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Contract

## **EC0888 Legal Services**

University Of Edinburgh

F03: Contract award notice

Notice identifier: 2021/S 000-002963

Procurement identifier (OCID): ocds-h6vhtk-0292fa

Published 12 February 2021, 4:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

#### **Contact**

Billy Robertson

#### **Email**

[billy.robertson@ed.ac.uk](mailto:billy.robertson@ed.ac.uk)

#### **Telephone**

+44 1316502508

#### **Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.ed.ac.uk/schools-departments/procurement/supplying>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00107](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

EC0888 Legal Services

Reference number

project\_16355 - EC0888 Legal Services

#### **II.1.2) Main CPV code**

- 79100000 - Legal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

For full description of services required and the procurement procedure applied, please download the PQQ Cover Letter in the project reference: project\_16355 - EC0888 Legal Services.

In PCS-T as per URL earlier in document

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,600,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

This procedure will be conducted via the Public Contracts Scotland-Tender (PCS-T) Portal. All queries must be made via the PCS-T messaging system. For further instructions, please refer to the ESPD Guidance document attached to this project in PCS-T.

We will apply a two stage process:

Stage 1 - Pre-Qualification via the ESPD (Scotland). When completing, bidders must have regard for the statements in this OJEU Notice that detail specific requirements. Bidders must:

- a) Pass the minimum standards in ESPD Sections 4A, 4B, and 4D in the PCS-T Qualification envelope. Statements for these questions can be found in Section III of this Notice.
- b) Complete the scored ESPD Section 4C found in the PCS-T Technical envelope. Statements for these questions can be found in Section III.1.3 ("List and brief description of selection criteria") of this Notice. Section 4C will be scored as per the scoring methodology detailed below. The six highest scoring bidders will be invited to submit a tender.

Stage 2 - Invitation to Tender (ITT) and submission of shortlisted bidder tender returns. These must be received no later than the date and time detailed within the ITT documentation.

#### **Objective Criteria for Shortlisting - ESPD Section**

0 – Unacceptable. Nil or inadequate response. Fails to demonstrate previous experience/capacity/capability relevant to this criterion.

1 – Poor. The response is partially relevant but generally poor. The response shows some elements of relevance to the criterion but contains insufficient/limited detail or explanation to demonstrate previous relevant experience/ capacity/capability.

2 – Acceptable. The response is relevant and acceptable. The response demonstrates broad previous experience, knowledge and skills/capacity/capability but may lack in some aspects of similarity e.g. previous experience, knowledge or skills may not be of a similar nature.

3 – Good. The response is relevant and good. The response is sufficiently detailed to

demonstrate a good amount of experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients.

4 – Excellent. The response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates thorough experience, knowledge or skills/capacity/capability relevant to providing similar services to similar clients

Scored ESPD Section Technical Envelope:

2.3.1 Experience related to the Full requirement (25%)

2.3.2 Capacity and Contingency planning (30%)

2.3.3 Case Studies (30%)

2.3.4 Advising on international matters (15%)

#### **II.2.5) Award criteria**

Quality criterion - Name: quality / Weighting: 90

Price - Weighting: 10

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 107-260676](#)

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## **Section V. Award of contract**

### **Contract No**

EC0888

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

14 January 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 8

Number of tenders received from SMEs: 0

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 0

The contract has been awarded to a group of economic operators: Yes

**V.2.3) Name and address of the contractor**

Brodies

15 Atholl Crescent

Edinburgh

EH3 8HA

Telephone

+44 1316560064

Country

United Kingdom

NUTS code

- UKM - SCOTLAND

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Pinsent Masons

30 Crown Place , London

London

EC2A 4ES

Telephone

+44 2074906605

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor is an SME

No

**V.2.3) Name and address of the contractor**

Shepherd and Wedderburn LLP

1 Exchange Crescent, Conference Square

Edinburgh

EH3 8UL

Telephone

+44 1314735786

Country

United Kingdom

NUTS code

- UKM - SCOTLAND

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £2,600,000



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## **Section VI. Complementary information**

### **VI.3) Additional information**

Economic operators may be excluded from this competition if there are any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015

(SC Ref:644254)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH11LB

Telephone

+44 1312252525

Country

United Kingdom