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Tender

## **Secure Bulk Destruction & Disposal of Confidential Waste**

NHS Business Services Authority

F02: Contract notice

Notice identifier: 2022/S 000-002962

Procurement identifier (OCID): ocds-h6vhtk-02e506

Published 2 February 2022, 12:11pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

NHS Business Services Authority

Stella House, Goldcrest Way, Newburn Riverside

Newcastle upon Tyne

NE15 8NY

#### **Contact**

NHSBSA Commercial Services

#### **Email**

[nhsbsa.commercialserviceteam@nhs.net](mailto:nhsbsa.commercialserviceteam@nhs.net)

#### **Country**

United Kingdom

## **NUTS code**

UKC22 - Tyneside

## **Internet address(es)**

Main address

<https://www.nhsbsa.nhs.uk/>

Buyer's address

<https://www.nhsbsa.nhs.uk/>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://health.atamis.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://health.atamis.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://health.atamis.co.uk>

## **I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Secure Bulk Destruction & Disposal of Confidential Waste

Reference number

C64758

#### **II.1.2) Main CPV code**

- 90500000 - Refuse and waste related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Buyer requires a supplier to provide a service for the Secure Destruction and Disposal of Confidential Waste for bulk volumes of paper waste on a monthly basis from Newcastle upon Tyne plus potential additional ad hoc requirements of bulk paper waste throughout the rest of the NHSBSA's UK estate.

#### **II.1.5) Estimated total value**

Value excluding VAT: £0.01

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90511400 - Paper collecting services

- 90514000 - Refuse recycling services
- 90512000 - Refuse transport services
- 34928480 - Waste and rubbish containers and bins
- 63120000 - Storage and warehousing services
- 90510000 - Refuse disposal and treatment
- 90513000 - Non-hazardous refuse and waste treatment and disposal services
- 79996100 - Records management
- 72512000 - Document management services
- 92512100 - Archive destruction services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The broad scope of the contract includes the Secure Destruction and Disposal of Confidential Waste for bulk volumes of paper waste on a monthly basis from Newcastle upon Tyne plus potential additional ad hoc requirements of bulk paper waste throughout the rest of the NHSBSA's UK estate.

The anticipated core requirement will be to securely destroy and dispose (recycle) paper copies of prescriptions forms from our secure warehouse in Newcastle upon Tyne. There will be approximately 65 pallets of records to be destroyed each month with an anticipated volume of 45,000kg per month. Further volume details can be found within the tender documentation.

From market research it is envisaged that this volume and frequency of wastepaper has the potential to generate a revenue in the paper recycling market and the NHSBSA anticipates that it will receive a portion of this revenue from the provider who can destroy and dispose of the waste.

The NHSBSA is a Special Health Authority and an Arm's Length Body of the Department of Health. It provides a range of critical central services to NHS organisations, NHS

contractors, patients and the public. A link to our website provide full details of the services we provide: <http://www.nhsbsa.nhs.uk>

It is anticipated that the Buyer will award the Contract by May 2022 with the contract Start Date being 1st August 2022.

The Contract Term is an period of 4 years which excludes transition and implementation up to 31st July 2022.

Suppliers who are not already registered on the NHSBSA e-sourcing portal must go to <https://health-family.force.com/s/Welcome> and click Register then follow the instructions. Once registered Suppliers will be able to view and access the full invitation to tender documentation using reference C64758

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £0.01

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 August 2022

End date

31 July 2026

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Pre-Tender Market Engagement was conducted for this service - Find a Tender Service Notice - <https://www.find-tender.service.gov.uk/Notice/023958-2021>

The Pre-Tender Market Engagement report can be downloaded from the document pack which supports this ITT, available on the NHSBSA e-sourcing portal.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-023958](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

16 March 2022

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

16 March 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

NHS Business Services Authority

Stella House, Goldcrest Way

Newcastle Upon Tyne

NE15 8NY

Email

[nhsbsa.commercialserviceteam@nhs.net](mailto:nhsbsa.commercialserviceteam@nhs.net)

Country

United Kingdom

Internet address

<https://www.nhsbsa.nhs.uk/>

#### **VI.4.4) Service from which information about the review procedure may be obtained**

NHS Business Services Authority

Stella House, Goldcrest Way, Newburn Riverside

Newcastle upon Tyne

NE15 8NY

Country

United Kingdom

Internet address

<https://www.nhsbsa.nhs.uk/>