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Award

## **Long Service Awards**

Derby City Council

F15: Voluntary ex ante transparency notice

Notice identifier: 2021/S 000-002924

Procurement identifier (OCID): ocds-h6vhtk-0292d3

Published 12 February 2021, 3:03pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Derby City Council

The Council House, Corporation Street

Derby

DE12FS

#### **Contact**

Andrew Grover

#### **Email**

[procurement@derby.gov.uk](mailto:procurement@derby.gov.uk)

#### **Telephone**

+44 1332640768

#### **Country**

United Kingdom

**NUTS code**

UKF11 - Derby

**Internet address(es)**

Main address

[www.derby.gov.uk](http://www.derby.gov.uk)

Buyer's address

[www.eastmidstenders.org](http://www.eastmidstenders.org)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Long Service Awards

Reference number

TD1692

#### **II.1.2) Main CPV code**

- 75100000 - Administration services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

To recognise the length of public service colleagues have given the authority, Derby City Council award colleagues at 25- and 40-year milestones with a voucher to spend at an outlet of their choice.

The Council has published this VEAT notice and intends to award a contract following a 10 day standstill period for this notice.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £51,830

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKF11 - Derby

#### **II.2.4) Description of the procurement**

The current supplier was identified after the previous provider used by the Council went into administration, and has been identified as the only supplier to offer vouchers which initially have no monetary value and are not required to be paid for until colleagues choose the voucher they wish to purchase. Only at this point is Derby City Council to be invoiced for the value of the voucher, taking away the risk of vouchers not being able to be used.

#### **II.2.5) Award criteria**

Price

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

The contract value has been based on estimated demand across the contract duration. It is proposed to directly award a contract without prior publication of a call for competition and consider procurement options for a replacement longer term contract 40 to 50 months into the proposed contract duration. The Council intends the new contract to commence from spring/summer 2021 and run for 60 months.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated without a prior call for competition

- The works, supplies or services can be provided only by a particular economic operator for the following reason:
  - absence of competition for technical reasons

Explanation:

The current supplier was identified after the previous provider used by the Council went into administration, and has been identified as the only supplier to offer vouchers which initially have no monetary value and are not required to be paid for until colleagues choose the voucher they wish to purchase. Only at this point is Derby City Council to be invoiced for the value of the voucher, taking away the risk of vouchers not being able to be used. Additionally, the supplier is already in use by the Council for other services, limiting activities and costs required for implementation and data processing.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract/concession**

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

12 February 2021

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

Sodexo Motivation Solutions UK Ltd

Milton Keynes

Country

United Kingdom

NUTS code

- UKJ12 - Milton Keynes

The contractor/concessionaire is an SME

No

#### **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Initial estimated total value of the contract/lot/concession: £51,380

Total value of the contract/lot/concession: £51,380

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## **Section VI. Complementary information**

### **VI.3) Additional information**

The Council has published this VEAT notice and intends to award a contract following a 10 day standstill period for this notice. The Council will consider procurement options for a replacement longer term contract 40 to 50 months into the proposed contract duration.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Derby City Council

Derby

Country

United Kingdom

Internet address

[www.derby.gov.uk](http://www.derby.gov.uk)

#### **VI.4.4) Service from which information about the review procedure may be obtained**

Derby City Council

Derby

Country

United Kingdom

Internet address

[www.derby.gov.uk](http://www.derby.gov.uk)