note that this process covers all

catering services within the Trust schools with full tender costings and proposals for the schools for a contract start in August 2026 for the initial direct award schools. These details will be further explained in the ITT documents. The process will be through a competitive flexible procedure commencing with a participation stage to create a select bidder list following analysis of a PSQ document (within which the scoring criteria will be included). The nature of the contract demands a good local infrastructure to provide and maintain the level and standard of catering services and support required by the Trust. Labour resource/relief cover is very important. We have set a minimum Employer's (compulsory) liability insurance of 10,000,000 GBP). Following the analysis of PSQ's the selected bidders will be invited to attend site surveys and tender briefing initially planned for early March 2026. Tender response deadline is planned as early April 2026 and it is envisaged that interviews will take place in early May 2026. The contract will be for a 3 +1 +1 period (5 years in total including the option to extend for 1 + 1 years after the initial 3 year term).

## **Commercial tool**

Establishes a framework

### **Total value (estimated)**

- £5,000,000 excluding VAT
- £6,000,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 August 2026 to 31 July 2029
- Possible extension to 31 July 2031
- 5 years

Description of possible extension:

The contract is for 3 years with the option to extend for a further 1 +1 years therefore 5 years in total

## **Main procurement category**

Services

## **CPV classifications**

- 55524000 - School catering services

## **Contract locations**

- UKD74 - Wirral

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## **Framework**

### **Maximum number of suppliers**

3

### **Maximum percentage fee charged to suppliers**

0%

### **Justification for framework term over 4 years**

The contract is for 3 years with the option to extend for a further 1 +1 years therefore 5 years in total

## **Framework operation description**

Framework suppliers are selected based on their financial and qualitative submissions and responses to a set brief at the interview/negotiation stage. Any new schools joining the contract will go through a mini tender with the framework bidders ensuring they join on no less favourable terms than the initial schools.

## **Award method when using the framework**

With competition

## **Contracting authorities that may use the framework**

Establishing party only

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## **Participation**

### **Legal and financial capacity conditions of participation**

As per the PSQ document

### **Technical ability conditions of participation**

As per the PSQ document

## **Particular suitability**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Submission type**

Requests to participate

### **Deadline for requests to participate**

9 February 2026, 12:00pm

### **Submission address and any special instructions**

[www.mytenders.co.uk](http://www.mytenders.co.uk)

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Suppliers to be invited to tender**

5 to 10 suppliers

Selection criteria:

A Procurement Specific Questionnaire is completed by suppliers with the highest scoring suppliers being invited to tender.

**Award decision date (estimated)**

7 May 2026

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**Award criteria**

Name	Description	Type	Weighting
Financial	6/7 financial schedules Cost require completion, providing a fixed price annual cost	Cost	50.00%
Quality	9 qualitative schedules require responding to.	Quality	50.00%

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**Other information**

**Conflicts assessment prepared/revised**

Yes

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**Procedure**

## **Procedure type**

Competitive flexible procedure

## **Competitive flexible procedure description**

The competitive flexible procedure will commence with a participation stage whereby a PSQ will be completed by interested suppliers. This will be scored and successful suppliers will be invited to submit a full tender. The tender submissions will be analysed and scored and selected suppliers will be invited to final interview/presentation stage. The contracting Authority will then select the successful framework supplier/s and award the contract.

## **Justification for not publishing a preliminary market engagement notice**

Time constraints of the procurement process and to ensure a level playing field so no supplier has an unfair advantage or to distort competition.

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## **Documents**

### **Documents to be provided after the tender notice**

Tender documents will be emailed out to each successful PSQ bidder

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## **Contracting authority**

## **RPJ3 Group**

- Public Procurement Organisation Number: PRYY-6263-NQHG

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Region: UKD74 - Wirral

Organisation type: Public authority - sub-central government