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Tender

## **Dynamic Purchasing System for the Provision of Childcare in the Non-Maintained Sector**

Caerphilly CBC

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2023/S 000-002950

Procurement identifier (OCID): ocds-h6vhtk-0365f1

Published 31 January 2023, 2:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Caerphilly CBC

Penallta House

Hengoed

CF82 7RG

#### **Contact**

Helen Sellwood

#### **Email**

[SellwHL@caerphilly.gov.uk](mailto:SellwHL@caerphilly.gov.uk)

#### **Telephone**

+44 1443863282

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+44 1443863167

**Country**

United Kingdom

**NUTS code**

UKL16 - Gwent Valleys

**Internet address(es)**

Main address

[www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0272](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0272)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/account/login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Dynamic Purchasing System for the Provision of Childcare in the Non-Maintained Sector

Reference number

DPS1003910/23/HS

#### **II.1.2) Main CPV code**

- 85312110 - Child daycare services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Council has established a Dynamic Purchasing System for the provision of Childcare in line with the Light Touch Regime and Public Contract Regulations 2015 schedule 3. This contract notice is to advise providers the first round of applications to join the DPS has been completed and new childcare providers can join this arrangement at any time for the validity period of the Dynamic Purchasing System.

The Council is looking to engage with suitably experienced and qualified childcare providers to provide

Lot 1 - Early Years

Lot 2 - Flying Start

Lot 3 - Assisted Places and Supported Places

Suitably qualified childcare providers are able to tender for one or more lots.

This DPS shall replace an existing arrangement for the provision of Childcare PS1609/17/HS, which is due to expire on the 31 March 2023. Service Providers currently awarded to the existing arrangement (PS1609) must apply to join the new DPS arrangement. The existing arrangement shall be terminated when all service providers have joined the new DPS arrangement, which must happen prior to the 31 March 2023 when the existing arrangement shall naturally come to an end. The Council reserves the

right to terminate the existing arrangement end date at its own discretion. Service providers who have not successfully joined this DPS arrangement by such a time will not be utilised by the Council until they have successfully joined the DPS for the provision of childcare (DPS1003584).

For the purpose of this arrangement, the term 'childcare provision' will be used for the non-maintained sector including Playgroups, Cylchoedd Meithrin, Day Nurseries, Childminders, Out of School provision in both Welsh medium and English medium, including Wrap around, before and after school provision.

Service Providers who satisfy the criteria to their application to join this arrangement shall be subject to relevant inspection methods depending on the area of work as set out in the ITT and by Early Years Officers.

All costs and charges are set by the Council. All lots are subject to the Council successfully attaining grants and ongoing levels of funding each year. Early Years shall inform Service Providers the ongoing costs and charges at the beginning of the financial year.

The validity of the DPS is from the 01 February 2023 to 31 January 2029 with the option to extend for up to a further period of forty-eight (48) months

Full details are provided within the initiation to tender (ITT) documentation

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Flying Start

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 85312110 - Child daycare services
- 80100000 - Primary education services

- 80110000 - Pre-school education services

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Within the Boundaries of Caerphilly

### **II.2.4) Description of the procurement**

The purpose of the Flying Start programme is to support families to give children the best start in life; offer improved child opportunities through high quality registered childcare and universal parenting support programmes, for example, Early Language Development; and improve engagement of families with Flying Start opportunities by offering local services based within Flying Start communities. The Flying Start programme is Welsh Government funded.

The Flying Start childcare provision will be provided for children who live in the Flying Start postcode catchment areas from the term after their second birthday until the term of their third birthday, to enable smooth transition into their rising 3 place in Early Years Education.

Welsh Government Flying Start Guidance states that Childcare is required to run 5 days for 2.5 hours a day for 39 weeks a year (term time) with some Council and setting discretion for flexibility where parents are attending training or working. Settings should be able to offer some flexibility for no more than 2 sessions per day, but this arrangement is exceptional and must be agreed by the Council in advance of the offer being made to the family. Any arrangements made without prior Council approval of placement, will be the responsibility of the setting to finance.

Ideally Childcare provision (which includes sessional, day care and childminding settings), should be within a 15 minute walking distance of the Flying Start designated areas. A map of Current Flying Start Areas is included at Annex 1 (of the ITT), however, the number of areas on the list is likely to increase as the programme expands.

Full detail are in the ITT

### **II.2.6) Estimated value**

Value excluding VAT: £13,000,000

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Full Details can be found in the Initiation to tender (ITT) documents

Please note that there is an option to extend the DPS for up to a further period of forty-eight (48) months

Please note that the estimated value includes the extension period

## **II.2) Description**

### **II.2.1) Title**

Assisted Places and Supported Places

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 85312110 - Child daycare services
- 80100000 - Primary education services
- 80110000 - Pre-school education services

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Within the Boundaries of Caerphilly Council

### **II.2.4) Description of the procurement**

The Assisted and Supported Places scheme provides funding to support a child with emerging development needs by providing good quality childcare for the term immediately

before they start nursery. The Assisted and/or Supported placement (herein after called the 'placement'), will provide targeted intervention to identify the child's needs in readiness for when they start Nursery.

An Assisted Place provides a set amount of funding to pay for the place at the childcare setting.

A Supported Place provides a set amount of funding for a specified period of time for the childcare setting to release staff to undertake targeted intervention work to support the child's development within the childcare setting.

Funding supports children in registered childcare settings which have agreed with us to deliver Assisted and Supported Places.

Children with emerging needs would be supported either by the Portage team in Aneurin Bevan University Health Board or Join in and Play (JIAP) team in Caerphilly CBC. If a Childcare setting is caring for a child who may have emerging needs / developmental delays where the family is not receiving support, a Request for Support\*1 can be made.

The placement provides time limited support for a term, for children who are likely to be identified through the Portage team or Join in and Play team. There may be occasions when children with emerging needs are identified by other professionals, but the Council aims to support children with emerging developmental delays long before they start an Assisted or Supported placement.

Children would be referred to our Early Years Emerging Needs Panel\*2 for discussion and a decision on the type and length of a childcare placement in the term prior to starting the childcare placement. The key worker for the family would be responsible for submitting the Emerging Needs Support Form\*3 to the Emerging Needs Panel and would be a key link for the childcare setting moving forward. The childcare setting is expected to link with the key worker for the family on an ongoing basis. The funded placement would be for up to 3 sessions per week for a term and in exceptional circumstances for up to 2 terms, prior to starting Nursery. Session days and times may vary but would be expected to be 3 hours per session for 3 sessions per week or 2 sessions for a longer duration.

Additional support (staff time) for a childcare placement would be decided by the Emerging Needs panel, based on the child's needs that have been presented to the Emerging Needs panel from the paperwork submitted, and would be to support specific interventions during the session the child attends.

Full detail are in the ITT

## **II.2.6) Estimated value**



Value excluding VAT: £500,000

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Full Details can be found in the Initiation to tender (ITT) documents

Please note that there is an option to extend the DPS for up to a further period of forty-eight (48) months

Please note that the estimated value includes the extension period

## **II.2) Description**

### **II.2.1) Title**

Early Years Education

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 85312110 - Child daycare services
- 80100000 - Primary education services
- 80110000 - Pre-school education services

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Within the boundaries of Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

In accordance with Welsh Government guidance, Caerphilly County Borough Council offers every child, whose parent want it, a free part-time early years education place within an approved setting, from the term following their third birthday.

An approved setting could be a 'maintained' setting, i.e. a nursery class in a school, or a 'non-maintained' setting, which could be an English or Welsh medium playgroup, a private day nursery or a childminder.

All non-maintained settings must be named in the Council's Early Years Plan, and must therefore be registered with the Councils Early Years Service to offer Early Years Education. This service is funded by the Welsh Government.

Settings must have been established for a minimum of six months prior to delivery of placements, and be registered with Care Inspectorate Wales (CIW), and have obtained a Caerphilly County Borough Council approved Quality Award. Settings will also need to meet the standards for delivery through an EAS observation report prior to delivery of placements.

Each non-maintained setting will receive appropriate support from a qualified early years Improvement Partner (Advisory Teacher). The Improvement Partner will also support the setting prior to and during an ESTYN inspection. The setting must work in partnership with the Council, and the Improvement Partner to ensure the Council carries out its' statutory responsibility in ensuring the quality of the Early Years education provided

Full detail are in the ITT

#### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Full Details can be found in the Initiation to tender (ITT) documents

Please note that there is an option to extend the DPS for up to a further period of forty-eight (48) months

Please note that the estimated value includes the extension period

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

The mechanism of the DPS allows new childcare providers with the ability to join at any time during the validity period of the DPS as set out in the ITT. The nature of the DPS is to establish a list of childcare providers who are suitably qualified to deliver

Lot 1 - Early Years

Lot 2 - Flying Start

Lot 3 - Assisted and Supported Places

Childcare providers can tender for more than one lot.

Childcare providers will be able to join at any time additional settings and additional lots

Service Providers that meet the criteria shall be placed on the arrangement for the lot(s) they are successful for following their application. Being placed on the arrangement does not guarantee any business and award of any business shall be subject to meeting the required criteria in the specification as well as parental demand for places.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Form of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement**

The procurement involves the establishment of a framework agreement

In the case of framework agreements, provide justification for any duration exceeding 4 years:

This arrangement is the setting up of a Dynamic Purchasing System under the Light Touch Regime Schedule 3

#### **IV.1.11) Main features of the award procedure**

Service Providers that meet the criteria shall be placed on the arrangement for the lot(s) they are successful for following their application. Being placed on the arrangement does not guarantee any business and award of any business shall be subject to meeting the required criteria in the specification as well as parental demand for places.

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-024854](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 January 2029

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Additional Information

PLEASE NOTE REGISTERING AN INTEREST IN THE SELL2WALES NOTICE IS NOT REGISTERING AN INTEREST IN THIS TENDER YOU MUST FOLLOW THE INSTRUCTIONS BELOW IN ORDER TO SUBMIT A TENDER:

1. Log in to the Proactis Supplier Portal at:  
<https://supplierlive.proactisp2p.com/Account/Login> ;
2. Click the 'Sign Up' option on the Portal homepage (If already registered go to point 11);
3. Enter your correct Organisation Name, Details and Primary Contact Details;
4. Make a note of the Organisation ID and User Name, then click 'Register';
5. You will then receive an email from the system asking you follow a link to activate your account;
6. Enter the information requested, clicking on the blue arrow to move on to the next stage and follow the instructions ensuring that you enter all applicable details;
7. In the Classification section ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice, it is essential that only CPV Codes specific to your organisation are added to your profile;
8. Buyer Selection — At this stage you are required to indicate which Buyer Organisations you would like to register with. Remember to register with Caerphilly this ensures that you will be alerted to all relevant opportunities;

9. Terms and Conditions — Read the terms and conditions of the use of this Supplier Portal and tick the box to denote you have read and understood the terms and that you agree to abide by them. If you do not agree you cannot complete the registration process. Once you have agreed click on the blue arrow to move on to the next stage;

10. Insert a password for the admin user and repeat it. The password Must be between 6 and 50 characters in length. It must contain at least 2 number(s). Once completed select 'Complete Registration' and you will enter the Supplier Home page;

11. From the Home Page, go to the 'Opportunities' icon, all current opportunities will be listed. Click on the blue arrow under the field 'Show Me' of the relevant opportunity then click to register your

interest on the applicable button;

12. Refresh your screen by clicking on the opportunities icon located on the left hand side, to view the opportunity click the blue arrow;

13. Note the closing date for completion of the relevant project. To find all available documentation drop-down the 'Request Documents' option and click to download all documents;

14. You can now either complete your response or 'Decline' this opportunity. All queries are to be made via the messaging system on the Proactis portal. We will not accept any questions/queries via telephone/email.

A supplier guide is available via the portal detailing how to use the Proactis Plaza system.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at [https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=128464](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=128464).

(WA Ref:128464)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom